



TOWN OF HADLEY  
SELECT BOARD  
February 6, 2013  
Meeting Minutes

Meeting convened at 7:00 pm, Room 203, Hadley Town Hall

**Present:** Chair Gloria DiFulvio. Joyce Chunglo, Daniel Dudkiewicz, David Moskin, Brian West

**Absent:** None

**Also in Attendance:** David Nixon (Town Administrator); Peg Jekanowski, (Administrative Assistant), Richard Trueswell, (TV-5); Edward J. Dudkiewicz, (Assistant Fire Chief), Dennis Hukowicz (Police Chief), Wilfred Danylieko, (Electrical Inspector); Kate Kuzmeskus; Attorney Matthew Fogelman; Tom Waskiewicz, Molly Keegan, Humera Fassihuddin, Robie Grant (School Committee); Donna Moyer, Superintendent, Chris DesJardin, (Business Manager); Frank Aquadro, Linda Sanderson, Glenn Clark (Finance Committee); John Mieczkowski; Jim Kicza (Fire Chief); Kelly Dwight, Maureen Jacque, Michael Spanknebel (Fire Captain); Ted Mieczkowski

**Approval of minutes of 01/02/2013, 01/09/2013 & 01/16/2013**

**Motion: Chunglo Second: West**

Discussion-Dan Dudkiewicz stated that meeting minutes should be available at the time of the next meeting.

**Vote 3-1-0. (Dudkiewicz dissenting, Moskin absent at time of vote.)**

**New Business #4: Request to hang banner on Russell Street fence: Helping Hearts for Hadley Schools:**

Grant permission for Helping Hearts for Hadley Schools to hang banner on Russell Street fence

**Motion: Chunglo Second: West Vote 4-0-0 (Moskin absent at time of vote.)**

**New Business #5: Mass Dash 2013-Permission to use Hadley Elementary School parking lot as transition sight for event to be held on July 13, 2013 between 4pm and 10pm.**

Schools, DPW and Police are all aware of event and have no objections.

Grant permission to use Hadley Elementary School parking lot as transition sight for event to be held on July 13, 2013 between 4pm and 10pm.

**Motion: Dudkiewicz Second: West Vote: 4-0-0 (Moskin absent at time of vote.)**

**New Business #3: Appointment to Long Range Plan Implementation Committee: Charles Wojewoda:**

There are currently vacancies on the LRPIC and Mr. Wojewoda is well suited for the position.

Approve appointment of Charles Wojewoda to Long Range Plan Implementation Committee:

**Motion: Chunglo Second: Dudkiewicz Vote: 4-0-0 (Moskin absent at time of vote.)**

**Appointment**

**7:05 pm Liquor License Hearing – Chipotle represented by Atty. Matthew Fogelman**

334 Russell Street

(MGL Ch. 138, Sec. 12) Application for All Alcohol, Common Victualer

Attorney Matthew Fogelman, representing Chipotle, presented an application for an all alcohol on premise liquor license. Discussion ensued regarding Chipotle policies about serving alcohol as part of a meal only, there is no bar. Dan Dudkiewicz stated his opinion that the applicant for manager did not have experience in a setting that serves alcohol. Response from Chipotle representatives is that there has been TIPS and other training.

**Motion to approve all alcohol on premise license for Chipotle at 334 Russell Street, Hadley:**

**Motion: West Second: Chunglo Vote: 4-1-0 (Dudkiewicz dissenting.)**



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**7:10 pm Charity Wine Tasting License Application, benefitting Hadley Girl Scouts: represented by Maureen Jacques, troop leader**

Maureen Jacque and Kelly Dwight representing Hadley Girl Scouts, asked the Board to approve an application for a charity wine tasting to be held on April 15, 2013 at on premise license holder Seven Sisters. Tickets will be limited.

**Motion to approve Charity Wine Tasting License Application, benefitting Hadley Girl Scouts:**

**Motion: Dudkiewicz    Second: Moskin    Vote: 5-0-0**

**7:15 pm FY 2014 Budget (with School and Finance Committees)**

Superintendent Donna Moyer and Business Manager Christopher DesJardin presented the Board the Hadley Public Schools proposed FY14 Budget (attached to these minutes.) The Total Level Programming Budget amount is \$6,639,529, plus requested school improvements in the amount of \$135,938 for a total proposed budget of \$6,77,467. This figure, less proposed School Choice Money used (\$375,000) and less projected grant money received (\$370,495); results in the Total Requested Local Contribution of \$6,029,972.00. This figure, less projected Chapter 70 funds (\$1,082,979) and less SPED Medicaid Receipts (\$36,233) comes to a Total NET cost to Town for FY14 Proposed Budget of \$4,910,760. Mr. Nixon stated that currently we are at a shortfall (in the overall town budget) and there is uncertainty. The Board thanked the school for the report. They noted that there are many departments including Fire and DPW who have requested additional funding this year, and they have many hard decisions to make. The School Committee asked the Board for consideration and decisions to be made timely in order that they may begin proper planning.

**New Business**

**6. Fire Department: Letter of Retirement:**

Chair DiFulvio announced that the Board received a letter from Assistant Fire Chief Edward Dudkiewicz regarding his decision to retire from the Hadley Fire Department as of July 4, 2013. The Board thanked Mr. Dudkiewicz for his 42 years of service to the Town of Hadley.

**Motion to accept letter of retirement from Assistant Fire Chief Edward Dudkiewicz effective 07/04/2013:**

**Motion: Chunglo    Second: West    Vote: 3-0-2: (Dudkiewicz, Dan recused. Moskin abstained.)**

**Old Business**

1. **Update from Goodwin Memorial Library Board of Trustees:** The Board acknowledged receipt of letter dated January 18, 2013 from the Trustees of the Goodwin Memorial Library regarding progress with the second floor library configuration.

**2. Hiring Practices – Guidelines:**

**a. Fire Chief**

**b. Senior Center Director**

The Board reviewed the Town's Hiring Practices for the positions noted above. Jane Booth has announced her intention to retire as the Town's Senior Service Director, although no date has been set. The Council on Aging has hiring/firing authority and a search committee is being formed. Select Board member Joyce Chunglo will serve on that committee.

Mr. Nixon suggested the Board take time to review these procedures and discuss at a later date. The Board should seek to update this document from 2004 and possibly revise language to avoid any confusion or ambiguity in hiring/firing practices. The Board decided to look at the procedures at the next Board meeting on February 20, 2013.



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**New Business**

**1. Removal of Ice and Snow from private ways:**

David Nixon stated that Theodore Mieczkowski has brought a matter to the Board concerning the plowing of a private road, Red Smith Way. The Town has been plowing this road since 1978 under a decision made by the Board of Selectmen at that time. In 2008 voters approved a referendum to plow all private ways in the Town of Hadley for public safety reasons. Mr. Mieczkowski asks the Town to cease plowing (a part of) Red Smith Way. Mr. Mieczkowski further states there is a culvert that has been blocked by a private party and said culvert diverts the flow of water and created run off issues onto his property. He asked the Board address this matter as well. Mr. Nixon suggested the Board take it under advisement and have Mr. Mieczkowski meet with Mr. Neyhart and the Conservation Commission regarding this matter. Mr. Nixon further states this is a private matter and there is no role for the Town, except that Conservation to investigate run off issues in spring time.

Mr. Mieczkowski states that there is more to the matter, including possible violation of the Commonwealth of Massachusetts Endangered Species program. He further stated the Select Board need to be concerned as Water Commissioners due to aquifer protection. He presented the Board with maps of the area of concern as well as bylaws regarding the matter. Chair DiFulvio stated due to the complexity and amount of information, the Board would take the matter under advisement. Mr. Mieczkowski stated he will send a letter to the Board addressing his concerns including the facts that he wants the ravine cleaned out and the culvert restored. Mr. Nixon stated that this can be handled administratively through zoning and Conservation Commission.

**2. Frameworks: David Moskin**

Select Board member Moskin asked the Board to consider taking time at Select Board meetings to discuss Town issues and practices, such as Hiring Practices that were brought up at tonight's meeting, in order to improve on how the Town does business. The Board was in agreement but noted that topics for discussion must be described on the agenda. The first item will be the Hiring Practice Guidelines, on the next Select Board agenda.

**Announcements**

There is a Drug Take Back Box now permanently located at the Hadley Safety Complex on East Street where people can discard unused medicine. No liquids or needles are permitted.

**Executive Session:**

**9:07pm: Move to Executive Session for the purpose of discussing litigation and labor negotiations, and not to reconvene in open session:**

**Motion: Dudkiewicz      Second: Chunglo**

Chair DiFulvio stated "As Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

**Roll Call Vote: West – Yes: Chunglo – yes: DiFulvio – yes: Dudkiewicz – Yes: Moskin – Yes**

**Executive Session**

1. A discussion was held regarding a letter of presentment received by the Select Board.

2. A discussion was held in regard to labor negotiations regarding Dispatch. A motion was made and seconded and passed by roll call vote:

**Roll Call Vote: West – Yes: Chunglo – yes: DiFulvio – yes: Dudkiewicz – Yes: Moskin – Yes**



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3. A discussion was held in regard to labor negotiations regarding Police.
4. A discussion was held in regard to a property issue.

**Adjournment:**

9:47 pm Motion to Adjourn: Dudkiewicz: Second: West

**Roll Call Vote: West – Yes: Chunglo – yes: DiFulvio – yes: Dudkiewicz – Yes: Moskin – Yes**

Meeting adjourned at 9:47 pm.

Respectfully submitted,

Margaret J. Jekanowski  
Administrative Assistant

Approved 02/20/2013