

**Halifax Board of Health
Meeting Minutes
Wednesday, March 18, 2009**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano – Chairman
John Weber, Co-Chairman
Jeff Anderson - Clerk
Cathleen Drinan - Health Agent

Meeting was opened at 7:00 p.m.

1. Open Forum 7:00-7:15

- a. Re-Appoint Cathleen Drinan as Health Agent

A Motion was made to re-appoint Cathleen Drinan as Health Agent for the next year.

Motion: Jeffrey Anderson

Second: John Weber

All in Favor

2. 7:15 – 8:30: Disposal Works Permits

- a. **228 Hudson Street:** Local upgrade – Requesting a reduction on one (1) foot between SAS & groundwater.

A Motion was made to approve as recommend. John DeLano recused himself to avoid conflict, as he is an abutter to the property.

Motion: Jeffrey Anderson

Second: John Weber

All in Favor

3. Nomination of Animal Inspector Judy Anderson

A Motion was made to nominate Judy Anderson as Animal Inspector for the next year.

Motion: Jeffrey Anderson

Second: John Weber

All in Favor

4. Requiring Variances (but otherwise recommended for approval):

- a. **None Tonight**

5. **8:30 – 9:00: Discussion** – Agent updated Chairman on discussion items **(a) thru (e)** from last BOH meeting held on 03/04/09.
- a. **Hemlock Lane Landfill**
 - i. Warning Markers call in for advise
 - 1. Perhaps meet with DEP to discuss requirements.
 - ii. **Landfill Capping Account# 1670 – FY 09-01**
 - 1. David G. Roach & Sons, Inc. - Halifax Gas Interceptor Trench - \$12,658.80
 - a. Payment sent to accounting
 - 2. David G. Roach & Sons, Inc. - Landfill As-Built Survey - \$3,800.00
 - a. Payment sent to accounting
 - b. **12 Water Street**
 - i. Revisited. I/A System vs. Tight Tank - Approved
 - c. **Extensive renovations at large facility:**
 - i. Separate produce sink (waiting for call back)
 - ii. Location of mop sinks (waiting for call back)
 - 1. Agent will ask to be kept informed of any revisions.
 - d. **Air quality at nail salons.** Please look at plan from engineer as compared to CDC's (and ours) guidance for a ventilated table. Approve or not?
 - e. **Budget:**
 - i. Fin/Com has asked that we level budget. Partners Home Care will make an adjustment and will offer same budget as last year. I suggested the office visits. They will look at what Halifax residents have actually used. The “contingency” for landfill monitoring will have to be explained. Told to stay the same hours for staff.
 - 1. Agent updated Board on Financial Committee's request to level FY2010 budget.
 - a. Request S.E.A. to put cross-ties locating monitoring probes.
 - f. **Admin Report**
 - i. SOP-s refined/improved and new ones
 - 1. Admin. Updated Board
 - g. **Agent Report - Agent updated Board from (i) thru (xii)**
 - i. Emergency Preparedness:
 - 1. **Flash Cards**
 - a. Incident Command System 100: If not tonight then next meeting
 - i. Re-visit at next meeting
 - ii. Fieldstone Farms
 - 1. Pipe issue
 - a. Agent updated Board
 - iii. Call down drill
 - iv. Emails on emergency preparedness
 - v. Interest in taking a class in responding to environmental emergencies. See letter in Signature Folder. Are you in Favor of this?

A Motion was made to sign letter requesting available position for the Agent to attend next available Domestic Emergency Preparedness class.

Motion: Jeffrey Anderson

Second: John Weber

All in Favor

- vi. Please request transcript from FEMA and have it sent to town hall
- vii. Grants being pursued
- viii. GFCI (162 of them!) in house and ready to go. Also, more electricians volunteered
 - 1. Senior Safety Program: MAHB has asked for a write up for their journal
- ix. Oil spill, complicated, numerous issues. Send letter about pipe.
 - 1. Agent updated Board on oil spill on Wood Street. Called to the spill were: DEP, Health Agent, Sheriffs Dept., Fire Dept. and Electrical Inspector.
- x. Fish kill
- xi. Housing issue at mobile home
- xii. Sign of the Times: People are getting creative and asking about starting all kinds of businesses, hotdogs, ice cream, chickens, goat meat

6. The Following to be signed:

a. Payroll

- i. None Tonight

b. Meeting Minutes: - Board Signed

- i. January 21, 2009
- ii. February 04, 2009

c. Permits: - Board Signed

- i. Frank DeFelice – The Building Inspector - 2009 Title V Inspector's Permit

d. Addendum to September 19, 2008 Meeting Minutes - Board Signed

- i. Amendment on Power Plant Vote

e. EMI Independent Study Program

- i. Transcript Request
 - 1. Board Signed

Bills:

f. Expense Account# 147 – FY 09-16

- i. Halifax Postmaster – 2 Rolls of stamps – 100 stamps per roll - \$84.00
- ii. Cathleen Drinan – Mileage Reimbursement - \$144.48

- 1. Board Signed

g. Revolving Account# 477 – FY 09-

- i. None Tonight

h. Landfill Capping Account# 1670 – FY 09-

- i. None Tonight
- i. **Landfill Engineering Account# 1741 – FY 09-**
 - i. None Tonight
- j. **Nursing Services Account# 150 – FY 09-06**
 - i. Partners Home Care - Nursing Services – February 01, 09 thru February 28, 09 - \$575.00
 - 1. Board Signed
- k. **Gift Account# 1,982 – FY 09-01**
 - i. Lowe’s Home Centers – GFCI Outlets - \$1,063.80
 - 1. Board Signed

- l. **Mail Folder: - Board Read**
 - i. **Brockton Power Plant**
 - 1. Selectman’s Meeting
 - ii. **Special Town Meeting May 11, 2009**
 - 1. Town Administrator
 - iii. **435 Holmes Street**
 - 1. Temporary trailer renewal
 - a. Approved by Selectmen’s Office
 - iv. **Halifax Water department**
 - 1. Chemical Treatment Permit
 - v. **Zoning Board of Appeals – Blackledge Farms**
 - 1. Continuance of the Public Hearing is March 23, 2009 at 7:00 pm
 - vi. **Horse Show**
 - 1. Fieldstone Equestrian

Adjournment

A Motion was made to adjourn the meeting at 8:42 p.m.

Motion: Jeffrey Anderson

Second: John Weber

All in Favor

Typed by,
Peggy Selter
Administrative Assistant

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health office~