



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, June 11, 2012

	Gordon Andrews	Peter Beals	Karen Fava	Margaret (Peg) Fitzgerald	Paul Weckbacher	Richard (Dick) Wright	Nikki Newton
Present	✓	✓	✓	✓	✓	✓	✓

Others in Attendance: Charlie Seelig, Town Administrator; Kim Roy, Selectmen; Mike Schleiff, Selectmen, Chief Carrico, Fire Chief.

Meeting called to order at 7:00pm
 Meeting Adjourned at 7:55pm

Mail

A letter to the Town Clerk regarding the resignation of Dick Wright from the Finance Committee was read. Dick is resigning from the Committee after 12 years of service and will be greatly missed.

A letter was received from the Board of Selectmen regarding the reorganization of the Board. Kim Roy is now Chair, Troy Garron is Vice Chair and Mike Schleiff is Clerk.

A Line Item Transfer Request was received from Chief Carrico for \$3000.00 to repair A1. He would like to take \$1000.00 from Retainers and \$2000.00 from Station Maintenance and transfer it to Vehicle Maintenance, Line 63 to cover the repairs. The work has already been done and has been paid for out of the Ambulance Fund. The account is now down to \$300.00 so he needs to transfer funds into that account. The new truck delivery is scheduled for the end of July or the first of August. The ambulance being traded in will be stripped to the bare minimum before trade and the town will receive \$10,000.00 for the trade. Peg Fitzgerald made a motion to approve the Line Item Transfer funding as listed above. Seconded by Dick Wright. Karen Fava abstained. Motion passed.

A Line Item Transfer was received from Mike Schleiff for \$1500.00 to be transferred from Comm. Wage Full Time to the Telephone Account due to higher bills in FY12 (cell phones). Peter asked if this is going to impact the FY13 budget. Mike said that there should be no impact as they figured it on T-Mobile's figures which is what we have now. We previously had Sprint and there were rate differences. Peg asked what the protocol is for installing new lines. Charlie said that each department has to take responsibility for

the installation of its own lines. The monthly cost would be paid by the Comm. Center; however it could cause a shortage in the approved budget. Chief Carrico suggested that he approach the COA to find out exactly what is going on and he will get back to the Committee. Peg said that if no one is authorized to add new lines, they shouldn't be doing so. Gordon Andrews made a motion to approve the Line Item Transfer. Seconded by Peter Beals. Motion passed unanimously.

A Line Item Transfer was received from Mike Schleiff for \$700.00 from Comm. Wage Full Time to Comm. Expense Equipment. Paul Weckbacher made a motion to approve. Seconded by Gordon Andrews. Motion passed unanimously.

A Line Item Transfer was received from Bob Badore to transfer \$2000.00 from Heating Oil to Clerical for unexpected FEMA work. Mike explained that we had over 10 years of streets that had been accepted but not submitted for reimbursement. It was catch up work that has already been completed. Karen would like to hold off for the paperwork to support the transfer and approve it at the next meeting. She is wondering why the Highway Surveyor can pull from the Heating Oil account just because he is the one who manages it. Karen Fava made a motion to hold. Seconded by Peg Fitzgerald. Motion passed unanimously. Charlie sent an email to Bob to ask that he come in to the Fin Comm. Meeting on 6/25 with the supporting paperwork and to answer the following questions: Has the FEMA money come in yet, has it been allocated and how many hours did it take to do the work described?

A Line Item Transfer was received for \$441.00 from Treasurer Expense to Payroll Banking Fees Account. Gordon Andrews made a motion to approve. Seconded by Paul Weckbacher. Motion passed unanimously.

Meeting with Selectmen

A Reserve Fund Transfer was received from the Selectmen for \$1863.00 to the Police Chief Salary due to the contract that was voted on at Town Meeting. The FY12 portion needs to be covered. Paul Weckbacher made a motion to approve. Seconded by Peg Fitzgerald. Motion passed unanimously.

The Fin Comm. needs a representative to go to the Selectmen's Meeting on Tuesday, June 12, 2012 to vote on the reappointment of Karen Fava and Peg Fitzgerald. Gordon said he will be attending. Nikki Newton made a motion to support the reappointment of Karen and Peg to the Finance Committee. Seconded by Paul Weckbacher. Motion passed unanimously.

Peg Fitzgerald made a motion to support the nomination of Maureen Rogers for Wage and Personnel reappointment. Seconded by Karen Fava. Motion passed unanimously.

The Con Comm. has reorganized. New positions are as follows: Tina Tonelli, Chair; Gerry Fitzgerald, Vice Chair and April Letourneau, Clerk.

Nikki Newton made a motion to accept the Meeting Minutes from April 30, 2012.
Seconded by Gordon Andrews. Motion passed unanimously.

Paul Weckbacher made a motion to accept the Meeting Minutes from May 7, 2012.
Seconded by Dick Wright. Karen Fava abstained. Motion passed.

Next meeting is Monday, June 25, 2012.

Gordon Andrews made a motion to adjourn. Seconded by Paul Weckbacher. Motion passed unanimously.

Meeting adjourned at 7:55pm

Richard Wright
Corresponding Clerk