

**Halifax Board of Health  
Meeting Minutes  
Wednesday, June 18, 2014**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

**Present at the meeting were:**

John DeLano, Chairman  
John Weber, Co-Chairman  
Cathleen Drinan, Health Agent  
Peggy Selter, Administrative  
Assistant

The Board of Health meeting opened at 7:00pm

**1. 7:00pm - 7:15pm: Alternative Sewerage Committee: - None Tonight**

- a. The Board of Health advertised seeking Alternative Sewerage Committee (ASC) appointments for Board members on website and with Charlie Seelig, Selectmen's office - [Admin Updated Board](#)

**2. 7:15 pm - 7:30pm: Appointments and Open Forum:**

a. **Appointments:**

i. **7:15pm** - Owners of record for [395 Plymouth Street](#).

1. [Hiep Pham and Thao Pham were in attendance; Hiep Pham interpreted for Thao Pham.](#)

[The Board opened the discussion thanking the Pham family for attending tonight's meeting to discuss the lead paint, failed septic system and inspection of apartments at the property.](#)

[The Board informed the Pham's that the lead paint must be properly removed per DEP requirements and the septic system must be repaired immediately and it was asked if the Pham's would be in favor of the health agent inspecting the apartments on the property.](#)

[After a discussion between the Pham's, Hiep Pham asked for guidance from the Board of Health as to what they need to do to begin the process and if the health agent would be the one inspecting the apartments. The agent stated she would be the one to come and inspect the apartments and the Pham's were in agreement with that.](#)

[The Board and health agent discussed with the Pham's that they would need to hire a licensed professional to remove the lead paint according to DPH requirements and an order from the Lead Poisoning Prevention Program needs to be recorded at the registry of deeds.](#)

[The health agent informed the Phams, the Board of Health does not have a list of licensed de-leaders and they would have to go to the yellow pages or get a recommendation from someone they know. The Pham's were also told a licensed engineer would](#)

need to be hired to design the septic system to begin the process and then a licensed installer would need to be hired to install the new system.

The administrative assistant gave the Phams a list of currently-permitted soil evaluators and septic installers Halifax.

The Board emphasized that these actions need to begin immediately and it was agreed the Pham's would contact the office with the information as to how they have begun the process and will return to the July 02, 2014 meeting with an update.

A Motion was made that there needs to be a deadline on these repair issues, the Phams will communicate by phone or in writing with the Board of Health office who was contacted or hired and what, if anything was done and the Board of Health will confirm that information. The Phams will return to the July 02, 2014 meeting to discuss their progress with this matter.

**Motion: John Weber**

**Second: John DeLano**

**Unanimous vote on the motion**

ii. **7:45pm - 550 Monponsett Street (BR's Restaurant) - Alan Dias, Installer and George Latini, Owner** was in attendance.

1. The Board opened the discussion of the restaurant's septic plan design and grease trap upgrade. They discussed that if you take into consideration the restaurant's water flow, number of seats, number of meals, etc... using EPA's method for calculations, it demonstrates that septic systems and grease traps function best if bigger than what MDEP requires.

The Board suggested Mr. Dias and Mr. Latini use the EPA formula as guidance and a reference point as to how EPA considers the importance of sufficient storage for grease. Mr. Dias and Mr. Latini will bring the plan before the Board for approval at another time.

3. **7:30 - 8:30: Disposal Works Permits : Ratify Agents Approval: - None Tonight**

4. **Disposal Works Permits : Recommended for approval: - None Tonight**

5. **Requiring Variances or Local Upgrade: (but otherwise recommended for approval): - None Tonight**

6. **8:30-9:00: Boards Attention & Discussion Items:**

a. **Bring to Boards Attention: - None Tonight**

b. **Discussion:**

i. Inspection upon of Change of Occupancy at Rental Properties: Proposed Regs

1. Board approved health agent's change of occupancy at rental Properties proposed regulation. Agent will make a final draft of the regulations and Board of Health will advertise scheduled hearing.

c. **Admin Report: - None Tonight**

**d. Agent Report:**

- i. New Intern - Drug Addiction Topic
  - 1. Agent updated Board on new intern referred by DPH and that the topic of discussion is drug addiction.
- ii. Amanda Estates
  - 1. Sent Memo to Building Dept, with Board of Health comments, a. Agent Updated Board.

**7. The Following to be signed:**

- a. Payroll - None Tonight
- b. Meeting Minutes: - None Tonight
- c. Expense Account# 01-512 - FY 14-14 - Board Signed
  - i. WB Mason - Invoice# 118537748 - Office Supplies - \$58.23
  - ii. Cathleen Drinan - Mileage Reimbursement 02.20.14 to 04.09.14 - \$103.57
  - iii. Cathleen Drinan - Mileage Reimbursement 04.11.14 to 06.06.14 - \$104.96
  - iv. Cathleen Drinan - Mileage Reimbursement 06.10.14 to 06.19.14 - \$72.81
- d. Revolving Account# 25-513 - FY 14 - None Tonight
- e. Landfill Capping Account# 30-519 - FY 14 - None Tonight
- f. Landfill Engineering Account# 01-519 - FY 14 - None Tonight
- g. Nursing Services Account# 01-522 - FY 14-11 - Board Signed
  - i. Norwell Visiting Nurse Association - Nursing Services for May 2014-\$580.00
  - ii. Norwell Visiting Nurse Association - Nursing Services for June 2014-\$580.00
- h. Gift Account - iPad # 26-514-4830 - FY 14 - None Tonight
- i. Gift Communication Account # 26-514-5502-002 - FY 14-10 - Board Signed
  - i. Cathleen Drinan - Reimbursement AT&T iPad Service - May 2014
  - ii. Cathleen Drinan - Reimbursement AT&T iPad Service - June 2014
- j. PHER Account# 21-520-FY 14 - None Tonight

**8. Mail Folder: - Board Read**

- a. Board of Selectmen response to Monponsett Street complaint
- b. NVNA Clinic Report
- c. Proposal for Chapter 40B Training Course/Seminar
- d. **Planning Board**
  - i. Form A Distribution - 193 Holmes Street
  - ii. Form A Re-distribution - 10 Oak Place And 272 Oak Street
  - iii. Site Plan Review - 2 Monponsett Street (Map 105, Lot 2)
- e. **Zoning Board of Appeals**
  - i. Vote to grant special permit - 89 Cedar Lane
  - ii. Vote to grant special permit - 8 Bourne Drive

**9. Permits Board Approved:**

- a. David Congdon - 2014 Title V Inspector's Permit
- b. David Peritski - David's World Famous, Inc. - 2014 Temporary Mobile Food Permit for August event at Fieldstone Show Park Horse Show
- c. Bella's Pizzeria II - 2014 Temporary Mobile Food Permit for June 28, 2014 Halifax in Lights Event

- d. Dawn Devine - Connecting Rods/Wal-Mart Car Show 2014 Temporary Food Permit
- e. Peter Bailey - Kool Kup - 2014 Temporary Food Permit/Fieldstone Show Park
- f. Dawn Devine - JJ's Sundae Express - 2014 Temporary Food Permit/Halifax in Lights
- g. Ed Bryan - Movie Night/Halifax in Lights- 2014 Temporary Food Permit
- h. Ed Bryan - Movie Night/Halifax in Lights- 2014 Small Outdoor Event Permit
- i. Ed Bryan -Halifax in Lights- 2014 Large Outdoor Event Permit

A Motion was made to approve permits listed above.

**Motion: John Weber**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**Adjournment**

A Motion was made to adjourn the meeting at 9:00p.m.

**Motion: John Weber**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**Typed by,**  
Peggy Selter  
Administrative Assistant

**Signed By:**  
John DeLano – Chairman  
John Weber – Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health Office~