

**Halifax Board of Health**  
**Meeting Minutes**  
**Wednesday, April 20, 2011**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Jeff Anderson – Clerk  
Cathleen Drinan – Health Agent

The Board of Health meeting opened at 7:01 p.m.

**1. Open Forum 7:00-7:15**

- a. **None Tonight**

**2. 7:15 – 8:30: Disposal Works Permits : Recommended for approval**

- a. River Street, Map 116 Lot 2D

- i. In regard to Site Notes # 7, agent is not finding any reason for it to say 200’.

A Motion was made to approve as recommended.

**Motion: John Weber**

**Second: John DeLano**

**Unanimous vote on the motion**

**3. Requiring Local Upgrade (but otherwise recommended for approval):**

- a. **Local Upgrade:**

- i. 23 Richview Avenue

1. Allow a 5’ separation from the SAS to a lot line instead of 10’ required.
2. Allow a 1.1’ separation from a street line instead 10’ required.
3. Allow an SAS to be 102’ from a tributary to a surface water supply instead of 200’ required.
4. Allow a septic tank to be 65’ from tributary to a surface water supply instead of 200’ required.
5. Reduce remove and replace to 1’ on westerly side of SAS instead of 5’ required.

A Motion was made to approve as recommended with the requested waivers.

**Motion: John Weber**

**Second: John DeLano**

**Unanimous vote on the motion**

4. **8:30 – 9:00: Discussion**
  - a. **Admin Report**
    - i. **None Tonight**
  - b. **Agent Report**
    - i. **Agent is on vacation – None Tonight**
5. **The Following to be signed: Board Signed**
  - a. **Payroll for the Week Ending 04/23/11**
    - i. Cathleen Drinan
    - ii. Margaret Selter
    - iii. Judy Anderson
  - b. **Meeting Minutes: Board Signed**
    - i. March 16, 2011 Meeting Minutes
  - c. **Permits: Board Signed**
    - i. Dean Construction – Dave Congdon – 2011 Septic Installer’s Permit.
    - ii. Jeffrey K. Morse - 2011 Septic Installer’s Permit.
    - iii. Debra Trotta – Fieldstone Equestrian Show – 2011 Temporary Food Permit. (Start Date 4/9/11 – End Date 8/29/11)
    - iv. Terry Donnelly - 2011 Irrigation Well Permit – 201 Cranberry Drive.
    - v. Joseph Peck – Country Club Function – 2011 Food Establishment Permit.
    - vi. Joseph Peck – Country Club Clubhouse – 2011 Food Establishment Permit.
    - vii. Dawn Devine – J. J. Sundae Express – 2011 Ice Cream Truck Permit.
  - d. **Expense Account# 01-512 – FY 11**
    - i. **None Tonight**
  - e. **Revolving Account# 477 – FY 11-16 - Board Signed**
    - i. Grady Consulting, LLC – 49 Fairway Drive – Invoice# 3334 - Plan Review - \$85.00
    - ii. Grady Consulting, LLC – 7 Lantern Lane – Invoice# 3335 - Plan Review - \$85.00
  - f. **Landfill Capping Account# 1670 – FY 11**
    - i. **None Tonight**
  - g. **Landfill Engineering Account#1741–FY 11**
    - i. **None Tonight**
  - h. **Nursing Services Account# 150 – FY 11**
    - i. **None Tonight**
  - i. **Gift Account #1,982 – FY 11**
    - i. **None Tonight**
  - j. **PHER Account # 2051 - FY 11**
    - i. **None Tonight**

**k. Mail Folder:**

**i. [Nothing Tonight](#)**

**Adjournment**

A Motion was made to adjourn the meeting at 7:23 p.m.

**Motion: John Weber**

**Second: John DeLano**

**Unanimous vote on the motion**

Typed by,  
Peggy Selter  
Administrative Assistant

Signed By:  
John DeLano – Chairman  
John Weber – Co-Chairman  
Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health office~