



**BOARD OF ASSESSORS
TOWN OF HALIFAX
499 Plymouth Street, Halifax, MA 02338
TEL: 781-293-5960 FAX: 781-294-7684**

MINUTES

MEETING OF AUGUST 13, 2013, 7:00 PM

ATTENDANCE: Meeting called to order at 7:00 PM. John Shiavone, Tom Millias, Holly Merry and Suzan Duggan present.

1. APPROVE MINUTES OF MEETING OF JULY 2, 2013

Motion by Tom Millias, second John Shiavone to accept minutes as written. Tom Millias and John Shiavone voted yes. Holly Merry abstained (not present at 7/2/13 meeting).

2. REPORT ON FY 14 REVALUATION UPDATE STATUS

Sue Duggan advised the Board that there were no changes to value as a result of the public disclosure period August 5th through August 9th. Sue Duggan submitted the La10, La4 & La13 on Gateway for DOR approval. Once approval is received, values will be final and work can begin to set a tax rate for FY 14.

3. DISCUSS REPLY FROM W&P REGARDING RECLASSIFIED POSITION

Tom Millias met with W & P on 08/14/13 to discuss, again, the Assessors' request for reclassification of the Secretary 2 position to Administrative Assistant. The Board agreed that the position warranted a Grade 6 rating. John Grace insisted, however, that the position be posted. Tom Millias advised Sue Duggan of the decision and the job was posted on August 13th with a deadline for applications of August 20, 2013.

4. TAKE ANY OTHER ACTION NOT ANTICIPATED BY THE BOARD 48 HOURS PRIOR TO THE MEETING

None

5. NEXT MEETING DATE: Tuesday, August 27, 2013 at 7:30 PM. (Selectmens' Classification Hearing at 7:45 PM).

6. MEETING ADJOURNED

Motion to adjourn by Holly Merry, Second John Shiavone. Vote unanimous. Meeting adjourned at 8:30 PM.

MINUTES ACCEPTED ON: 9-10-2013

BY: _____

[Handwritten signatures]