

**Halifax Board of Health
Meeting Minutes
Wednesday, November 20, 2013**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Cathleen Drinan – Health Agent

The Board of Health meeting opened at 7:00p.m

1. Alternative Sewerage Committee

a. **None Tonight**

2. 7:00pm – 7:15pm: Open Forum:

a. **None Tonight**

3. 7:15– 8:30: Disposal Works Permits: Recommended for approval

a. 58 Annawon Drive

A Motion was made to approve as recommended.

**Motion: John Weber
Second: John DeLano
Unanimous vote on the motion**

b. 118 Lingan Street

A Motion was made to approve as recommended subject to a two bedroom deed restriction filed with the registry of deeds.

**Motion: John Weber
Second: John DeLano
Unanimous vote on the motion**

4. Requiring Local Upgrades: (but otherwise recommended for approval):

a. 43 & 45 Redwood Drive

i. To allow use of a sieve analysis in place of a perc test due to excessive depth of sand

A Motion was made to a sieve analysis in place of a perc test as requested.

**Motion: John Weber
Second: John DeLano
Unanimous vote on the motion**

5. Requiring Variances:

a. **None Tonight**

6. 8:30 – 9:00: Discussion:

- a. Undisclosed Pumping – require Company to submit pumping record?

A Motion was made to have pumping company submit a permit application and permit fee for 2013 Septage Hauler’s permit and to produce the pumping record as required by law.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

- b. Rabies Issue/Hopkins/Hanson
- c. Title V Inspector Renewal Decision
 - i. 1 Year trial condition with supervision.
- d. Apartment rental property, inspection regulations?
 - i. Agent discussed with Board.
- e. Large Outdoor Events, actual permit fee & checklist?
 - i. Prepare letter for Large Outdoor Events.
- f. Establishments, late fee?
 - i. The Board determined any applications received after the December 31st deadline, fees will be doubled in amount. Failure to pay late fees will result in non renewal of permit.
- g. Should we contact Cumberland Farm asking when they are going to repair the system?
 - i. Yes, Contact Cumberland Farms, Board is concerned with all the pumping being done.
- a. **Admin Report – Admin updated Board**
 - ii. Letters of Non-Compliance sent to addresses (9 properties) with I/A systems for no O&M agreement
 - iii. 2014 Establishment permit letters going out next week
- b. **Agent Report: – Agent updated Board**
 - iv. Capital Planning
 - v. 200” grid by law
 - 1. Core Sample Fee
 - vi. Covenant Case water samples. Something to think about, drop as an additional task? The Title V will tell us earliest if system is in failure.
 - 1. Board felt both should be done as described in the covenant.
 - vii. Pest & Wildlife Control

7. To be signed:

- a. **Payroll**
 - i. None Tonight
- b. **Meeting Minutes:**
 - i. None Tonight
- c. **Expense Account# 01-512 – FY 14**

- i. **None Tonight**
- d. Revolving Account# 25-513 – FY 14-09 - Board Signed**
 - i. Grady Consulting - 43 & 45 Redwood Drive – Plan Review - \$85.00
 - ii. Grady Consulting - 58 Annawon Drive – Plan Review - \$85.00
 - iii. G&L Labs – Annual Covenant Case (12@\$15.00)Water Sample Testing (2 per property) - \$180.00
- e. Landfill Capping Account# 30-519 – FY 14**
 - i. **None Tonight**
- f. Landfill Engineering Account# 01-519 – FY 14**
 - i. **None Tonight**
- g. Nursing Services Account# 01-522 – FY 14-04 - Board Signed**
 - i. NVNA – Nursing Services – October 2013 - \$580.00
- h. Gift Account - iPad # 26-514-4830 – FY 14**
 - i. **None Tonight**
- i. Gift Communication Account # 26-514-5502-002 – FY 14**
 - i. **None Tonight**
- j. PHER/PHEP Account # 21-520- FY 14**
 - i. **None Tonight**
- k. Grant Account # 21-509-5385-250 - FY 14**
 - i. **None Tonight**

8. Permits Board Approved: - Board Approved

- a. McDonough Inspections – Brian McDonough – 2014 Title V Inspector’s Permit
- b. Santoro’s Pizza – 2014 Food Establishment Permit

9. Mail Folder: - Board Read

- a. Planning Board – Form A Hudson Street
- b. Zoning Board - Cease & Decist, Elm Street

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion: John Weber
Second: John DeLano
Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
John Weber – Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health Office~