

Halifax Board of Health
Meeting Minutes
Wednesday, February 04, 2009

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

Present at the meeting were:

John DeLano – Chairman
Jeff Anderson - Clerk
Cathleen Drinan - Health Agent

Meeting was opened at 7:00 p.m.

1. Open Forum 7:20-7:15

- a. Agent is attending the monthly meeting at the Mobile Home Park to discuss the GFCI program. She will be back around 7:45.
- b. **8:00 pm - 12 Water Street**
 - i. I/A System vs. Tight Tank
 - 1. Jeremy Gavin, owner was in attendance. Owner presented septic proposal to the Board that tight tank be able to stay until a buyer can be found who can install the IA System.
 - a. Board will take under advisement and revisit on March 4, 2009 when there is a full Board present.

2. 7:15 – 8:30: Disposal Works Permits

- a. 13 Twelfth Avenue
 - A Motion was made to approve as recommended.*
 - Motion:** Jeffrey Anderson
 - Second:** John DeLano
 - All in Favor**

3. Requiring Variances (but otherwise recommended for approval):

- a. **None Tonight**

4. 8:30 – 9:00: Discussion

- a. **29 Wamsutta**
 - i. Agent updated Board on leakage of septic tank.
- b. **DEP informed**
 - i. Agent sent letter to DEP (See mail folder)
- c. **Emergency Preparedness**
 - i. Flash Cards for ICS (yes, that's right, flashcards)

- d. **68 Annawon Drive**
 - i. Order of correction (See mail folder)
 - 1. **Agent updated Board on septic overflow.**
- e. **Allen & Major Associates – Permit Company or does each PE & SE needs to be permitted?** (See mail folder)
 - 1. Nine (9) Engineers & six (6) Soil Evaluators
 - a. **Admin updated Board on Soil Evaluator & Engineer request.**
 - i. Check on-line to make sure any/all SE/Eng. Applying are licensed, and certify the state..
 - ii. Make sure we receive a copy of the license of any SE/Eng. That will be working under the company's permit.
 - iii. Follow the normal procedure.
- f. **Paul Fellini Resume**
 - i. **Agent updated Board.**
 - 1. Must be a Professional Engineer to review plans, but as a Soil Evaluator, could act as a consultant in the field.
- g. **Peanut & Peanut Butter Recalls!!** (See mail folder)
 - i. Complying with all product recalls sent from their corporate office letter (See mail folder)
 - 1. **Admin updated Board**
- h. **Bill 1564**
- i. Health Agents being classified into the Retirement Group II.
 - i. **Agent updated Board on Health Agent's letter to Senators regarding Health Agent retirement groups.**
- j. **Admin Report - Admin updated Board**
 - i. Been working on the BOH Website. Patrick Cable (IT Consultant) downloaded the program on my new computer & showed me how to compress & send everything to Charlie Seelig. A lot of information is on the website, I still have more to add, and I need to link everything together now.
 - ii. Still putting together ICS binder
- k. **Agent Report - Agent updated Board**
 - i. **Annual Report: 2008**
 - ii. Carbon dioxide at 38 Monponsett St
 - iii. On site visits to discuss peanut product recalls!!
 - iv. Senior Safety Program: someone is looking into outlets at cost from the manufacturer, rather than retail/distributor
 - v. Trash complaint (repeat)
 - vi. Met with Kim Doheny (MRC)
 - vii. EDS plans being updated, flash cards made, new stamps designed, signage being improved with color coding
 - viii. When board is all present, we will go through flash cards and then, please take online test and list town hall as the address, please.
 - ix. Concern about a family (51-A)

- x. New cook for Fieldstone Farm horse shows
- xi. AEDs, in parts, coming in

5. The following was signed:

a. Payroll – None Tonight

b. Meeting Minutes: - Signed by Board

- i. December 17, 2008 Meeting Minutes
- ii. January 07, 2009 Meeting Minutes

c. Permits: - Signed by Board

- i. Al Wood, Sr. – A.E. Wood Excavating, LLC – 2009 Septic Installers Permit

Bills:

d. Expense Account# 147 - FY 09-12 Signed by Board

- i. Cathleen Drinan – Reimbursement for mailing - \$7.29
- ii. W.B. Mason - Invoice# SEO551-000 – Office Supplies - \$10.02

e. Revolving Account# 477 - FY 09-12 Signed by Board

- i. Spath Engineering, Inc. - Plan Review - 13 Twelfth Avenue - \$85.00

f. Landfill Capping Account# 1670 – FY-09

- i. None Tonight

g. Landfill Engineering Account# 1741 – FY-09

- i. None Tonight

h. Nursing Services Account# 150 – FY-09-05 Signed by Board

- i. Partners Home Care – Nursing Services - January 01, 2009 thru , January 31, 2009 - \$575.00

i. Mail Folder: - Read by Board

j. Board of Selectmen Memorandum

- i. Postponed to February 12, 09 at 7:00 pm (W. Bridgewater)
- ii. Memo to Board of Selectmen from John Delano
- iii. Regional Casino Task Force Meeting (Great hall)
 - 1. April 16, 09 at 7:00
- iv. Training Opportunities – Cathy would like to attend these classes.
 - 1. PIC – Public Information & Communication
 - 2. The 3rd Annual MassDEP Cape Cod Health Officers Seminar
- v. Board of Selectmen response to book bin idea
- vi. Wal*mart
- vii. Blackledge farm Meeting Notice
- viii. NEMA - Recycle Mercury - Mercury Management Act Ch 190 of the acts of 2006

Adjournment

A Motion was made to adjourn the meeting at 9:21 p.m.

Motion: Jeffrey Anderson
Second: John DeLano
All in Favor

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health office~