



TOWN OF HADLEY  
SELECT BOARD  
March 5, 2014  
Meeting Minutes

**Present:** Chair Daniel Dudkiewicz, Joyce Chunglo, Guilford Mooring, John Waskiewicz, Brian West

**Absent:** None

**Also in Attendance:** David Nixon (Town Administrator); Peg Jekanowski, (Admin. Assistant); Richard Trueswell, (TV-5); Frank Aquadro, Howard Koski, Linda Sanderson, Lynn McKenna, Terry Yusko (Finance Committee); Joan Zuzgo, Connie Mieczkowski (Treasurer's Office); Jessica Spanknebel (Town Clerk); Molly Keegan, Anne McKenzie (Schools)

**Call to Order:** Meeting convened at 6:30 pm, Room 203, Hadley Town Hall

**Approval of Minutes:** February 12, 2014     *Motion: Mooring     Second: Waskiewicz     Vote 3-0-0*

**Approval of Warrants:** Payroll # 71 & Warrants 38, 38-S, 36-Z     *Motion: Mooring     Second: Waskiewicz  
Vote: 3-0-0*

**Appointments: 6:30 pm: Revised FY2015 Budget (with School Committee and Finance Committee)**

The Board discussed the use of Free Cash in the FY 2015 budget. After much discussion it was decided to use revenue figures (attached) separating out Free Cash that is not certified. The Boards came to consensus on using the following revenues: Property Tax Levy, Local Receipts, Enterprise Receipts (Water and Wastewater receipts only), and State Aid, for a total of \$14,592,394 in Revenue. Available Receipts (Free Cash and other revenue from Table 4 were not included in the calculation.) The projected expenditures amounted to \$15,251,361 for a projected deficit of \$658,967.00.

***Motion to use the operating revenue as of 03/04/2014 of \$14,592,394 and operating expenditures of \$15,251,361 (projected deficit of \$658,967) to move forward with FY 2015 Budget decisions: West     Second: Waskiewicz  
Vote: 4-1-0 (Dudkiewicz dissenting.)*** The Finance Committee also voted in the affirmative. The Select Board called a meeting for March 12, 2014 at 7:00 pm to strategize how to handle the projected deficit.

**7:30 pm: Connie Mieczkowski, Treasurer**

Chuck Powers Gift Account Acceptance: Ms. Mieczkowski, Town Treasurer, explained to the Board that a Hadley resident by the name of Charles (Chuck) Powers willed money for a traffic/speed light signal some time ago. The money has been untouched for 11 years. Ms. Mieczkowski had a discussion with then Chief Hukowicz before the time of his illness, and he had indicated that the funds could be used for expenses having to do with the Police Dog. It can be set up as a gift account that people can donate to going forward.

***Motion to set up gift account to be used for the expenses of the Hadley Canine Unit, using funds left to the Town by Chuck Powers: Chunglo     Second: Mooring     Vote: 5-0-0.***

Chief of Police Contractual Payment: There was an accumulation of 268.44 days of leave after the final payroll which amounts to \$84,667.50, of which 431,695.41 remains in the FY2014 salary line and may be used to cover part of the final payout. A balance of \$52,972.09 remains to be paid. It was recommended to take this amount from stabilization, and to pay it in two equal payments as requested by the Estate. This will have to be taken up at Town Meeting. Mr. Waskiewicz stated that he would like to see the \$31,695.00 out of this year's budget. Mr. West stated that this money was placed in stabilization knowing that one day it would have to be paid out. ***Motion to raise balance to be paid to the Estate of Dennis Hukowicz from Stabilization, and to pay the total amount owed in two equal installments over a two year period: Chunglo     Second: Mooring     Vote: 4-1-0 (Waskiewicz dissenting)***

**Old Business: FY2015 Budget: Town Clerk / Registrars:**

Town Clerk Jessica Spanknebel presented her FY 2015 Budget. (Attached to these minutes.) The Board took the budget under advisement.



TOWN OF HADLEY  
SELECT BOARD  
March 5, 2014  
Meeting Minutes

**Old Business: Russellville Brook Culvert Road Project:** Mr. Nixon stated that the project on Route 47 (repair of Russellville Brook Culvert) was going to cost \$900,000.00. A \$400,000.00 bond bill was approved, but the money has not been released. A meeting was set up between Hadley officials and Mass DOT. DOT has agreed to handle the project with the following caveats: (a.) Engineering is still the Town's priority; (b) The time frame for the State is 3-5 years from now and (c) The Town would have to forego the \$400,000 bond bill. ***Motion to approve Mass DOT takeover of the Russellville Brook Culvert Road Project: West Second: Chunglo Vote: 4-0-1 (Waskiewicz abstaining.)***

**Old Business: Safety Committee:** Mr. Nixon stated that the Town is looking to develop safety committee. Current members are Gary Girouard (DPW Director) and Damion Shanley (Acting Police Chief). Dispatcher Dan Thibault Gary Berg, Fire Chief Mike Spanknebel, and Sue Glowatsky have all volunteered to serve on the committee. ***Motion to approve members of the Safety Committee: West Second: Mooring Vote: 4-0-1. (Waskiewicz abstaining.)***

**Old Business: Review Town Meeting Warrant:** The Board reviewed the current draft of the Warrant for Town Meeting. There are currently 31 Articles. The Board would like to invite Mr. David Moskin in regarding an Article submitted regarding renaming a conservation area on Lake Warner, as they would like more information.

**Old Business: Contract Negotiation – Acting Chief of Police:** The Board renewed a six month contract between the Town and Acting Police Chief Damion Shanley. ***Motion to sign a six month contract from March 7, 2014 through September 3, 2014 between the Town and Acting Police Chief Damion Shanley: West Second: Waskiewicz Vote: 5-0-0.***

**New Business: Woodchuck Fund – Payment for Planning:** ***Motion to authorized payment for Planning from the Woodchuck Fund: Chunglo Second: West Vote: 4-0-1 (Waskiewicz abstaining.)***

**New Business: Select Board Schedule of meetings:** The Board reviewed upcoming meeting schedules and decided on the following: July 9 and 23, August 6<sup>th</sup> and 27<sup>th</sup>, September 10 and 24.

**New Business: Annual Town Report**

- Dedication – It was decided to dedicate the Town Report to people who have dedicated themselves to public service within the Town of Hadley; John Devine, Dennis Hukowicz, John Koloski & John Pipczynski
- Oakley Award – This is an award for volunteerism. The Board decided that Denise and Gerry Devine are deserving of this recognition.

**Announcements**

John Waskiewicz wanted to make sure the Board Members were aware of a Municipal Conference being held by Senator Stanley Rosenberg.

The Board offered condolences to the family of Jeanne Waskiewicz.

John Waskiewicz asked about the status of the Select Board having electronic documents and tablets. The program is being worked on.

The Board offered congratulations to the Hopkins Academy Girls and Boys basketball teams, both had a great season.



TOWN OF HADLEY  
SELECT BOARD  
March 5, 2014  
Meeting Minutes

**Adjournment:** At 8:30 pm a motion was made and seconded to adjourn: Vote: 5-0-0.  
Meeting adjourned at 8:30 pm.

Respectfully submitted,

Margaret J. Jekanowski  
Administrative Assistant

**Attachment 1:**

**Town Clerk and Registrars (Budget 161 and 163)**

**Mission Statement:** *The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records and to act in the best interest of the community by providing efficient and quality service. This office strives to work cooperatively and in coordination with all Town Departments to maintain and achieve established goals of the Town and comply with the By-laws of Hadley and the Commonwealth of Massachusetts.*

A	B	C	D	E	F	G	H	I	J
								(H-E)	(H-E)/E
ACCOUNT	DESCRIPTION	FY2012 Voted	FY 2013 Voted	FY 2014 Voted	FY 2015 Request	Admin Add/(Delete)	FY 2015 Admin Rec'd	Change \$	Change %
161-5101	Town Clerk Salary	\$ 46,260	\$ 48,800	\$ 51,540	\$ 54,408	\$ -	\$ 54,408	\$ 2,868	5.56%
161-5120	Temporary Wages	\$ 11,730	\$ 14,308	\$ 13,147	\$ 13,836	\$ -	\$ 13,836	\$ 689	5.24%
161-5190	Recording Fees Prior	\$ 165	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
161-5200	Book Binding	\$ 750	\$ 500	\$ 500	\$ 500	\$ -	\$ 500	\$ -	0.00%
161-5243	Office Equip Maint	\$ 300	\$ 500	\$ 500	\$ 600	\$ -	\$ 600	\$ 100	20.00%
161-5244	Software Maint.	\$ 300	\$ 2,500	\$ 2,500	\$ 2,800	\$ -	\$ 2,800	\$ 300	12.00%
161-5311	Bylaw Codification	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
161-5320	Tuition/Meetings	\$ 1,300	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	0.00%
161-5420	Office Supplies	\$ 750	\$ 750	\$ 750	\$ 750	\$ -	\$ 750	\$ -	0.00%
161-5710	Mileage/Meals	\$ 300	\$ -	\$ 250	\$ 250	\$ -	\$ 250	\$ -	0.00%
161-5730	Dues	\$ 200	\$ 200	\$ 200	\$ 200	\$ -	\$ 200	\$ -	0.00%
Total Town Clerk		\$ 64,055	\$ 67,558	\$ 70,387	\$ 74,344	\$ -	\$ 74,344	\$ 3,957	5.62%

A	B	C	D	E	F	G	H	I	J
								(H-E)	(H-E)/E
ACCOUNT	DESCRIPTION	FY2012 Voted	FY 2013 Voted	FY 2014 Voted	FY 2015 Request	Admin Add/(Delete)	FY 2015 Admin Rec'd	Change \$	Change %
163-5110	Salaries- Bd of Registrars	\$ 3,720	\$ 3,720	\$ 3,720	\$ 4,920	\$ -	\$ 4,920	\$ 1,200	32.26%
163-5119	Poll Worker Wages	\$ 3,000	\$ 5,000	\$ 3,000	\$ 3,200	\$ -	\$ 3,200	\$ 200	6.67%
163-5307	Automark	\$ 2,000	\$ 2,000	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	0.00%
163-5342	Printing	\$ 5,500	\$ 7,500	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	0.00%
163-5420	Office Supplies	\$ 500	\$ 700	\$ 700	\$ 750	\$ -	\$ 750	\$ 50	7.14%
163-5710	Mileage/Meals	\$ 250	\$ 250	\$ 250	\$ 350	\$ -	\$ 350	\$ 100	40.00%
Total Board of Registrars		\$ 14,970	\$ 19,170	\$ 14,670	\$ 16,220	\$ -	\$ 16,220	\$ 1,550	10.57%