

**Halifax Board of Health**  
**Meeting Minutes**  
**Wednesday, February 17, 2010**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Cathleen Drinan – Health Agent

Meeting was opened at 7:00 p.m.

- 1. Open Forum 7:00-7:15**
  - a. [None Tonight](#)
- 2. 7:15 – 8:30: Disposal Works Permits : Recommended for approval**
  - a. [None Tonight](#)
- 3. Requiring Local Upgrade (but otherwise recommended for approval):**
  - a. [None Tonight](#)
- 4. 8:30 – 9:00: Discussion - [Agent updated Board.](#)**
  - a. Emergency Preparedness Fund Update
    - i. Thank you cards went out
    - ii. Some certificates to sign
  - b. Rabies clinic
    - i. Dr. Hopkins happy to do clinic on 4/17/10
  - c. 75 Annawon Drive
    - i. Conditional pass
  - d. 72 Cedar lane – Electrical Issue
  - e. **Admin Report**
    - i. [None Tonight](#)
  - f. **Agent Report - [Agent updated Board.](#)**
    - i. Landfill monitoring RFP: See what I have so far
      1. Wording
      2. Deadline
      3. Packets of info can be at town hall and some of it can be emailed but not whole packet
    - ii. Warning strip bids
    - iii. 2009 Annual Report sent to Selectmen
    - iv. Agent meets with Fin/Com on 3-1 at 7 P.M.
    - v. Water shut offs Agent left notice with one resident on Tuesday, as phone number is not listed

- vi. State Licensing and Town Permitting for Massage Therapist
  - 1. [Revisit next meeting.](#)

**5. The Following to be signed:**

**a. Payroll**

- i. [None Tonight](#)

**b. Meeting Minutes:**

- i. [None Tonight](#)

**c. Permits: - [Board Signed](#)**

- i. James Keegan – 2010 H1N1 Pandemic - Certificate of Recognition
- ii. Lisa Krance - 2010 H1N1 Pandemic - Certificate of Recognition
- iii. Kevin Rogers - 2010 H1N1 Pandemic - Certificate of Recognition
- iv. Darlene Sullivan - 2010 H1N1 Pandemic - Certificate of Recognition
- v. Karen Agostini - 2010 H1N1 Pandemic - Certificate of Recognition
- vi. Adam Worrell – Lindy’s General Store - 2010 Retail Food and Tobacco Establishment Permit
- vii. Paul Ford – Halifax Pizza – 2010 Food Establishment Permit
- viii. Yvonne Ellis – My Tanning Place – 2010 Tanning Establishment Permit
- ix. Joseph Tonello – Harmony Liquors – 2010 Retail Food and Tobacco Establishment Permit
- x. Debra Bunszel – Touch the Soul – 2010 Massage-Reflexology Permit
- xi. Arthur Stinchfield – ABC Septic Pumping – 2010 Septage Hauler’s Permit
- xii. Arthur Bloomquist – 2010 Septic Installer’s Permit

**d. Expense Account# 147 – FY 10-14- [Board Signed](#)**

- i. DELL Marketing LP – Invoice# XDMX881N1 – Two (2) sound bars for computers - \$69.98

**e. Revolving Account# 477 – FY 10-12- [Board Signed](#)**

- i. Spath Engineering – Plan Review – 301 Holmes Street – Invoice# 012710-743 - \$85.00

**f. Landfill Capping Account# 1670 – FY 10**

- i. [None Tonight](#)

**g. Landfill Engineering Account# 1741 – FY 10**

- i. [None Tonight](#)

**h. Nursing Services Account# 150 – FY 10-05**

- i. [None Tonight](#)

**i. Gift Account #1,982 – FY 10**

- i. [None Tonight](#)

**j. PHER Account # 2051 - FY 10-07- [Board Signed](#)**

- i. WB Mason – H1N1 Clinic Supplies – Invoice# SAU572-000 - \$1,776.41
- ii. WB Mason – H1N1 Clinic Supplies – Invoice# SBH164-000 - \$51.52

- iii. WB Mason – H1N1 Clinic Supplies – Invoice# SDR970-000 - \$273.86
  - iv. WB Mason – H1N1 Clinic Supplies – Invoice# BUV189-000- \$24.85
  - v. Partners Home Care - Invoice Date February 05, 2010 - H1N1 Clinic Nursing Services - \$1,912.50
  - vi. Town of Halifax - Invoice Date February 17, 2010 - Copies for H1N1 Clinic flyers, documents, etc...(See attached) - \$577.25
- k. Mail Folder: - Board Read**
- i. Procedures at Public Hearings
  - ii. Plymouth County Mosquito Control

### **Adjournment**

A Motion was made to adjourn the meeting at 9:15 p.m.

**Motion:** John Weber

**Second:** Error – ~~Jeffrey Anderson~~  
John Delano

**All in Favor**

Typed by,  
Peggy Selter  
Administrative Assistant

Signed By:  
John DeLano – Chairman  
John Weber – Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health office~