



TOWN OF HADLEY
SELECT BOARD
April 16 2014
Meeting Minutes

Meeting convened at 7:00 pm, Room 203, Hadley Town Hall

Present: Joyce Chunglo, Molly Keegan, Guilford Mooring, John Waskiewicz, Brian West

Absent:

Also in Attendance: David Nixon (Town Administrator); Peg Jekanowski, (Admin. Assistant); Richard Trueswell, (TV-5); Frank Aquadro, Howard Koski, Linda Sanderson, Lynn McKenna (Finance Committee); Gary Girouard (DPW); Rich Niles, Petr Masopust (AMEC); Anna Fun-Morley, Michael Ward (Collins Center), Gabriel Owen,

Approval of Minutes: 03/19/2014, 03/26/2014 and 04/02/2014: Motion: Mooring Second: West Vote: 5-0-0

7:00pm: Reorganization of the Select Board: Motion to nominate Guilford Mooring as Chair of Select Board: Keegan Second: West Vote: 4-0-1 (Mooring abstaining)

Motion to appoint Joyce Chunglo as Clerk of the Select Board: Mooring Second: West Vote: 4-0-1 (Chunglo abstaining)

Mr. Mooring thanked Dan Dudkiewicz for his years of service to the Town and as a member of the Hadley Select Board, most recently as Chair of the Board.

Mr. Nixon reviewed an outline of steps for the Board to consider, including establishing liaisons for Town departments; identifying a division of specific tasks on broad policy issues that can be worked on by one or two Select Board members and brought back to meetings and alternating agendas with operational topics and focused policy topics. He recommended the Board identify the important target goals for the Town to achieve.

Chair Mooring asked Board members to consider these proposals and come back to following meetings with a list of preferred department liaisons and ideas for establishment of goals moving forward. He also suggested Board Members bring back updates on their tasks and wants to set a rotation in setting the agenda, perhaps even establishing a Co-chair. He asked Board members to send their ideas to Mr. Nixon who will collate and disseminate to all Board Members. He would also like to meet with Department Heads and Chairs of other Town Committees on a more regular basis.

7:15pm: AMEC-Presentation on Hadley Dike: Rich Niles and Petr Masopust of AMEC were before the Board to present the findings from their recent survey of the dike on the Connecticut River in Hadley. The Town hired AMEC in 2013 to perform a Phased certification evaluation. The scope of work, results and recommendations are attached to these minutes for review. In summary the results were described as inconclusive but hopeful. Additional, more detailed surveys are required for more information to meet criteria and design standards for flood risk protection and safety. There are additional phases of study with costs associated. AMEC recommends building additional study into the Capital Plan, and estimates the cost of the components is \$300,000.00. Mr. Waskiewicz asked about any federal funding availability, the answer is there is no funding available at this time.

New Business: #1: Emergency Management Trailer - Review Bids: The Board reviewed bids received for the Emergency Management Trailer. The lowest bidder was Atlantic Custom Coach out of Palmetto, GA. Motion to accept the bid from Atlantic Custom Coach: Second: Vote: 4-0-1 (Waskiewicz abstaining.)

New Business: #2: Sewer Pump Station 1 & 4 – Review Bid: The Board reviewed the bids received for work on Pump Stations 1 & 4. Mr. Nixon explained that the apparent low bidder at time of opening was Baystate Regional Contractors. However the price of \$1,648,873.00 did not include the cost of the sub-bids and when corrected for that they were no longer the low bidder. The low bidder is WM Schultz Construction out of Ballston Spa, NY with a bid of \$1,776,000.00. References have been checked and Tighe and Bond have recommended this bidder; Town Counsel has reviewed the bid irregularity and concurs. **Motion to accept the bid from WM Schultz Construction out of Ballston Spa, NY with a bid of \$1,776,000.00, contingent upon funding from Town Meeting: Chunglo Second: Keegan Vote: 4-0-1 (Waskiewicz abstaining.)**



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8:00pm: Collins Center Presentation – Performance Management Grant Results: This program looked at expanding the use of performance management, data, measures and goals in Municipal government. The Town applied for and was awarded a community innovation challenge grant to fund a five month pilot study. The Fire Department and DPW were the two departments that participated. The study helped the departments look at data in different ways to help improve efficiency in the departments, such as looking at call volume by day and time of day for scheduling and overtime analysis, or comparative analysis of permit fees charged to actual costs to provide a service.

There are ongoing analysis projects and performance management consultation available for municipalities and the fees and services were detailed in handouts for the Board to consider in the future.

Old Business: Budget: FY2015: The Board received revisions to the Budget from the Finance Committee. Mr. Aquadro explained that in making decisions the Finance Committee looked at individual line items against history, and made cuts or additions based on that history. Chair Mooring stated that now the Board must take the proposals of the Finance Committee and make decisions as to whether or not to accept the revisions to the final budget. The Board discussed the need to bring department heads in to discuss the impact of proposed changes. The Select Board will then decide as to how to proceed with the budget and whether to accept the recommendations of the Finance Committee. Fire Chief Spanknebel objected to the proposed cuts to his budget stating that the budget that he submitted was barely level serviced. Discussion ensued regarding the documents provided to the Finance Committee regarding wages. Mr. Nixon stated that a wage study that was supposed to be done in 2011 was never completed, the most recent study was dated 2006. It was recommended that a new wage study be done. The Board scheduled an additional Select Board meeting for April 23rd, 2014 at 6:30pm and invited department heads in to state their positions on the Finance Committee revisions.

The five year projected budget was emailed to Select Board and Finance Committee members, and will be discussed at a later date.

Old Business: Annual Town Meeting Warrant:

Article 5: (FY 2014 Unemployment Shortfall & Snow and Ice Transfer) Motion: *West* *Second: Chunglo*
Vote: 4-0-1 (Waskiewicz abstaining)

Articles 10, 11 & 12 (Capital Projects) – The Board decided to wait for the final report from Capital Committee and any adjustments due to change in amounts. Discussion ensued as to when to place the survey for the dike on the warrant; David will get a schedule from AMEC.

Article 15 (PILOT for Solar) – The Town has not heard from the company for negotiation of the PILOT. If the Town does not hear from them it will be dismissed until Fall Town meeting. Guilford Mooring recused himself from discussion of this item.

Division of motions was as follows:

Consent Items (# 1, 2, 3, 9, 16) – Moderator and Mr. Mooring

Article 4: Chunglo

Article 5: (FY 2014 Unemployment Shortfall & Snow and Ice Transfer) Mooring

Article 6: Nixon

Article 7: Chunglo

Article 8: Finance Committee

Article 10-11: West

Article 13: Mooring

Article 14: Keegan

Article 15: Keegan

Article 25: Chunglo

Article 26: Waskiewicz



TOWN OF HADLEY
SELECT BOARD
April 16 2014
Meeting Minutes

New Business: Sewer Impact Fees review: Mr. Mooring asked the Board to review the material on Sewer Impact Fees for the Town of Hadley. Mr. Mooring stated that he would like to suspend finalizing any new applications until such time that the Board has a chance to review all relevant materials and make decisions going forward. Mr. West stated that the Impact Fees were voted on at Town Meeting, and any changes would have to be brought back to Town Meeting. Mr. Mooring stated that as Sewer Commissioners, the Board set the rate, and that is what he would like to review. It was decided to place the discussion on the May 7th meeting agenda. Mr. Nixon will provide the Board with additional information.

New Business: MassDOT – Winter Rapid Recovery Road Program: *Motion to sign contract: West Second: Keegan* **Vote: 5-0-0**

New Business: Sealers of Weights and Measures: The State will no longer provide this service to Hadley as the population has increased to over 5,000. Mr. Nixon is exploring establishing a contract with the City of Northampton to provide the service. The fees that are established would cover the cost of the service through a revolving account. The contract is still to be negotiated at this time.

New Business: New Appointment to Cultural Council: The Board reviewed a letter of interest for appointment to the Cultural Council: *Motion to appoint Patty Hayes to the Cultural Council: West Second: Keegan* **Vote: 5-0-0**

Announcements:

Hadley Mothers' Club Recycling Day is April 26, 2014 at Hadley Elementary School

Hadley Mothers' Club invites all past members to a tea in celebration of their 70th Anniversary on May 4, 2014.

MMA is looking for meeting space in this area; the Town has offered meeting space.

The Board asked Ms. Keegan to represent the Board at UMass Commencement exercises, especially as the Town will be in negotiations with UMass. Negotiations will be scheduled for the near future.

Mr. Mooring stated that the best way to get in touch with him is via email. His contact information will be placed on the town website at www.hadleyma.org.

Adjournment: *9:55 pm: Motion to adjourn: Chunglo Second: West* **Vote: 5-0-0**

Respectfully submitted,

Margaret J. Jekanowski
Administrative Assistant

Approved