



TOWN OF HADLEY  
SELECT BOARD  
January 29, 2014  
Meeting Minutes

Meeting convened at 7:00 pm, Room 203, Hadley Town Hall

**Present:** Chair Daniel Dudkiewicz, Joyce Chunglo, Guilford Mooring, John Waskiewicz, Brian West

**Absent:** None

**Also in Attendance:** David Nixon (Town Administrator); Peg Jekanowski, (Admin. Assistant); Richard Trueswell, (TV-5); Suzanne Travisano, (COA Director), Donna Moyer, Chris Desjardins (Hadley Public Schools); Frank Aquadro (Finance Committee); Molly Keegan, Linda Dunlavy, Heather Klesch, Robie Grant (School Committee)

**Approval of Minutes: 01/15/2014 & 01/08/2014 (Executive Session):** *Motion: Chunglo Second: West*  
*Vote: 5-0-0*

**I. FY 2015 Budget: Council on Aging:**

Suzanne Travisano, COA Director, presented the Council on Aging FY2015 budget to Board Members. (Attachment #1). She stated that she has shifted operations in order to provide more staffing throughout the week during peak hours. She stated as they shift the way they do things they have also shifted the hours. It was also noted that Highland Valley Elder Service grant has cut funding, and another fund that had been used in the past is no longer available. It was also noted that a grant from the Executive Office of Elder Affairs helps offset some of the COA budget.

The Board took the COA budget proposal under advisement.

**II. Grant of Easement: 107 Middle Street:**

Part of the school grounds at Hopkins Academy were found to be situated on the property at 107 Middle Street that was recently put up for sale. A Grant of Easement was worked out and is on file at the registry of deeds. (This needs to be ratified by Town Meeting Vote.) The new owners of the property at 107 Middle are interested in conveying this to the Town in exchange for a fence to be erected. It was noted that this is acceptable to the School Committee Buildings and Grounds subcommittee as well as members of the Select Board. A meeting will be set up with the property owners of 107 and 109 Middle Street and Town Officials. John Waskiewicz volunteered to represent the Select Board in meeting with property owners and school officials.

**III. FY 2015 Budget: Hadley Public Schools:**

Donna Moyer, Superintendent of Schools and Chris Desjardin, Business Manager, presented the School Budget for FY 2015. Included in the presentation was a request for a special article for the purchase of generators at both Hopkins Academy and Hadley Elementary. Mr. West stated that the School Department needs to update their capital plan. Mr. West thanked Ms. Moyer for her service to the Town as Interim Administrator and stated that her budget presentations have been thorough and informative. The Board thanked her and wished her well as she prepares for future endeavors.

**IV. Tri-Board:**

The Board discussed moving forward with Tri-Board meetings. The next Tri-Board meeting was scheduled for Wednesday February 12, 2014 at 6:30 pm. The agenda will include a discussion about Free Cash and the status of budget projections.

**Announcements**

The next public forum on Town Building will be held on Thursday, January 30<sup>th</sup> at 7:00 pm at the Senior Center. DPW, Library and Safety Complex will be discussed.

**Adjournment:** 9:00 pm *Motion to adjourn: Chunglo Second: Waskiewicz Vote 5-0-0*

Respectfully submitted,

Margaret J. Jekanowski  
Administrative Assistant



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Attachment 1: Council on Aging (Budget 541)

Mission Statement

The Council on Aging is a municipally appointed volunteer board authorized under Massachusetts General Laws. Major responsibilities of this Department include setting local policy for the administration of elder programs and services; identifying the total needs of the community's elder population; developing, promoting, and implementing services to meet these needs; serving as an advocate for elders; and educating the community-at-large about these needs and the available resources. Our ultimate goal is to improve the quality of life of Hadley's residents 60 years of age and over and to enable them to remain active and independent within their own community.

A	B	C	D	E	F	G	H	I	J
								(H-E)	(H-E)/E
ACCOUNT	DESCRIPTION	FY2012 Actual	FY 2013 Actual	FY 2014 Voted	FY 2015 Request	Admin Add/(Delete)	FY 2015 Admin Rec'd	Change \$	Change %
541-5106	Part Time Wages	\$ 6,245	\$ 6,288	\$ 5,783	\$ 9,449	\$ -	\$ 9,449	\$ 3,666	63.39%
541-5107	Salaries Drivers	\$ 1,744	\$ 1,842	\$ 1,969	\$ 3,966	\$ -	\$ 3,966	\$ 1,997	101.42%
541-5110	Salary Director	\$ 50,188	\$ 51,193	\$ 46,074	\$ 49,338	\$ -	\$ 49,338	\$ 3,264	7.08%
541-5133	Community Outreach Coord	\$ 6,298	\$ 7,259	\$ 7,541	\$ 8,838	\$ -	\$ 8,838	\$ 1,297	17.20%
541-5243	Office Equip. Maint.	\$ 900	\$ 900	\$ 900	\$ 450	\$ -	\$ 450	\$ (450)	-50.00%
541-5246	Van Maint. And Repair	\$ 600	\$ 600	\$ 600	\$ 600	\$ -	\$ 600	\$ -	0.00%
541-5320	Tuition/Meetings	\$ 125	\$ 125	\$ 125	\$ 60	\$ -	\$ 60	\$ (65)	-52.00%
541-5343	Postage	\$ 700	\$ 700	\$ 700	\$ 700	\$ -	\$ 700	\$ -	0.00%
541-5350	Recreational Services	\$ 1,200	\$ 1,200	\$ 1,200	\$ 600	\$ -	\$ 600	\$ (600)	-50.00%
541-5420	Office Supplies	\$ 900	\$ 900	\$ 900	\$ 700	\$ -	\$ 700	\$ (200)	-22.22%
541-5481	Gasoline	\$ 900	\$ 900	\$ 900	\$ 1,700	\$ -	\$ 1,700	\$ 800	88.89%
541-5710	Mileage/Meals	\$ 450	\$ 450	\$ 450	\$ 300	\$ -	\$ 300	\$ (150)	-33.33%
541-5730	Dues	\$ 75	\$ 75	\$ 75	\$ 75	\$ -	\$ 75	\$ -	0.00%
Total Council on Aging		\$ 70,325	\$ 72,432	\$ 67,217	\$ 76,776	\$ -	\$ 76,776	\$ 9,559	14.22%

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Attachment 2:  
 Summary of FY 15 School Budget (Full Presentation on file in Select Board office)

Source Summary

Dollar Amount	Description
\$7,052,052	Total Level/Reallocated Programming Budget
(\$32,591)	Less: Revolving Account Money Used
(\$500,000)	Less: School Choice Money Used
(\$417,597)	Less: Projected Grant/Circuit Breaker Money Received
\$6,101,864	Total Local Contribution