

**Halifax Board of Health
Meeting Minutes
Wednesday, May 05, 2010**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Jeff Anderson – Clerk
Cathleen Drinan – Health Agent

Meeting was opened at 7:03 p.m.

1. Open Forum 7:00-7:15

- a.** Alternative Sewerage Committee (ASC) first meeting

A Motion was made to nominate Suzanne Lillie Chair Person of the ASC

Motion: John Weber
Second: John DeLano
All in Favor

A Motion was made to nominate Jack Farino Co-Chair Person of the ASC

Motion: John Weber
Second: John DeLano
All in Favor

- b.** Ponds made high priority area
c. Agent will inquire about grants
d. ASC meetings to be held on the first Wednesday of the month.

2. 7:15 – 8:30: Disposal Works Permits : Recommended for approval

- a.** 237 River Street – Renew DWCP

A Motion was made to reapprove as recommended

Motion: John Weber
Second: Jeffrey Anderson
All in Favor

- b.** 11 Bourne Drive – Renew DWCP

A Motion was made to reapprove as recommended

Motion: John Weber
Second: Jeffrey Anderson
All in Favor

3. Requiring Local Upgrade(but otherwise recommended for approval):

- a. 198 Franklin Street
 - i. Reduction to HGW, 5 to 4'

A Motion was made to approve as recommended

Motion: John Weber
Second: Jeffrey Anderson
All in Favor

4. 8:30 – 9:00: Discussion

- a. Contact information
 - i. Board updated and verified contact information
- b. Italian Ice
 - i. ServSafe
 - ii. Port potties
 - 1. Agent updated Board
- c. Admin Report
 - i. Peggy is now a Notary Public
 - 1. Admin updated Board
- d. Agent Report
 - i. Landfill warning strips: installation estimates
 - 1. Board and Agent discussed proposals for warning strip bid.
 - 2. Agent has the plan

A Motion was made to put a “Gag Order” on any and all discussion of the warning strip proposals until the close of business day on May 06, 2010 to give Gordon Andrews the opportunity to submit his proposal.

Motion: John Weber
Second: Jeffrey Anderson
All in Favor

- 3. Agent to call Mr. Andrews and give him the opportunity to submit his proposal by close of business tomorrow.

A Motion was made for Agent to call Gordon Andrews.

Motion: John Weber
Second: Jeffrey Anderson
All in Favor

- e. Agent updated Board on items below
 - i. Wonderful photos of CERT helping at rabies clinic
 - ii. GFCI program: a few more pretty soon
 - iii. Master Plan Committee: please see my thoughts and let me know your yours
 - iv. Food establishment inspections
 - v. Cruise night food
 - vi. Complaints: No porta-potti on construction job, manure pile
 - vii. Housing inspections and new lead law

- viii. Hoping to have a Portuguese language food safety class for Brazilian food handlers
- ix. Storage, storage, storage

5. **The Following to be signed: 05/05/2010 – Board Signed**

- a. **Payroll for the Week Ending**
 - i. Cathleen Drinan
 - ii. Margaret Selter
 - iii. Judy Anderson
- b. **Meeting Minutes: – Board Signed**
 - i. March 17, 2010 Meeting Minutes
 - ii. March 31, 2010 Meeting Minutes
 - iii. April 07, 2010 Meeting Minutes
 - iv. April 15, 2010 Meeting Minutes
 - v. April 21, 2010 Meeting Minutes
- c. **Permits: – Board Signed**
 - i. Dawn Devine – Connecting Rods – 2010 Temporary Food Service - \$50.00
 - ii. Stephen Webby – Jeneve Corp. – 2010 Septic installer’s Permit
 - iii. James Schilling – Preferred Home Inspections – 2010 Title V Inspector’s Permit
 - iv. James Schilling – Claude DuBord and Son, Inc – 2010 Title V Inspector’s Permit
- a. **Expense Account# 147 – FY 10**
 - v. None Tonight
- d. **Revolving Account# 477 – FY 10**
 - i. None Tonight
- e. **Landfill Capping Account# 1670 – FY 10**
 - i. None Tonight
- f. **Landfill Engineering Account# 1741 – FY 10**
 - i. None Tonight
- g. **Nursing Services Account# 150 – FY 10 - 07**
 - i. Partners Home Care – March 01, 2010 thru March 31, 2010 - \$583.33
 - 1. Board Signed
- h. **Gift Account #1,982 – FY 10**
 - i. None Tonight
- i. **PHER Account # 2051 - FY 10**
 - i. None Tonight
- j. **Mail Folder: - Agent updated Board**
 - i. Old Computers in cellar
 - ii. Food concern question
 - iii. Financial Status Update

- iv. 40 Eleventh Avenue
 - 1. Seeks Variances
- v. 7 Plymouth Street
 - 1. Seeks a special permit
- vi. 16 Annawon Drive
 - 1. Seeks variance
 - 2. Seeks special permit
- vii. MEHA Annual Meeting
- viii. Money saved with new engineering permit
- ix. Master Plan Committee Letter
- x. Storage Space in Cellar

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion: John Weber

Second: Jeffrey Anderson

All in Favor

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John Weber – Co-Chairman
Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health office~