



TOWN OF HADLEY
SELECT BOARD
December 18, 2013
Meeting Minutes

Meeting convened at 7:00 pm, Room 203, Hadley Town Hall

Present: Chair Daniel Dudkiewicz, Joyce Chunglo, Guilford Mooring, Brian West

Absent: John Waskiewicz

Also in Attendance: David Nixon (Town Administrator); Peg Jekanowski, (Admin. Assistant); Richard Trueswell, (TV-5); Gary Girouard, (DPW); Joe Zgrodnik, Jim Maksimoski, Lisa Sanderson, William Dwyer (Planning Board); Michael Spanknebel (Fire Chief); Michael Sarysynski (HCog); Wilfred Danylieko (Electrical Inspector); Michael Mason, Damion Shanley, John Robitaille (Police Department); Andy Klepacki

Approval of Minutes: 12/04/2013: Motion: Chunglo Second: West Vote 4-0-0

Approval of Warrants: Payroll #49: Motion: Chunglo Second: Mooring Vote 4-0-0

Appointments:

Planning Board – Appointment to Planning Board to fill vacancy:

Members of the Planning Board and Select Board met with two candidates who came forward offering to fill the vacancy on the Planning Board due to the death of member John Devine. Due to this being an elected position, this special appointment will expire in April 2014 at the time of the Town Election. Town residents Michael Sarysynski and Andrew Klepacki stated their interest in serving on the Board. After discussion that both gentleman would do a fine job, Mr. Klepacki stated that he would voluntarily withdraw his letter of interest as Mr. Sarysynski would represent the Town well, especially with his farming background.

Motion to nominate Mr. Michael Sarysynski to fill the vacancy on the Planning Board for the four month period until 2014 Town Election: Makisimoski: Second: Zgrodnek:

Roll Call Vote: Maksimoski – Yes: Zgrodnek – Yes: Dwyer – abstain: Sanderson – Yes: (Planning Board) Mooring – Yes: Chunglo – Yes: West – Yes: Dudkiewicz – Yes (Select Board)

The Boards thanked Mr. Klepacki for his interest in helping out the Town.

H-Cog Energy: The Select Board had previously voted in favor of an agreement with Hampshire Council of Governments for a two year fixed rate energy contract at a rate of \$0.09 or less per kilowatt. The price came in at \$0.091 and only with a three year contract. This was brought back before the Board as the terms of the agreement had changed. The Contract was received for approval today and has been sent to counsel for legal review. The Board can agree to sign the agreement tonight and there is a three business day period to rescind if necessary.

Motion to sign three year agreement with Hampshire Council of Governments for fixed price electricity at the rate of \$0.091 per kilowatt hour, subject to counsel review, and authorize to sign rescission if Town Counsel review is unfavorable: West: Second: Chunglo Vote: 4-0-0 (Mooring dissenting.)

Acting Police Sergeant position: Acting Police Chief Damion Shanley was before the Board and recommended Officer John Robitaille for the temporary promotion to the rank of Sergeant. He will serve in this capacity on the midnight shift. Chief Shanley stated he had posted the position internally and had 4 candidates that were screened and Officer Robitaille was chosen as the best person for the position. Sergeant Mason was also before the Board and he agreed with Chief Shanley's comments. ***Motion to make a temporary appointment of John Robitaille to the rank of Sergeant: Chunglo Second: Mooring Vote: 4-0-0.***

Old Business

1. Evaluations:

- a. **Town Administrator** – Tabled until next meeting
- b. **DPW Director** – 4 Evaluations were received. One member is unable to complete an evaluation due to a conflict of interest. 2 Evaluations were positive, one stated that the employee met standards, and the fourth



TOWN OF HADLEY
SELECT BOARD
December 18, 2013
Meeting Minutes

stated that some standards were not met. Mr. Dudkiewicz stated that he had come up with an average of 73% out of 103. Discussion ensued with Mr. West stating that moving forward items that will need to be discussed with DPW include cessation planning and looking for increased efficiency within the department. Capital projects will also need to be looked at moving forward. Ms. Chunglo stated that this has been a transitional process and things are better, and that she is pleased with the direction of the department. Mr. Dudkiewicz stated Mr. Girouard is always professional and always keeps him and the Board informed. Mr. Mooring stated that since the time he filled out the evaluation form (September 2013) and now there have been changes, and that he has been happy with the improved communication from the Director. He further stated that one issue is that he does not see cohesion within the department. He went on to state that he does think that things are improving. When asked by Mr. Girouard, Mr. Mooring stated that if he were to fill out the evaluation now, the scores would probably be "a little higher." Mr. Girouard asked the entire Board to let him know if ever they are not happy with his performance in order that he may address the problem.

On a side note, Ms. Chunglo asked that people help shovel out fire hydrants whenever possible during the winter months. Also keep catch basins cleaned out for the thaw.

2. **Water Division Employee Hire** – tabled until next meeting.

At this time Mr. Dudkiewicz asked about the water main break on Route 9 this morning. The pipes are 111 years old and there was a hole in this particular section of pipe. Discussion ensued as to how to move forward with addressing potential problems, especially since the State will not be doing work on Route 9 for the foreseeable future. One possibility is to abandon the pipe in place and replace pipes under the sidewalk instead of the road. This will be investigated and discussed at a future meeting.

3. **Sewer Pump Stations #1 & #4: Bid Results:** The bid results came in higher than expected. Tighe and Bond recommend throwing out the existing bids and develop a new bid to be opened just before Town Meeting. Mr. Nixon concurred. Discussion ensued as to whether the jobs can be split or partially awarded projects due to long lead time necessary for the projects. Mr. Nixon suggested investigating options and continuing discussion at next Select Board meeting. Further, Mr. Nixon stated the low bidder at \$1.2 million did not follow the bid specs, and the next two lowest bids came in at \$1.7 million. ***Motion to reject the current bids and authorize Tighe and Bond to rebid project: West Second: Chunglo Vote: 3-0-1 (Mooring Abstaining.)***
4. **Financial Consultant Service: Bid Results:** The bids came in higher than expected. The TriBoard Sub Committee met and recommended rejecting these bids and streamlining the bid package. ***Motion to reject the bids received for Financial Consultant: Chungo Second: West Vote: 4-0-0.*** Discussion ensued as to whether or not to rebid based on the TriBoard subcommittee's recommendation. This was tabled until the next Select Board meeting on 01/08/2014 so all Board members could be present and have a vote. Mr. Mooring stated that the Finance Sub Committee of the TriBoard will meet on the 30th of December at 7:00 AM to look at revenue projections and keep the budget process moving forward.

New Business

1. **Class I & II License Renewals;** ***Motion to renew Class I and II licenses for the Town of Hadley subject to payment and all paperwork being submitted by the end of the year, except for Route 9 Auto which is not renewing for 2014: West Second: Chunglo Vote: 4-0-0.***
2. **December 26th Warrant:** The warrants will need to be signed in order to get the checks out timely. An email will be sent to Select Board members when the warrants are ready.

Announcements

The Board offered condolences to the family of Peter Kingsley.
The Board sent holiday messages to the people of the Town of Hadley.



TOWN OF HADLEY
SELECT BOARD
December 18, 2013
Meeting Minutes

The Police Department will be putting an insert into the December tax bills regarding holiday safety tips.

Executive Session: 8:09 pm: Motion to move to Executive Session for the purpose of discussing Contract Negotiations and Litigation (Damon v. Town of Hadley) and not to reconvene in open session: Mooring Second: West

Chair Dudkiewicz stated "As Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

Roll Call Vote: Mooring – Yes: Dudkiewicz – Yes: Chunglo – Yes: West – Yes

A discussion was held regarding contract negotiations with the Chief of Police. Motion was made and seconded and vote taken. **Roll Call Vote: Mooring – Yes: Dudkiewicz – Yes: Chunglo – Yes: West – Yes**

A discussion was held regarding contract negotiations for Town Administrator. No action taken.

A discussion was held regarding litigation. Motion was made and seconded and vote taken. **Roll Call Vote: Mooring – Yes: Dudkiewicz – No: Chunglo – Yes: West – Yes**

Adjournment: At 9:55 pm a motion was made and seconded to adjourn meeting – Roll Call Vote: Mooring – Yes: Dudkiewicz – Yes: Chunglo – Yes: West – Yes

Meeting adjourned at 9:55 pm.
Respectfully submitted,

Margaret J. Jekanowski
Administrative Assistant