



TOWN OF HADLEY  
SELECT BOARD  
June 13, 2012  
Meeting Minutes

Meeting convened at 6:00 p.m., Room 203, Town Hall.

Present: Joyce Chunglo, Gloria DiFulvio (Chair), Daniel Dudkiewicz, and David Moskin

Absent: Brian West

Also in Attendance: Howard Koski, Linda Sanderson, Frank Aquadro, Glenn Clark (Finance Committee); Robie Grant, Molly Keegan, Humera Fasihuddin, Linda Dunlavy (School Committee)

Joint Meeting with School Committee and Finance Committee:

Discussion of Financial Plan (5-10 Year) for the Town of Hadley

Chair DiFulvio opened the meeting by stating the overall purpose for this introductory group meeting is to have open discussion about where the Town wants to go and how do we get there-and to set some ground rules.

Molly Keegan stated that the group should agree that the Town as a whole has financial issues that need to be addressed, and that given current revenue stream issues is not on a sustainable path. Secondly that there are many initiatives to move the Town forward, and there needs to be discussion as how to work together to move the Town forward.

Dan Dudkiewicz stated that he wants to see free exchange of information throughout the group.

Joyce Chunglo stated that the Select Board is working on a list of priority issues including public safety, town buildings, senior citizens as well as the school.

This group will also help develop contingency plans for emergencies –unexpected expenses.

Gloria DiFulvio stated that the committees need to think comprehensively, although they represent different committees.

It was discussed that the group needs to have access to all studies that are referenced by various committees, and it was decided to develop a list of these documents to be shared throughout the group.

David Moskin asked if there are resources (consultants, agencies, etc.) that can help with planning. Ms. DiFulvio stated before we plan we need to know where we stand financially before we can start planning or looking for solutions.

Linda Dunlavy suggested that DOR-Division of Local Services can help municipalities with a 5-10 year plan-specifically referencing Rick Kingsley to help with forecasting and projecting. She also stated that the starting point for a plan should be where the town is trying to go, not what we don't have. Robie Grant mentioned that the school is having an operational review by the Massachusetts Association of School Business Officials (MASBO)-their report will be available later this summer.

Linda Sanderson stated that the group needs to be aware of what the cost are of retirement insurance and unfunded retirement that need to be included in a five year plan.



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Discussed ensued that Town Departments are interdependent on each other; that Schools are dependent on other departments such as Public Safety and other Town Departments want high functioning School systems. Also, we cannot depend on the State or Federal government for assistance as there is little available there. Howard Koski stated that both the immediate needs and long range needs should be addressed by this committee-as some decisions will need to be made in the fall. Also discussion of finding new revenue sources for the Town.

It was decided that this committee will be composed of all members of the School Committee, Finance Committee and Select Board, and that there will be tri-chairs-Gloria DiFulvio from the Select Board, Robie Grant from School, and Frank Aquadro from Finance Committee. It was also agreed that not everyone will be available to make every meeting, and that it will be the individual's responsibility to catch up when they miss a meeting. It was also discussed that in order to plan effectively, it will be necessary to have budget projections (both revenue and expenses) ready earlier, recognizing that some items will fluctuate. Recommendation from this committee should be shared with the Town in advance and as much as possible so citizens have an understanding and awareness at the time of Town Meeting.

The next step is for documents to be sent to all committee members to begin reading. The next meeting will be July 17, 2012 starting at 6:00 pm.

**GROUND RULES:**

- Information will be shared with all committee members well before it is to be discussed.
- **All suggestions** brought to the table will be considered and discussed. (No sacred cows.)
- **Information is to be shared by email. (Documents only – not deliberation.)**

**MATERIALS:** Fire Study  
Wage Study (when available)  
Capital Plan  
Raw Data Report from Superintendent (School Committee)  
GASB-45 Audit  
Long Range Plan  
DOR Reports (2007) Waste Water & Water Highway  
Master Plan  
Dispatch Study  
Police Study

Respectfully submitted,

Margaret J. Jekanowski  
Administrative Assistant