

Select Board Agenda
October 29, 2014
Hadley Town Hall – Room 203
7:00 PM

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7pm in the Room 203, Hadley Town Hall.

Present were Guilford Mooring, Chair; Joyce Chunglo, Clerk; John Waskiewicz; and Molly Keegan.
Absent: Brian West

Also present was David Nixon, Town Administrator and Connie Mieczkowski, Treasurer.
Mr. Mooring called the meeting to order and announced that it is being recorded.

Approval of Minutes: October 15, 2014

Motion to approve 10/15/14 minutes: Chunglo Second: Waskiewicz Vote: 4-0-0

Approval of Warrants: 20, 20A, 20S, 33 and 35

Motion to approve payment of warrants: Chunglo Second: Waskiewicz Vote: 4-0-0

Appointments:

7:05 Public Hearing: Chili's Change of Manager on All Alcohol License.

Chili's is looking to change managers from Kelly Simpson to John Fitzpatrick. John appeared before the board and explained he has been with Chili's for approximately fifteen years.

Motion to approve change of manager: Chunglo Second: Waskiewicz Vote: 4-0-0

7:10 David Eisenthal of Unibank and Constance Mieczkowski, Treasurer, authorization for sale of bonds and completion of bonding as approved by voters.

David Eisenthal explained that state law required the Select Board to approve borrowing.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Select Board of the Town of Hadley, Massachusetts (the "Town"), certify that at a meeting of the board held October 29, 2014, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$3,493,521 General Obligation Municipal Purpose Loan of 2014 Bonds of the Town dated November 4, 2014 (the "Bonds") to Robert W. Baird & Co., Inc. at the price of \$3,562,960.57, is hereby approved and confirmed. The Bonds shall be payable on May 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2015	\$163,521	2.00%	2022	\$225,000	3.50%
2016	300,000	2.00	2023	215,000	3.00
2017	300,000	2.00	2024	200,000	3.00
2018	280,000	2.00	2026	205,000	3.00
2019	255,000	2.00	2029	300,000	3.00
2020	225,000	2.00	2032	300,000	3.00
2021	225,000	2.00	2035	300,000	3.25

Further Voted: that the Bonds maturing on May 1, 2026, May 2, 2029, May 1, 2032 and May 1, 2035 (each a “Term Bond”) shall be subject to mandatory redemption or mature as follows:

Term Bond due May 1, 2026

<u>Year</u>	<u>Amount</u>
2025	\$105,000
2026*	100,000

*Final Maturity

Term Bond due May 1, 2029

<u>Year</u>	<u>Amount</u>
2027	\$100,000
2028	100,000
2029*	100,000

*Final Maturity

Term Bond due May 1, 2032

<u>Year</u>	<u>Amount</u>
2030	\$100,000
2031	100,000
2032*	100,000

*Final Maturity

Term Bond due May 1, 2035

<u>Year</u>	<u>Amount</u>
2033	\$100,000
2034	100,000
2035*	100,000

*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated

October 20, 2014, and a final Official Statement dated October 27, 2014 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: October 29, 2014

Clerk of the Select Board

MOTION

Moved that the Board approve the sale of the \$3,493,521 General Obligation Municipal Purpose Loan of 2014 Bonds of the Town dated November 4, 2014 as delineated in the proposed vote and incorporated by reference herein and further incorporate the vote so taken and text into the minutes of this meeting.

***Motion to approve: Chunglo
abstained)***

Second: Keegan

Vote: 3-0-1 (Waskiewicz

7:20 Whole Foods Change of Sunday Hours for sale of alcoholic beverages under MGL Chapter 138, Section 14 as amended.

Jane Pearson, the manager at Whole Foods, appeared before the board requesting a change in the Sunday selling hours for beer and wine.

Motion to acknowledge this change: Chunglo Second: Waskiewicz Vote: 4-0-0

Old Business

1. Community Development Block Grant Committee, establishment of committee to prepare CDBG application.

The town has had success with block grants in the past. Belchertown would be the lead community for this next block grant with the application due in February. In order to prepare our application, it would be helpful to put together a committee to help determine the areas of need for the application. There are housing rehabilitation projects, housing authority projects and infrastructure projects that could be funded with this block grant. The committee would be a blend of town officials and residents. It is recommended to place David Nixon, Howard Koski, Suzanne Travisano, and a few Hadley residents.

***Motion to create committee, appoint the recommended three, plus two at a later date: Chunglo
Second: Keegan Vote: 3-1-0 (Waskiewicz dissenting. He would like to see more people involved).***

New Business

1. W.M. Schultz Construction Pump Station 1 and 4 requisition three for payment, approval of Select Board required.

Payment has been adjusted. It is recommended to authorize payment. Mr. Mieczkowski questioned the fact that the current structure is not the original design. Waskiewicz explained this is because the original design required the handrails to be permanently mounted. When asked to put in removable rails, the height of the structure changed. Mr. Mieczkowski is concerned that plans were not reviewed ahead of time. Mooring stated the board will delve into this issue and get back to him next meeting. Waskiewicz stated that there have been no overrides and the project has stayed within the original budget.

Motion to authorize payment: Chunglo Second: Keegan Vote: 3-0-1 (Waskiewicz abstained).

2. Shattuck Road construction bid award for installation of road surface and water lines. Geeleher Enterprises was the low bidder with a bid amount of \$94,645. The alternate A is not required. There was some concern about financing the water part of this bid and David Nixon had asked the water department to come up with a way to fund a portion of this expense. They are able to make up the difference through engineering, supplies, and project funding. Thus, the project is now fully fundable. David Nixon recommends proceeding with project by awarding the contract to Geeleher Enterprises.

Motion to issue contract to Geeleher: Chunglo Second: Keegan Vote: 3-0-1 (Waskiewicz abstained).

3. Annual Town Meeting countdown, adoption of a schedule to prepare for the May 7, 2015 Annual Town Meeting.

A proposed schedule for the countdown to Annual Town Meeting is as follows:

December 3 rd	Budget request forms are sent to all departments. Deadline = December 31 st
December 31 st	Deadline for all budgets
January 7 th	Select Board opens warrant. Deadline = February 18 th
February 4 th	Annual report notices sent to all officers and departments. Deadline February 18 th
February 18 th	Deadline for annual reports and for warrant articles. Select Board closes warrant.
March 4 th	Capital Planning Committee completes capital budget report.
April 1 st	Warrant is complete and is sent for legal review. Motions prepared and sent to Town Counsel for review.
April 14 th	Annual elections
April 15 th	Legal review is complete. Articles and motions are in final form. FinCom recommendations are complete. Select Board sign and set warrant
April 30 th	Last day to post warrant
May 7 th	Annual Town Meeting

Select Board would like this schedule to be sent to Finance Committee so they can comment on it at the next Select Board meeting. ***No motion taken at this time.***

4. Community Preservation Act discussion. Preparation of funding strategies for future municipal building restoration. Need to look at the funds available for restoration for town buildings. Select Board feels it would be beneficial for the CPA to come in and discuss options. ***No motion taken at this time.***

5. MMA Annual Meeting & Trade Show – January 23 & 24, 2015, selection of attendees. The Select Board has money in the budget for members to attend meetings. The MMA Annual Meeting and Trade Show would be a good meeting for some of the Select Board members to attend. David Nixon will be attending and is happy to have others join him.

6. Disposal of Town owned property – broken shredder.
Motion to approve disposal: Chunglo Second: Keegan Vote: 4-0-0

7. Signing of Senior Center Drainage Contract.
 Senior Center Drainage Contract was awarded to Saltmarsh Industries at a previous meeting. The contract is ready for signatures.
Motion to approve and sign contract: Chunglo Second: Keegan Vote: 3-0-1
(Waskiewicz abstained).

Other:

Other items not reasonably anticipated by the Chair.

1. Mr. Mieczkowski brought up the Laurana Lane project. He feels this is a disaster waiting to happen and that it should have been handled through an emergency management process. This project is on the agenda for November 5th and Mr. Mooring states it will be addressed then.

2. Senior Center Roof replacement deadline is now December 10th due to redesign.

3. Mr. Mieczkowski also raised concerns with the Senior Center railing. It is blocked off with yellow tape, due to the fact it was not installed to code. The work was rejected and the contractor was informed that it needed to be brought up to code. The town has held back \$6,000 and has placed the contractor on notice.

4. Hopkins 350th is putting together a time capsule to be opened in fifty years. Would like town departments to put together items for the capsule. Deadline is November 16th. Will discuss in detail at the November 5th meeting.

Future Agendas:

November 5 (TriBoard), 12, and 19; December 3, 10, 17.

Announcements:

Chunglo expressed her sympathies to the Zgrodnik, Huckowitz and Danylieko families.

Waskiewicz reminded everyone tomorrow October 30th is the Special Town Meeting.

Waskiewicz also reminded everyone to head over to the polls on Tuesday, November 4th for the election.

Adjournment: 8:10 pm

Motion to adjourn: Keegan

Second: Chunglo

Vote: 4-0-0

Respectfully submitted,

Bridget S. Rodrigue