

**Halifax Board of Health
Meeting Minutes
Wednesday, December 18, 2013**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Jeffrey Anderson, Clerk
Cathleen Drinan – Health Agent

The Board of Health meeting opened at 7:00p.m

1. **Alternative Sewerage Committee**
 - a. [None Tonight](#)

2. **7:00pm – 7:15pm: Open Forum:**
 - a. [None Tonight](#)

3. **7:15– 8:30: Disposal Works Permits: Recommended for approval**
 - a. [None Tonight](#)

4. **Requiring Local Upgrades: (but otherwise recommended for approval):**
 - a. [None Tonight](#)

5. **Requiring Variances:**
 - a. [None Tonight](#)

6. **8:30 – 9:00: Discussion:**

- a. Hair Salon – Have engineer review?

A Motion was made that plan go out and potential water use be reviewed.

**Motion: John Weber
Second: Jeffrey Anderson
Unanimous vote on the motion**

- b. Vote to modify new construction perc fee.

- i. Currently \$250.00 per day
 - ii. Change to \$250.00 per half day

A Motion was made to approve the new construction perc fee to \$250.00 per half day as recommended.

**Motion: John Weber
Second: Jeffrey Anderson
Unanimous vote on the motion**

- c. Holmes Street (System Failure (WK)) – [Agent updated Board.](#)
- d. Hudson Street pool – [Agent updated Board.](#)
- e. Lake Street – Do shared systems need to be approved by DEP?
 - i. [Board requested agent check into this issue.](#)
- f. **Admin Report:**

- i. Received permit application and pumping records for Holmes Street unauthorized pumping.
- ii. Thompson Street, unpermitted septage pumping

A Motion was made to have pumping company submit a permit application and permit fee for 2013 Septage Hauler’s permit and to produce the pumping record as required by law.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

- iii. All establishment permit application emails/letters have gone out. – [Admin. updated Board.](#)
- iv. All Rubbish Hauler’s & Septage Hauler’s permit application emails/letters have gone out. – [Admin. updated Board.](#)

g. Agent Report:

- i. Letter from Health Agent to Board of Selectmen requesting coordination of permit issuance with the BOH. BOS are in favor and are following up on it. (*See Mail Folder*)
- ii. Mosquito Control Commissioner – Town counsel? Any thoughts?
- iii. Soil evaluation for 200’ grid went well.

7. To be signed:

- a. Modification to Septic Pumping at time of Title V Inspection Policy
 - i. If it is indicated that the system has been maintained, such as, pumped every year or had a pumping close to the 12 months required, is it ok for the Title V Inspector to make the judgment to whether it needs pumping at time of inspection?

A Motion was made to approve modification to Septic Pumping at time of Title V Inspection Policy as recommended.

Motion: John Weber

Second: Jeffrey Anderson

Unanimous vote on the motion

- b. Ethics/Conflict of Interest Laws – [Admin. updated Board.](#)

c. Payroll

- i. [None Tonight](#)

d. Meeting Minutes:

- i. [None Tonight](#)

e. Expense Account# 01-512 – FY 14-09 - [Board Signed](#)

- i. Hanson VCA Animal Hospital – Rabies Testing - \$79.50
- ii. WB Mason – Office Supplies - \$46.32

f. Revolving Account# 25-513 – FY 14

- i. [None Tonight](#)

- g. Landfill Capping Account# 30-519 – FY 14**
 - i. None Tonight**
- h. Landfill Engineering Account# 01-519 – FY 14-01- Board Signed**
 - i. Tighe & Bond – 08/25/13 through 11/23/13 Invoice# 122013632**
 - 1. Landfill Gas Monitoring (2 Events) - \$1650.00**
 - 2. Groundwater Monitoring (1 Event) - \$4,700.00**
- i. Nursing Services Account# 01-522 – FY 14-05 - Board Signed**
 - i. Norwell Visiting Nurse Association - Nursing Services – November 2013 - \$580.00.**
- j. Gift Account - iPad # 26-514-4830 – FY 14-05 - Board Signed**
 - i. Cathleen Drinan – iPad Data Plan Reimbursement – October 2013 - \$14.99**
 - ii. Cathleen Drinan – iPad Data Plan Reimbursement – November 2013 - \$14.99.**
- k. Gift Communication Account # 26-514-5502-002 – FY 14**
 - i. None Tonight**
- l. PHER/PHEP Account # 21-520- FY 14**
 - i. None Tonight**
- m. Grant Account # 21-509-5385-250 - FY 14**
 - i. None Tonight**

8. Permits Board Approved: - Board Approved

- a. Howland Disposal Services - 2013 Septage Hauler's Permit**
- b. P&J Rubbish – 2014 Rubbish Hauler's Permit**
- c. Graham Waste Services - 2014 Rubbish Hauler's Permit**
- d. Avery's Pumping - 2014 Septage Hauler's Permit**
- e. All-Town, Inc. - 2014 Septage Hauler's Permit**
- f. ABC Septic Pumping - 2014 Septage Hauler's Permit**
- g. Middleboro/Lakeville Cesspool Services - 2014 Septage Hauler's Permit**
- h. United Site Services - 2014 Septage Hauler's Permit**
- i. K&V Construction - 2014 Septic Installer's Permit**
- j. AE Wood Excavating - 2014 Septic Installer's Permit**
- k. Gallo Construction - 2014 Septic Installer's Permit**
- l. Stephen B. Nelson - 2014 Soil Evaluator's Permit**
- m. PMP Associates - 2014 Title V Inspector's Permit**
- n. Clearwater Recovery - 2014 Title V Inspector's Permit**
- o. South Coast Contracting - 2014 Title V Inspector's Permit**
- p. All Seasons - 2014 Food Establishment Permit**
- q. BR's Monponsett Inn - 2014 Food Establishment Permit**
- r. BR's Take Out - 2014 Food Establishment Permit**
- s. Cumberland Farms - 2014 Food Establishment Permit**
- t. Dunkin Donuts - 2014 Food Establishment Permit**
- u. Halifax Elementary School – 2014 Food Establishment Permit**
- v. Halifax Mobile Home Park - 2014 Mobile Home Park Permit**
- w. Halifax Mobile Station - 2014 Retail Food Establishment Permit**
- x. Hawaii Garden - 2014 Food Establishment Permit**
- y. Lindy's General Store - 2014 Retail Establishment Permit**

z. Stop & Shop - 2014 Food Establishment Permit

9. Mail Folder: - Board Read

- a. Bridgewater State University “Thank You” card
- b. 2014 Meeting Calendar
- c. Town Numbers, Phone Number Extension & Call down list
- d. Finance Committee 2013-2014 List
- e. Floor Drain Regulation email
- f. Plympton “Approval Process” Handbook
- g. New England Onsite Wastewater Training Program
- h. Board of Selectmen
 - i. Request to extend trailer permit – Buttonwood Road
 - ii. 90 day approval of trailer permit – Buttonwood Road
- i. Planning Board
 - i. Notice of Public Hearing – Plymouth Street
 - ii. Form A Distribution – Oak Street
 - iii. Form A Distribution – Walnut Street
- j. Zoning Board of Appeals
 - i. Notice of Public Hearing
 - 1. Holmes Street
 - 2. Richview Avenue
 - 3. Off Franklin Street (Blackledge Project)
 - ii. Amendment to Petition – Elm Street
 - iii. Grant Petition – Holmes Street
 - iv. Grant Petition – Richview Avenue

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion: John Weber

Second: Jeffrey Anderson

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

John Weber – Co-Chairman

Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~