

**Halifax Board of Health
Meeting Minutes
Wednesday, May 07, 2014**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano - Chairman
John Weber - Co-Chairman
Cathleen Drinan - Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 7:00p.m

1. Alternative Sewerage Committee - [None Tonight](#)

2. 7:15 pm - 7:45 pm: Appointments and Open Forum:

a. Appointments: - Board interviewed Lisa McKay and Dawn Devine for the animal inspector position, Kim Campbell did not appear at her appointment.

i. Interview with Animal Inspector Applicants

- 1. 7:15pm-LisaMcKay**
- 2. 7:30pm - Dawn Devine**
- 3. 7:45pm - Kim Campbell**

A Motion was made to nominate Lisa McKay as the new animal inspector for Halifax, MA.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

b. Open Forum: - [None Tonight](#)

3. 7:45 - 8:30: Disposal Works Permits : Ratify Agent's Approval:

a. 748 Old Plymouth Street

A Motion was made to ratify agent's approval.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

b. Circuit Street (Map 59, Lot 6)

A Motion was made to ratify agent's approval.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

c. Circuit Street (Map 59, Lot 28)

A Motion was made to ratify agent's approval.

Motion: John Weber

Second: John DeLano
Unanimous vote on the motion

- d. 7 Heron Road A Motion was made to ratify agent's approval.

Motion: John Weber
Second: John DeLano
Unanimous vote on the motion

4. **Requiring Local Upgrades & I/A Technology Credit Requests: (but otherwise recommended for approval): - None Tonight**

5. **Requiring Variances: - None Tonight**

6. **8:30 - 9:00: Boards Attention & Discussion Items:**

a. **Bring to Boards Attention:**

- b. *** One board member is needed for Town Meeting on Monday, 5-12 when the BOH budget will be voted on and *** One board member needs to be at the Tuesday 5-13 Town Meeting to sponsor the article on matching funds for grants. Agent will attend and can speak if requested.

- i. John DeLano, Chairman will attend Town meeting on Monday, May 12, 2014 and the Health Agent will attend on Tuesday, May 13, 2014.

c. **Discussion**: - Agent Updated Board on issues below

- i. 306 Thompson Street - Contour change
ii. Monponsett Street Complaint
iii. Rubbish complaints
iv. Burning complaint
v. Grey water complaint

d. **Admin Report**: - Admin Updated Board

- i. Permits - Vote Liability Insurance vs. Liability Insurance Waiver
ii. Board requested a memo/letter go to Selectmen's office seeking guidance on this issue.
iii. Question on License
1. Board requested admin check with the police department regarding the issue of valid out-of-state license for issuance permit.

e. **Agent Report**:

- i. Housing update - Agent Updated Board
ii. Thoughts on Housing Inspection upon Change in Occupancy?
1. Revisit at another meeting

7. **The Following to be signed:**

- a. Payroll - None Tonight
b. Meeting Minutes: - None Tonight

- c. Expense Account# 01-512 - FY 14-13 - Board Signed**
 - i. Cathleen Drinan - Postage Reimbursement
 - ii. Staples - Invoice# 1041265881 - Camion MX472 Wireless Office All-In-One Inkjet Printer - \$99.00
 - iii. MHOA - Food Protection Program - \$40.00
- d. Revolving Account# 25-513 - FY 14-13 - Board Signed**
 - i. Coweeset Engineering - Invoice# 14-026-01 - Plan Review - Map 59, Lot 28 Circuit Street
 - ii. Spath Engineering - Invoice# 041114-743 - Plan Review - 748 Old Plymouth Street - \$85.00
 - iii. Spath Engineering - Invoice# 041114-743 - Plan Review - Circuit Street (Portion of 748 Old Plymouth Street, Map 59, Lot 6) - \$85.00
 - iv. Spath Engineering - Invoice# 050114-743 - Plan Review - 7 Heron Road - \$85.00
 - v. Grady Consulting - Invoice# 5557 - Plan Review - 934 Plymouth Street - \$85.00
 - vi. Amos Wood - Bottom Hole Inspection - 5 Pine Street - \$40.00
 - vii. Webby Engineering - Final Inspection - 4 Split Rail Lane - \$40.00
 - viii. Webby Engineering - Final Inspection - 5 Pine Street - \$40.00
 - ix. Amos Wood - Final Inspection -10 Split Rail Lane - \$40.00
- e. Landfill Capping Account# 30-519 - FY 14 - None Tonight**
- f. Landfill Engineering Account# 01-519 - FY 14 - None Tonight**
- g. Nursing Services Account# 01-522 - FY 14-09 - Board Signed**
 - i. Norwell Visiting Nurse Association - Nursing Services for March 2014 - \$580.00
- h. Gift Account - iPad # 26-514-4830 - FY 14-08 - Board Signed**
 - i. Cathleen Drinan - iPad Data Plan Reimbursement for March 2014 - \$14.99
- i. Gift Communication Account # 26-514-5502-002 - FY 14 - None Tonight**
- j. PHER Account # 21-520- FY 14 - None Tonight**

8. Mail Folder: - Board Read

- a. Health Agents first article in the new Plympton-Halifax Express newspaper
- b. Anonymous letter of complaint
- c. Trash Complaint
- d. Zoning Board of Appeals
 - i. Voted to grant petition - Holmes Street
- e. Planning Board
 - i. Site Plan for 934 Plymouth Street
 - ii. Form A Map 103, Lot 3 A (Franklin Street)

9. Permits Board Approved:

- a. Bay State Sewerage Disposal - 2014 Septage Haulers Permit
- b. George Collins - Collins Engineering - 2014 Soil Evaluator's Permit
- c. Joseph Arruda - 2014 Septic Installer's Permit
- d. Ed Johnson - 2014 Septic Installer's Permit
- e. Brian Barry - Atlantic Earthworks - 2014 Septic Installer's Permit
- f. Daniel Smith - DHS Excavating Company - 2014 Septic Installer's Permit
- g. Wayne C. Perry - 2014 Title V Inspector's Permit
- h. James Schilling - 2014 Title V Inspector's Permit
- i. Foresight Engineering - Darren Michaelis - 2014 Title V Inspector's Permit
- j. Morse Engineering - Gregory Morse - 2014 Title V Inspector's Permit
- k. Louis Labate - Bay State Sewerage Disposal - 2014 Title V Inspector's Permit
- l. Tish Ciccotelli - England Farm - 2014 Residential Kitchen Permit
- m. JJ's Sundae Express - 2014 Ice Cream Truck Permit
- n. Town of Halifax Snack Shack - 2014 Seasonal Food Permit

A Motion was made to approve all permits listed above except JJ's Sundae Express - 2014 Ice Cream Truck Permit. This permit is to be put on hold for further evaluation regarding question on out-of-state driver's license, and copies of required certificates are submitted. Board of Health will check with police department regarding the out-of-state driver's license and once license is verified and required certificates are acquired application can come before the Board again for approval.

Motion: John Weber
Second: John DeLano
Unanimous vote on the motion

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion: John Weber
Second: John DeLano
Unanimous vote on the motion

Typed by:
 Peggy Selter
 Administrative Assistant

Signed By:
 John DeLano – Chairman
 John Weber – Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health Office~