

# Halifax Board of Health

## Meeting Minutes

### Wednesday, March 05, 2014

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

#### Present at the meeting were:

John DeLano - Chairman  
John Weber – Co-Chairman  
Jeff Anderson – Clerk  
Cathleen Drinan - Health Agent  
Peggy Selter - Administrative Assistant

The Board of Health meeting opened at 7:00p.m

**1. 7:00 pm - 7:15pm: Alternative Sewerage Committee:**

a. None Tonight

**2. 7:15 pm - 7:30pm: Appointments and Open Forum:**

a. Appointments:

i. **7:15pm** - Monponsett Street - 200' Grid by-law for multi unit housing - Charlie Woodward

1. Charlie Woodward was in attendance. He updated the Board on where the development and septic systems will go and explained the preliminary of the development. He avowed he is seeking guidance that he is moving in the right direction in accordance with the 200' grid by-law (Zoning by-law). Mr. Woodward described to the Board his concept of evaluation of the 200' grid by-law and stated he tried to be consistent and fair and stay within accordance of the by-law which is ambiguous. Mr. Woodward stated the health agent was there during the soil evaluations and the health agent stated she is comfortable the soil evaluations done. The Board is in agreement Mr. Woodward did everything to abide to the by-law and approved his concept of his evaluation of the 200' grid.

ii. **7:30pm - 12 Water Street** Paul Jenner - Title V Inspection Report - Water Street.

1. Mr. Paul Jenner, Title V Inspector was requested to appear but was not in attendance. Ms. Betty Heal, owner of 12 Water Street was in attendance.

a. The health agent updated the Board concerning the Title V inspection done at 12 Water Street and provided them with a copy of the inspection report. The Board was also given a copy of the emails the agent had with Mr. Jenner. The Board then turned the meeting over to Ms. Betty Heal, owner, to listen to her account on the report.

Ms. Heal stated to the Board that she moved in December of 2013 and after a week had to have the tank pumped because sewerage was backing-up into the house. The Board asked Ms. Heal if she was aware that the system at her property was a tight tank and she stated that she was. However, she also stated that to her knowledge, the tight tank was pumped as part of the Title V inspection done on June 05, 2013. She was also told by others that the house was winterized in October 2013 and that nobody lived in the house after that date until she moved in December, 2013. She stated she didn't understand why the tank would need to be pumped after

only one week if the water was shut off and she is the only one residing in the home, using limited water.

The Board explained to Ms. Heal that depending on other possible circumstances and/or water usage within the home prior to her moving in and during her current week residing in the house, it is feasible that it may have filled and needed to be pumped.

Ms. Heal asked the Board what process she would take to make this a formal complaint. The Board informed Ms. Heal that by coming before the Board tonight, she has taken the first step and made a formal complaint.

The Board requested the health agent document the complaint in letter format, contact the water department for water records from June 2013 through December 2013 and inquire with Southeast Septic regarding the pumping records. The Board requested the health agent submit the formal written complaint at their Wednesday, March 19, 2014 meeting. The Board advised the administrative assistant, should the Tile V inspector submit an application for renewal of permit, he will need to first come before the Board before a current permit will be issued.

**3. Open Forum:**

**i. None Tonight - 7:30 - 8:30: Disposal Works Permits : Recommended for approval:**

**a. 5 Pine Street - Ratify Health Agents recommendation for Approval A Motion was made to ratify health agents' approval**

**Motion: John Weber  
Second: Jeffrey Anderson  
Unanimous vote on the motion**

**b. 5 B'ayberry Lane - Ratify Health Agents recommendation for Approval A Motion was made to ratify health agents' approval**

**Motion: John Weber  
Second: Jeffrey Anderson  
Unanimous vote on the motion**

The Board stated if plans come back from review as "Recommended" for approval by the review engineer, then it is no longer needed to have the folders out for the Boards approval because the review engineer has already approved. A list of property addresses requiring the Board to ratify the health agent's approval of the review engineer's approval is acceptable.

**c. Lamppost Drive (Lot 2)**

A Motion was made to approve as recommended

**Motion: John Weber  
Second: Jeffrey Anderson  
Unanimous vote on the motion**

**d. Lamppost Drive (Lot 4)**

A Motion was made to approve as recommended

**Motion: John Weber  
Second: Jeffrey Anderson  
Unanimous vote on the motion**

**e. Lamppost Drive (Lot 6)**

A Motion was made to approve as recommended **Motion:**

**John Weber  
Second: Jeffrey Anderson  
Unanimous vote on the motion**

**f. 69 Pond Street**

A Motion was made to approve as recommended **Motion:**

**John Weber**

**Second: Jeffrey Anderson**

**Unanimous vote on the motion**

- a. 42 Oak Place A Motion was made to approve as recommended

**Motion: John Weber**

**Second: Jeffrey Anderson**

**Unanimous vote on the motion**

- a. 416-434 Plymouth Street (new hair salon business within)

A Motion was made to approve as recommended **Motion:**

**John Weber**

**Second: Jeffrey Anderson**

**Unanimous vote on the motion**

**1. Requiring Local Upgrades: (but otherwise recommended for approval):**

- a. 9 & 13 Lake Street

- i. To allow setback reduction from SAS to property line from 10' to 5'
- ii. To allow setback reduction from system components to cellar wall from 10' to 6.7'
- iii. To allow setback reduction to water supply lines from 10' to 5'
- iv. To allow sieve analysis if a percolation test cannot be performed
- v. To allow separation reduction between groundwater and inlets/outlets from 12" to 7"
- vi. I/A Technology Credit Request

- 1. To allow a separation reduction between groundwater and SAS from 4' to 2'

A Motion was made to return plan to engineer, tributary to a water supply required note required to be listed on plan

**Motion: John Weber**

**Second: Jeffrey Anderson**

**Unanimous vote on the motion**

- b. 34 Plymouth Street

- i. Allow a 3.1' separation from the bottom of the SAS to mottling instead of 4' required
- ii. Allow the use of a sieve analysis to determine LTAR instead of a percolation test

A Motion was made to approve as recommended with waivers/ local upgrades

**Motion: John Weber**

**Second: Jeffrey Anderson**

**Unanimous vote on the motion**

**2. Requiring Variances:**

- a. None Tonight

**3. 8:30-9:00: Discussion Items:**

- a. **Bring to Boards Attention:**

- i. Large Outdoor Events: Permit Now Required
  - a. The health agent presented the Board with a draft letter regarding permit fees for owners/organizers of Large Outdoor events. The Board read and discussed the issue and agreed it was a good idea to have this in place.

A Motion was made to approve a permit fee charge for owners/organizers of Large Outdoor events

**Motion: John Weber**

**Second: Jeffrey Anderson**

**Unanimous vote on the motion**

- ii. Title V Inspector Complaint (*Changed wording on website*)

- b. Discussion:** - The health agent updated the Board on discussion items below.
  - i. Police/ACO/Health Dept/Rabies
  - ii. Fairway Drive house
  - iii. Limitation of number of Cats & Dogs?
  - iv. Cumberland Farms: going ahead w/ more perc tests
  - v. Peres - Commercial fee any different from residential?
  - vi. Anti-Littering - Article B2
  - vii. Matching Funds for Grants Article
  - viii. Do you think detention/retention basins should have fences?
  - ix. Noise/Vibration Complaint: worked w/ DEP, will follow up
  - x. Know anything about pump station in E. Bridgewater?
- c. Admin Report:** The administrative assistant updated the Board
  - i. Reminder of protocol
- d. Agent Report:** The health agent updated the Board on discussion items below.
  - i. Annual Report: submitted
  - ii. BH Inspection guidance for consultant to use
  - iii. Update on Fin/Com meeting 2-24-14 at 7:15
  - iv. Working on housing regulation for inspection at change of occupancy: in progress
  - v. Have applied to DPH's intern program: Topic: Hepatitis C and Drug Addiction
  - vi. Try to avoid falls on ice!
- 4. To be signed:** - Board signed
  - a. Health Agent and Animal Inspector positions: descriptions for Wage & Personnel

- b. Payroll for the Week Ending March 08, 2014 - Board Signed**
  - i. Cathleen Drinan
  - ii. Margaret Selter
  - iii. Judith Anderson
- c. Meeting Minutes: - Board Signed**
  - i. November 06, 2013 Meeting Minutes
  - ii. November 20, 2013 Meeting Minutes
  - iii. December 18, 2013 Meeting Minutes
  - iv. January 15, 2014 Meeting Minutes
- d. Expense Account# 01-512 - FY 14-12 - Board Signed**
  - i. WB Mason - Invoice# 116465156 - Office Supplies - \$345.78
- e. Revolving Account# 25-513 - FY 14**
  - i. None Tonight
- f. Landfill Capping Account# 30-519 - FY 14**
  - i. None Tonight
- g. Landfill Engineering Account# 01-519 - FY 14**
  - i. None Tonight
- h. Nursing Services Account# 01-522 - FY 14-07 - Board Signed**
  - i. Norwell Visiting Nurse Association - Nursing Services - January 01, 2013 through January 31, 2014 - \$580.00
- i. Gift Account - iPad # 26-514-4830 - FY 14**
  - i. None Tonight
- j. Gift Communication Account # 26-514-5502-002 - FY 14**
  - i. None Tonight
- k. PHER/PHEP Account # 21-520- FY 14**
  - i. None Tonight
- l. Grant Account # 21-509-5385-250 - FY 14**
  - i. None Tonight
- 5. Mail Folder: - Board Read**
  - a. Fieldstone Equestrian Show Dates
  - b. Lingan Street
  - c. Watch Out!
  - d. Fairway Drive
  - e. Mosquito Control Project Memorandum
  - f. 2014 CPTC Annual Conference
  - g. Planning Board
    - i. Special Permit - 934 Plymouth Street
  - h. Zoning Board of Appeals**
    - i. Notice of Hearing
      - 1. 15 Hickory Road
      - 2. 340 Monponsett Street

- 3. 42 Oak Place
- 4. 29 Eleventh Avenue
- ii. Special Permit Granted
  - 1. 15 Hickory Road
  - 2. 82 Carver Street
- i. **Board of Selectmen**
  - i. Notice of Hearing
    - 1. 17 Buttonwood Road
  - ii. Permission Granted
    - 1. HOPS Playground Fundraiser
    - 2. Boy Scout Troop 39's Yard Sale
- 6. **Permits Board Approved:** - Board Unanimously Approved
  - a. Page Corporation - 2014 Septic Installer's Permit
  - b. M-Property Service - 2014 Septic Installer's Permit
  - c. Page Corporation - 2014 Title V Inspector's Permit
  - d. PA Construction - 2014 Title V Inspector's Permit
  - e. Fred E. Nava & Son - 2014 Septage Hauler's Permit
  - f. Garifalo & Associates - 2014 Soil Evaluator's Permit
  - g. ACE Drilling - 2 River Street - 2014 Drinking Water Well
  - h.

**Adjournment**

A Motion was made to adjourn the meeting at 9:00p.m.

**Motion: John Weber**  
**Second: Jeffrey Anderson**  
**Unanimous vote on the motion**

**Typed by,**  
Peggy Selter  
Administrative Assistant

**Signed By:**  
John DeLano – Chairman  
John Weber – Co-Chairman  
Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~