

Halifax Board of Health
Meeting Minutes
Wednesday, March 20, 2013

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Cathleen Drinan – Health Agent

The Board of Health meeting opened at 7:00p.m

1. Alternative Sewerage Committee:

a. None Tonight

2. 7:00pm – 7:30pm: Open Forum:

a. None Tonight

3. 8:00– 8:30: Disposal Works Permits: Recommended for approval

a. None Tonight

4. Requiring Local Upgrades: (but otherwise recommended for approval):

a. None Tonight

5. Requiring Variances:

a. None Tonight

6. 8:30 – 9:00: Discussion:

a. 20 Madison Rd: Title V Inspection Report

i. Title V Inspector

1. Risers on pits and D-Box

2. Title V Inspection Report Correction

ii. As-Built - Engineered Plan or Installer's Plan?

a. Board required an engineered as-built be submitted at the completion of the tank installation.

b. Bobbie - Harmon Stables – Agent updated Board

c. Fieldstone Equestrian Horse Show – Outdoor Food Service Building - Food Permits – Event Application:

i. Agent updated Board on outdoor building used for food service at Fieldstone Equestrian Shows & Facility.

1. Agent has on several occasions inspected the outdoor building used for food service. The building at Fieldstone Equestrian Shows & Facility used for food service is in deplorable condition and agent said building cannot be used as a food serving building. Mr. Clawson is aware of all inspection reports on the building over the past several years and was given copies of the agent's concerns, remarks and requests, and the opportunity to remedy the problems, such as mice, rotted wood, flooring falling apart and not able to be cleaned. The agent denied a

food permit for this year for the building due to public health and safety concerns. Board agreed with the agent that the building is not to be permitted.

- ii. Agent updated Board on the Large Outdoor Event application and food permits for horse shows.
 - 1. Board affirmed with agent that there is time to submit the “Large Outdoor Event” application, but not enough time for the “Food Vendors” applications and inspections, unless the agent is available to arrange time in her busy schedule to do so.
 - d. Nursing Services – Thoughts on sending out request for bids on FY 2014 nursing contract.
 - i. Be sure to discuss adding a MAVEN clause to contract.
 - e. Possibility of adding two new review engineers
 - f. Denitrification – Revisit at 05.15.13.
 - g. Wastewater Management District and think about other ways to protect the ponds – Revisit at 05.15.13.
 - h. Covenant Cases and think about other ways to protect the ponds
 - i. MWA: meeting with Selectmen on 04-09-13 – Agent updated Board
 - j. Boat Place/Day Care – Agent updated Board
 - k. Establishment
 - i. If we have not received the application and permit fee within one (1) month of (Notification? - We notify or February 01? Month after due date) establishment will be fined (\$100.00?) for phone calls, emails, letters and agent visits.
 - 1. Agent will write up wording and present it to Board at 05.15.13 meeting for perusal.
 - l. Admin Report**
 - i. None Tonight
 - m. Agent Report:**
 - i. Landfill RFP’s coming up – Agent updated Board
 - ii. Alternate health agent – Agent updated Board and they were in favor of this idea.
 - iii. Regionalization concept: let’s discuss the possibility of IMA: Inter-Municipal Agreement with nearby communities – Agent updated Board
 - iv. Outdoor air quality: follow-up – Agent updated Board
 - v. Plumbing “explosion” – Agent updated Board
 - vi. Tires (large #'s of) holding water – Agent updated Board
 - vii. 2 Ocean Ave. addresses of Interest and Concern – Agent updated Board
- 7. To be signed: - Board Signed**
- a. Payroll - Week Ending 03/23/13
 - 1. Cathleen Drinan
 - 2. Margaret Selter
 - 3. Judith Anderson
 - b. Meeting Minutes:
 - i. None Tonight
 - c. Expense Account# 01-512 – FY 13 - Board Signed
 - i. Wal-Mart – TC# 8015 3446 1612 9450 3543 – Office Supply - \$7.97
 - ii. WB Mason – Invoice# I10194766 – Office Supplies - \$111.02

- iii. NEIWPCC – Annual Renewal Fee - \$75.00
- iv. MEHA – Mobile Food Truck Vendor’s Seminar - \$65.00
- d. **Revolving Account# 25-513 – FY 13**
 - i. None Tonight
- e. **Landfill Capping Account# 30-519 – FY 13**
 - i. None Tonight
- f. **Landfill Engineering Account# 01-519 – FY 13**
 - i. None Tonight
- g. **Nursing Services Account# 01-522 – FY 13-08 - Board Signed**
 - i. Partner’s Home Care – Nursing Services - March 01, 2013 through March 31, 2013 - \$583.34
- h. **Gift Account # 26-514-4830 – FY 13**
 - i. None Tonight
- i. **Gift Communication Account # 26-514-5502-002 – FY 13**
 - i. None Tonight
- j. **PHER/PHEP Account # 21-520- FY 13**
 - i. None Tonight

8. Permits Board Approved: - Board Approved

- i. Land Planning – Steven Wry – 2013 Soil Evaluator’s Permit
- ii. Coweset Engineering – Arthur Cabral – 2013 Title V Inspector’s Permit

9. Mail Folder: - Board Read

- a. Thank you Card
- b. Pictures
- c. Water shut-off, Cedar Lane
- d. BOH Nomination Ballot & Reappointment Schedule
- e. Public Health magnets for the agents vehicle
- f. 15 Ocean Ave
- g. Selectmen’s Office – Approved request for the Boy’s Scouts to use the Town Green on June 15, 2013 for a yard sale.

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion:

Second:

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

John Weber – Co-Chairman

Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~