



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, February 6, 2017

	Gordon Andrews	Linda Braga	Mel Conroy	Stu Hall	Diane Ruxton	Melinda Tarsi	Vacant
Present			✓	✓	✓	✓	

Also in attendance were Sandy Nolan, Town Accountant; Charlie Seelig, Town Administrator.

Mel Conroy called the meeting to order at 7:24pm. Meeting was recorded by Area 58.

Mail

There was no mail this evening.

Minutes

Melinda Tarsi made a motion to approve the Meeting Minutes from 1/30/17. Seconded by Stu Hall. Motion passed unanimously.

Liaison Updates

Ambulance receipts have current projections of \$176,000.00 which is going to fall a little short of our \$416,000.00 target. Sandy Nolan believes that we will end up coming out close to even in the end.

Local receipts are a little above where they were last year. District Court fees are low, which is strange, but Sandy is keeping her eye on all of the numbers each month.

The Library met with Diane and gave her some paperwork outlining what they need to do to meet the guidelines to be accredited. \$320,761.00 is the number that they need to get to. She does have some Capital items that can come out of her budget to make up for the wage decrease and help to get to that number. Further discussion is needed.

Stu spoke with Bob Badore and his Operating Budget is level funded so he thinks Highway should be pretty straight forward. As far as Capital Items, that is a different story, so we may need to have him come in to discuss Capital.

School Building Project

The total of both Articles will be \$7.95 Million. Both will be debt exclusion. Fire suppression and sprinklers in one Article and everything else will be in another. We will

be receiving \$3,472,000.00 back from the State in funding and will bond out the rest. It will mean approximately \$150.00 on the average tax bill. It is a 56.2% rate on the reimbursable items. (windows, doors, etc.). There will be an informational meeting on 2/15/17, Special Town Meeting on 3/7/17 at 7:30pm and Town Election on 3/11/17.

Article 5

Line 1 – Stu Hall made a motion to approve \$200.00 for Moderator Salary. Seconded by Diane Ruxton. Motion passed unanimously.

Line 2 – Diane Ruxton made a motion to approve \$4,500.00 for Selectmen Salary. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 5 – Stu Hall made a motion to approve \$3,925.00 for Selectmen Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 7 – Diane Ruxton made a motion to approve \$18,100.00 for Town Hall Electricity. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 8 – Stu Hall made a motion to approve \$5,700.00 for Town Reports. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 11 – Diane Ruxton made a motion to approve \$359.00 for Fin Comm. Expense. Seconded by Stu Hall. Motion passed unanimously.

Line 14 – Stu Hall made a motion to approve \$1,625.00 for Accountant Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 16 – Diane Ruxton made a motion to approve \$4,500.00 for Assessors Salary. Seconded by Stu Hall. Motion passed unanimously.

Line 19 – Stu Hall made a motion to approve \$13,615 for Assessors Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 20 – Melinda Tarsi made a motion to approve \$7,300.00 for Office Machines Expense. Seconded by Stu Hall. Motion passed unanimously.

Line 22 – Stu Hall made a motion to approve \$6,500.00 for Treasurer Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 23 – Diane Ruxton made a motion to approve \$2,500.00 for Tax Title Treasurer. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 24 – Stu Hall made a motion to approve \$8,100.00 for Treasurer Banking & Payroll Expense. Seconded by Melinda Tarsi. Motion passed unanimously. Stu Hall made a motion to rescind the motion. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 28 – Diane Ruxton made a motion to approve \$9,225.00 for Elect/Register. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 31 – Stu Hall made a motion to approve \$14,850.00 for Collector Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 33 – Diane Ruxton made a motion to approve \$250.00 for Wage and Personnel Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 34 - Diane Ruxton made a motion to approve \$7,500.00 for Recruitment and Employment Costs. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 35 – Diane Ruxton made a motion to approve \$1,100.00 for Conservation Commission Expense. Seconded by Stu Hall. Motion passed unanimously.

Line 37 – Melinda Tarsi made a motion to approve \$2,000.00 for Planning Board Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 38 – Stu Hall made a motion to approve \$825.00 for Board of Appeals Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 41 – Stu hall made a motion to approve \$450.00 for Building Committee Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 44 – Melinda Tarsi made a motion to approve \$3,000.00 for Town Buildings – Snow and Ice Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 47 – Stu Hall made a motion to approve \$8,714.00 for Police Training. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 49 – Stu Hall made a motion to approve \$62,485.00 for Police Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 50 – Diane Ruxton made a motion to approve \$24,100.00 for Police Station Maintenance. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 51 – Diane Ruxton made a motion to approve \$11,000.00 for Police Cruiser Maintenance. Seconded by Stu Hall. Motion passed unanimously.

Line 56 – Stu Hall made a motion to approve \$58,831.00 for Fire Training. Seconded by Diane Ruxton. Motion passed unanimously.

Line 57 – Diane Ruxton made a motion to approve \$30,000.00 for Fire Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 59 – Melinda Tarsi made a motion to approve \$25,565.00 for Fire Vehicle/Equip Maintenance. Seconded by Stu Hall. Motion passed unanimously.

Line 61 – Diane Ruxton made a motion to approve \$7,500.00 for Ambulance Billing. Seconded by Stu Hall. Motion passed unanimously.

Line 62 – Stu Hall made a motion to approve \$1,545.00 for Emergency Management. Seconded by Diane Ruxton. Motion passed unanimously.

Line 65 – Diane Ruxton made a motion to approve \$4,750.00 for Building Inspector Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 69 – Stu Hall made a motion to approve \$4,616.00 for Animal Control Officer Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 84 – Stu Hall made a motion to approve \$10,100.00 for Highway Barn Maintenance. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 85 – Melinda Tarsi made a motion to approve \$48,500.00 for Highway Equipment. Seconded by Stu Hall. Motion passed unanimously.

Line 86 – Diane Ruxton made a motion to approve \$74,355.00 for Highway Town Roads. Seconded by Stu Hall. Motion passed unanimously.

Line 87 – Stu Hall made a motion to approve \$177,509.00 for Highway Snow and Ice. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 88 – Diane Ruxton made a motion to approve \$27,300.00 for Street Lights. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 89 – Stu Hall made a motion to approve \$5,500.00 for Traffic Lights. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 90 – Stu Hall made a motion to approve \$1.00 for Tree Warden Salary. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 91 – Diane Ruxton made a motion to approve \$3,500.00 for Tree Maintenance. Seconded by Stu Hall. Motion passed unanimously.

Line 92 – Stu Hall made a motion to approve \$1.00 for Insect & Pest Control. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 99 – Diane Ruxton made a motion to approve \$ 182,100.00 for Water Supply. Seconded by Stu Hall. Motion passed unanimously.

Line 103 – Melinda Tarsi made a motion to approve \$1,500.00 for Water Legal Fees. Seconded by Diane Ruxton. Motion passed unanimously.

Line 104 – Diane Ruxton made a motion to approve \$25,000.00 for Water Meters. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 105 – Stu Hall made a motion to approve \$13,750.00 for Water Gas and Oil. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 106 – Stu Hall made a motion to approve \$9,000.00 for Water Vehicle/Equipment Maintenance. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 112 – Melinda Tarsi made a motion to approve \$12,335.00 for Hazardous Waste Collection. Seconded by Stu Hall. Motion passed unanimously.

Line 117 – Diane Ruxton made a motion to approve \$7,000.00 for Health Nursing Service. Seconded by Stu Hall. Motion passed unanimously.

Line 121 – Stu Hall made a motion to approve \$8,880.00 for Council on Aging Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 122 – Diane Ruxton made a motion to approve \$3,000.00 for Popes Tavern Electricity. Seconded by Stu Hall. Motion passed unanimously.

Line 127 – Diane Ruxton made a motion to approve \$1.00 for Housing Authority. Seconded by Stu Hall. Motion passed unanimously.

Line 128 – Diane Ruxton made a motion to approve \$1.00 for A.D.A. Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 135 – Diane Ruxton made a motion to approve \$100.00 for Parks Wages. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 136 – Diane Ruxton made a motion to approve \$450.00 for Parks Expense. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 138 – Diane Ruxton made a motion to approve \$400.00 for Patriotic Celebrations. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 139 – Stu Hall made a motion to approve \$2,499.00 for Historical Commission. Seconded by Diane Ruxton. Motion passed unanimously.

Line 140 – Diane Ruxton made a motion to approve \$446.00 for Historical District Commission. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 141 – Diane Ruxton made a motion to approve \$3,395.00 for Holidays in Halifax. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 143 – Melinda Tarsi made a motion to approve \$3,050.00 for Website Committee Expense. Seconded by Diane Ruxton. Motion passed unanimously.

Line 143a – Diane Ruxton made a motion to approve \$350.00 for Music Rights. Seconded by Stu Hall. Motion passed unanimously.

Line 144 – Stu Hall made a motion to approve \$82,163.00 for Debt Water Extension Project. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 147 – Diane Ruxton made a motion to approve \$10,400.00 for Debt WPAT. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 148 – Diane Ruxton made a motion to approve \$10,000 for Debt WPATII. Seconded by Stu Hall. Motion passed unanimously.

Line 149 – Diane Ruxton made a motion to approve \$110,138.00 for Debt Landfill Capping. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 150 – Stu Hall made a motion to approve \$5,000.00 for Interest on Temporary Loans. Seconded by Melinda Tarsi. Motion passed unanimously.

Line 155 – Diane Ruxton made a motion to approve \$29,200.00 for Telephone. Seconded by Stu Hall. Motion passed unanimously.

Line 156 – Melinda Tarsi made a motion to approve \$110,000.00 for Gas & Oil All Depts. Seconded by Diane Ruxton. Motion passed unanimously.

Line 157 – Diane Ruxton made a motion to approve \$62,500.00 for Heating Oil All Bldgs. Seconded by Stu Hall. Motion passed unanimously.

Calendar

2/13/17 – update on HES Budget Meeting

2/20/17 – Holiday

Diane Ruxton made a motion to adjourn at 8:20pm. Seconded by Stu Hall. Motion passed unanimously.

Respectfully Submitted,

Linda Braga
Clerk