



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, January 7, 2019

		Frederick McGovern	Leonard Teceno	Bill McAvoy	Melinda Tarsi	Vacant	Vacant
Present		✓	✓	✓	✓	✓	

Also in attendance was Sandy Nolan, Town Accountant, Charlie Seelig, Town Administrator; Kim Roy, Selectman

Melinda Tarsi called the meeting to order at 7:06pm

Meeting was not recorded by Area 58.

Sandy started the meeting with the budget presentation and instructed the committee if they haven't made appointments to sit down with their department heads to do so. She had prepared two binders for the committee table and one for the secretary for reference. Melinda further instructed the committee that when they sit down with their department heads, they should gather any questions and concerns their department heads have and prepare them to come before the committee. Melinda asked the committee if HES could come before them on January 14th at 7:30pm. Everyone agreed. Melinda asked the secretary to email Summer Schmaling and inform her of this time slot and ask her to invite any pertinent people in her department to attend. It was then discussed that Cathy Drinan from BOH come before the committee at 7:15p.m.

Fred McGovern informed the committee that voting machines are a problem and will be brought up at the January 14th FinCom meeting. Kim Roy stated that this particular issue will also be presented at Capital Planning.

It was discussed that when the Fire Chief comes before the committee, ambulance billing will be discussed. Sandy stated that the December revenue will be reconciled next week and she will bring that information to the meeting. Melinda suggested leaving the 7:30p.m. slot open so that if the Fire Chief wants to come in during that timeframe, it will be available for him.

Sandy instructed the Finance Committee that in terms of the FinCom budget, make sure that there is enough in the budget for training, conferences, and potential new committee members. Melinda and the committee reviewed their budget needs and Melinda

entertained a motion to accept a 2020 expense budget of \$359.00. Len motioned to accept. Bill seconded. All were in favor.

Mail

Melinda read a letter from a citizen regarding the COA. The Finance Committee received paper copies of inventory lists and FinCom meeting minutes. Melinda stated a copy of the Beacon was received and available for review.

Melinda set the next several FinCom meetings: January 14th, February 4th, 11th and 25th.

Melinda made a motion to adjourn the meeting at 7:35p.m. Bill motioned to adjourn. Len seconded. All were in favor.

Respectfully Submitted,
Kathy Clark
Secretary

Leonard Teceno
Finance Committee Clerk