

**Halifax Board of Health
Meeting Minutes
Wednesday, December 05, 2012**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano – Chairman
Jeff Anderson – Clerk
Cathleen Drinan – Health Agent

The Board of Health meeting opened at 7:25pm.

1. Alternative Sewerage Committee:

- a. Meetings will resume in the spring

2. 7:00pm – 7:15pm: Open Forum

- a. [None Tonight](#)

3. 7:15 – 8:30: Disposal Works Permits : Recommended for approval

- a. 42 Cedar Lane

A Motion was made to approve as recommended

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

- b. 21 Thirteenth Avenue

A Motion was made to approve as recommended

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

- c. Twin Lakes Drive Bldg# 27 – Ratify agent’s approval

A Motion was made to ratify the health agent’s approval

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

- d. Twin Lakes Drive Bldg# 28 – Ratify agent’s approval

A Motion was made to ratify the health agent’s approval

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

e.

f. Twin Lakes Drive Bldg# 24

A Motion was made to approve as recommended

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

g. Twin Lakes Drive Bldg# 35

A Motion was made to approve as recommended

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

4. Requiring Local Upgrade(but otherwise recommended for approval):

a. **None Tonight**

5. 8:30 – 9:00: Discussion – Agent Updated Board

a. Covenant Case general discussion

i. 11/06/12 Reminders went out to those addresses needing/behind in something

b. Properties with I/A System Operation & Maintenance Contract Agreements

i. Notice of Noncompliance (no contract) Sent

c. **Admin Report– Administrative Assistant Updated Board**

i. Pembroke Title V Regs/guidelines

1. Change in Halifax Title V Regs/guidelines vote for 2013?

A Motion was made to implement the new scheduling requirement policy for Title V Inspections.

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

d. **Agent Report: – Agent Updated Board**

i. Volunteer/intern Paula Rossi-Clapp

ii. Housing: a fire, trailer and temporarily inhabitable and lead paint: I need the CLPPP attorney!

iii. Catch Basin upgrades: mosquitoes, NPDES & ASC!

1. RT 58 construction

iv. MWA/ASC Program Model from NEHA journal

v. Title V Inspection Reports: problematic

vi. 888 Plymouth Street

1. Possible senior center, does DEP have standards for daily flow?
It seems to fall in between categories.

6. To be signed:

- a. Payroll**
 - i. [None Tonight](#)
- b. Meeting Minutes: – [Board Signed](#)**
 - i. October 17, 2012 Meeting Minutes
- c. Permits: – [Board Signed](#)**
 - i. James Tardie – Claude Bubord & Son, Inc. – 2013 Septic Installer’s Permit
 - ii. Waste Water Services – 2013 Septage Hauler’s Permit
 - iii. Jeff Dubord - Claude Bubord & Son, Inc. - 2013 Septage Hauler’s Permit
 - iv. Andrew Dryer – Dryer Construction - 2013 Septic Installer’s Permit
- d. Expense Account# 01-512 – FY 13-07– [Board Signed](#)**
 - i. Cathy Drinan – Postage Reimbursement - \$5.30
 - ii. Cathy Drinan – Reimbursement iPad Accessories - \$90.29
 - iii. Cathy Drinan – Mileage Reimbursement – \$116.11
 - iv. Cathy Drinan – Mileage Reimbursement – \$149.18
 - v. Sprint – Health Agent Cell Phone - \$48.16
 - vi. Cathy Drinan - MHOA – Annual Membership - \$60.00
 - vii. John DeLano - MHOA – Annual Membership - \$60.00
 - viii. Peggy Selter - MHOA – Annual Membership - \$60.00
- e. Revolving Account# 25-513 – FY 13-06 – [Board Signed](#)**
 - i. G&L Laboratories – Covenant Case Water Testing – 7@\$15.= \$105.00
 - ii. Grady Consulting –Invoice# 4458- Plan Review – Bldg# 24 Twin Lakes Drive - \$85.00
 - iii. Grady Consulting –Invoice# 4424 - Plan Review – Bldg# 27 Twin Lakes Drive - \$85.00
 - iv. Grady Consulting –Invoice# 4425 - Plan Review – Bldg# 28 Twin Lakes Drive - \$85.00
 - v. Grady Consulting –Invoice# 4459 - Plan Review – Bldg# 35 Twin Lakes Drive - \$85.00
 - vi. Spath Engineering – Invoice# 113012-743 – Plan Review – 21 Thirteenth Avenue - \$85.00
- f. Landfill Capping Account# 30-519 – FY 13**
 - i. [None Tonight](#)
- g. Landfill Engineering Account# 01-519 – FY 13**
 - i. [None Tonight](#)
- h. Nursing Services Account# 01-522 – FY 13**
 - i. [None Tonight](#)
- i. Gift Account # 26-514-4830 – FY 13**
 - i. [None Tonight](#)
- j. PHER/PHEP Account # 21-520- FY 13**
 - i. [None Tonight](#)

k. Mail Folder: – Board Read

- i.** Public Information Meeting on Fish Passage Study at Forge Pond Dam.
- ii.** Approved proposed landfill modifications
- iii.** Zoning Board of Appeals
 - 1.** Special Permit – 300 Thompson Street
 - 2.** Petition granted – 497 Monponsett Street
 - 3.** Notice of Public Hearing – 149 Elm Street
- iv.** Board of Selectmen
 - 1.** Notice of Public Hearing – 28 Hillside Avenue

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion: Jeffrey Anderson

Second: John DeLano

Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~