



TOWN OF HADLEY  
SELECT BOARD  
December 4, 2013  
Meeting Minutes

Meeting convened at 7:00 pm, Room 203, Hadley Town Hall

**Present:** Chair Daniel Dudkiewicz, Joyce Chunglo, Guilford Mooring, John Waskiewicz, Brian West

**Absent:**

**Also in Attendance:** David Nixon (Town Administrator); Peg Jekanowski, (Admin. Assistant); Richard Trueswell, (TV-5); Michael Klimoski (Tree Warden); Greg Mish, Dick Tessier (Board of Health); Tim Neyhart (Building Inspector); Michael Spanknebel (Fire Chief); Mike Mason, Damion Shanley (Police Department)

**Approval of Minutes: 11/20/2013: Motion: Chunglo Second: West Vote 5-0-0**

**Approval of Warrants: Vendor Warrants and Payroll: Motion: Chunglo Second: West Vote 5-0-0**

Chair Daniel J. Dudkiewicz stated that after 23 years of service to the Town, it is his intention to retire from public service at the end of his term and he will not be seeking re-election in April of 2014. Mr. Nixon and Ms. Chunglo offered congratulations on his years of service.

**Appointment 7:05 pm: Tree Hearing: (MGL Chapter 87 Section 3)**

Tree Warden Michael Klimoski presented the Board a list of trees to be removed (attached to these minutes) and reminded the Board that said trees will be replaced with new ones from the tree nursery. He further presented a quote for tree service; the only bidder was Northern Tree Service with an hour rate of \$165.00 for removal and brush chipping, and \$96.00 per hour for tree trimming and brush chipping. There is money in the budget to cover the costs. **Motion to accept the bid for tree removal from Northern Tree Service: Chunglo: Second: Mooring Vote: 4-0-1 (Waskiewicz abstaining)**

Mr. Dudkiewicz asked if there were any comments from the audience. No comments were offered. **Motion to close the tree hearing: Mooring Second: Mooring Vote: 5-0-0**

**Vacancies in Town Offices: (MGL Ch. 41 Sec. 11):**

**Board of Health** – current members of the Board of Health asked the Select Board to appoint David G. Farnham to fill a vacant position until the next regular town election. Mr. Farnham has served in this capacity in the past and is willing to serve at this time. **Motion to appoint David G. Farnham to the Board of Health until the next regular town election: Chunglo Second: Mooring Roll Call Vote: Waskiewicz – Yes: Mooring – Yes: Dudkiewicz – Yes: Chunglo – Yes: West – Yes**

**Roll Call Vote of Board of Health: Mish – Yes; Tessier – Yes**

Mr. West asked that a letter of thanks go out to Mr. Edward Mieczkowski for his service to the Town.

**Planning Board: (MGL Ch. 41 Sec 81A):**

The Select Board announced that there is a vacancy on the Planning Board since the death of member John Devine. The Board will accept letters of interest to serve on the Planning Board through December 13<sup>th</sup>. The Planning Board will attend the Select Board meeting on the 18<sup>th</sup> to decide on the appointment of a new member. There is currently one letter of interest from Michael Sarsynski.

**Oliver Smith Will delegate:** The Board reviewed a letter from Mr. Gerry Devine requesting to be appointed delegate to Oliver Smith Will due to the death of John Devine. **Motion to appoint Gerry Devine as the elector on the Oliver Smith Will for the Town of Hadley: Dudkiewicz Second: Chunglo Vote: 5-0-0.**

**New Business # 2: License Renewals:**

The Board reviewed the licenses up for renewal under the Select Board. Most businesses have turned in the proper forms and paperwork, as well as paid license fees. However, Building Inspector Neyhart and Fire Chief Spanknebel asked the Board renew the licenses conditionally on the following businesses, pending the results of their



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inspections: Seven Sisters, Gohyang Korean Restaurant, Chipotle, and Hadley Farms Meeting House. ***Motion to renew all licenses for businesses with improved inspections: West Second: Chunglo Vote: 5-0-0 (Except Dudkiewicz and Waskiewicz abstain from vote regarding Young Men's Club licenses.)***

***Motion to renew licenses for businesses with inspection issues pending the approval of the Fire Chief and Building Inspector West Second: Chunglo Vote: 5-0-0***

**H-Cog Energy:** Geoff Rogers from Hampshire Council of Government was before the Board to discuss current energy pricing opportunities under a group bid solicitation for fixed energy pricing. He does not have a final number but is hopeful it will be \$0.09 or under per kilowatt hour for a two year contract. This is considered a competitive rate and is less than the WMECO rate. ***Motion to accept a two year fixed rate contract at a rate of \$0.09 or less: West: Second: Chunglo Vote: 4-1-0 (Mooring dissenting.)***

**Police Department: Acting Chief of Police:**

The Board met with Sergeants Damion Shanley and Michael Mason regarding an appointment to the position of Acting Chief of Police during the absence of Chief Hukowicz. Members of the Board stated that this appointment is not to replace the Chief but to keep the Police Department operational and complete tasks that need to be done. The position will be offered for a three month period unless Chief Hukowicz returns sooner. The Board asked questions of both officers and the conclusion was that their backgrounds and qualifications are very similar, and further stated that it was a difficult decision to pick between the two of them as they were equal in qualification. It was also stated that the Board and Chief of Police are very pleased with how the officers have stepped up and worked together to manage the department. Mr. West stated that since the two are so similar, he would base his decision on a differentiating factor, which in this case is seniority. ***Motion to offer the Acting Police Chief position to Sergeant Damion Shanley, based on his seniority in the department: West Second: Mooring Vote 5-0-0.*** The next step is to negotiate a contract with Mr. Shanley in a nonunion position. This will be done in Executive Session.

**Dispatchers:** Mr. Dudkiewicz read an announcement for the position of part time dispatchers. Mr. West asked that Fire Chief Spanknebel, Acting Police Chief Shanley, and Town Administrator David Nixon be involved in hiring; Mr. Dudkiewicz asked that Sergeant Mason be involved as he has experience as a dispatcher.

**Old Business #1: Evaluations of Town Administrator and DPW Director:** Chair Dudkiewicz asked the Board Members to submit completed evaluations to him no later than December 13, 2013.

**New Business #1: Police Department: Policies**

Chair Dudkiewicz asked Acting Chief Shanley to review the Canine policy and Lost and Found policy and implement these policies once they are approved. Regarding Scheduling & Time Off policy, Mr. Shanley would like to implement language in the policy to make the policy clearer in order to hold people accountable. Mr. Shanley noted that the union seemed to have consensus with this.

**New Business #3: UMass Partnership Agreement:** Mr. Nixon asked the Board to put a negotiation team together since UMass has such an impact on our community. The Board discussed putting a negotiating team together with Select Board members Brian West, John Waskiewicz, Acting Police Chief Shanley and Fire Chief Spanknebel.

**New Business #4: Appointment to Cultural Council:** The Board received a letter from Hadley resident Rachel Cook asking to be appointed to the Cultural Council. ***Motion to appoint Rachel Cook to the Cultural Council: Chunglo Second: West Vote: 5-0-0.***

**New Business #5: MMA Annual Meeting and Trade Show (January 24 & 25, 2014):** Mr. Nixon stated that there is money in the budget if any Select Board members would like to attend.



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**New Business #6: Buildings (Morton or Butler in North Hadley):** Chair Dudkiewicz stated that he would like information on Morton / Butler buildings (or the like) to be available at the upcoming public forums on buildings for people to be informed on costs if the town moves forward with changes to the North Hadley site. Also, have Mr. Izer do some survey work to know exactly how much room is there.

**Announcements:**

Chief Spanknebel announced he has received several applications for Fire Captain. His committee will review and narrow the pool of candidates down. He also thanked the citizens of Hadley for approving funding for air packs and masks, all are now in place.

The Fire Fighters Christmas Tree Festival will be held on Friday December 6, 2013 from 5:30 – 8:30 at the Hadley Farms Meeting House.

The Board thanked Brandon Daniels and Jeff Kristek for their efforts in power washing the Public Safety Complex.

Mr. Nixon announced that on Thursday, December 5, 2013, there will be a meeting with the businesses displaced by the October 27<sup>th</sup> fire and representatives of the Small Business Administration. Channel 40 will also broadcast live from Town Hall and hope to do some fundraising. Ms. Chunglo and Mr. Dudkiewicz praised Mr. Nixon for all his efforts and assistance in helping the Fire Victims.

**Executive Session: 8:32 pm: Motion to move to Executive Session for the purpose of discussing Contract Negotiations and not to reconvene in open session: Mooring Second: West**

Chair Dudkiewicz stated “As Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

***Roll Call Vote: Waskiewicz – Yes: Mooring – Yes: Dudkiewicz – Yes: Chunglo – Yes: West – Yes***

A discussion was held regarding contract negotiations for Acting Police Chief Shanley. Motion was made and seconded and vote taken. ***Roll Call Vote: Waskiewicz – Yes: Mooring – Yes: Dudkiewicz – Yes: Chunglo – Yes: West – Yes***

A discussion was held regarding contract negotiations for Police Chief. No action taken.

A discussion was held regarding contract negotiations for Town Administrator. No action taken.

**Adjournment:** At 10:05 pm a motion was made and seconded to adjourn meeting – Roll Call Vote:

***Roll Call Vote: Waskiewicz – Yes: Mooring – Yes: Dudkiewicz – Yes: Chunglo – Yes: West – Yes***

Meeting adjourned at 10:05 pm.

Respectfully submitted,

Margaret J. Jekanowski  
Administrative Assistant