



TOWN OF HADLEY
SELECT BOARD
January 18, 2012
Meeting Minutes

Meeting convened at 7:00p.m., Room 203, Town Hall.

Present: Joyce Chunglo, Daniel Dudkiewicz, David Moskin and Brian West (Chair).

Absent: Gloria DiFulvio

Also in Attendance: David Nixon (Town Administrator); Peg Jekanowski (Administrative Assistant); Richard Trueswell (TV-5); John Allen, Linda Sanderson, Glenn Clark, Frank Aquadro (Finance Committee Members); Molly Keegan, (Ambulance Committee)

Approval of Minutes: A motion made by Dan Dudkiewicz, seconded by Joyce Chunglo to approve the Select Board minutes from 01/04/2012 and 01/11/2012 passed unan. with a vote of 3-0-0. (David Moskin not present at time of vote.)

Old Business

1. Rex APR – Woodchuck Fund

The Board reviewed transferring funds from the “Woodchuck” fund in the amount of \$21,200.00 for the Rex APR. There is currently \$215,000.00 left in the fund. *Joyce Chunglo made a motion to approve and sign all documentation regarding the Rex APR, seconded by Dan Dudkiewicz, and passed unan. by a vote of 4-0-0.*

2. Ambulance Contract Renewal with Town of Amherst.

David Nixon stated that he is bringing the contract renewal to the Board at this time as it expires on June 30, 2012. Dan Dudkiewicz stated that he is concerned with paragraph #3 in the contract, which states that the Town of Amherst shall provide a written report to the Town of Hadley annually. He would like to see reports on a more timely basis, possibly weekly. Discussion ensued regarding the fact that the ambulance committee is still working on gathering information and would like to give the Board a recommendation once they have all the information they need, including information from the Fire Department study. Mr. West stated he wanted to bring this to the forefront of the Board as the contract will be expiring in June.

7:10 Appointment – Finance Committee

The Finance Committee was in continuation of their open meeting that had convened at 6:30 pm. The Finance Committee had received information regarding the bids received for the Senior Center Roof, and voted to approve a Reserve Fund Transfer for the amount of \$67,400.00 (the amount of the low bid), setting aside 10% for contingency and addressing bills as they are set forward.

Given the approval, Mr. Nixon stated that the contracts will go out (to US Metal Roofing) in the next day’s mail.

Mr. Aquadro then stated that the Financial Committee does not want to set precedence here in regard to how to address emergency projects. The Board agreed. He also asked who is going to monitor this project. Discussion ensued and it was decided that Gary Berg will oversee the project, and he should be familiar with what the contract says so he can monitor properly.

It was also commented that after this transfer, the Reserve Fund will be down to \$12,000.00, (adjusting for the 10% contingency set aside.)

New Business (Taken out of order)

1. Review of Bids – Audit Services

Audit Services went out to bid, six were returned, 5 of which were responsive and responsible bidders. Mr. Nixon explained that this was a three year contract and includes the schools. The lowest bidder was Melanson



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and Heath of Greenfield, MA. Mr. Nixon checked their references and all came in positive. He further stated that these bids were reviewed by the Town Accountant and Treasurer and all were in agreement to recommend Melanson and Heath. *Joyce Chunglo made a motion to award the Audit Service contract to Melanson and Heath of Greenfield, MA, seconded by Dan Dudkiewicz, and passed unan. by a vote of 4-0-0. This contract will be for FY 2011, 2012 and 2013.*

Old Business

3. Virtual Town Hall – Select Board Mission Statement

David Moskin presented the Board a first draft of a mission statement that will appear on the town's website. He asked Board Members to review and get back to him with comments so he can make final revisions.

4. Cemeteries

The Board discussed the future of Hadley cemeteries and whether the DPW department should become involved with their upkeep. Discussion ensued regarding the fact that members of the Cemetery Committee are having difficulty keeping up with the work, especially due to the fact that Fred Oakley, who passed away in 2011, had taken the lead on much of the work and upkeep. It was decided to invite the DPW and current Cemetery Committee members to a Board meeting to discuss the best options for moving forward. Meanwhile, the Board will seek to recruit new members to the Cemetery Committee.

New Business (Taken out of order)

2. Warrant for the 2012 Election - Presidential Primary

Joyce Chunglo made a motion to sign the Warrant for the 2012 Presidential Primary to be held on Tuesday, March 6, 2012. Motion was seconded by Dan Dudkiewicz and passed unan. by a vote of 4-0-0.

3. Proposed Solar Bylaw

Proposed solar bylaws were sent to the Select Board by the Planning Board. There is no action required of the Select Board at this time, except for that required of MGL Chapter 40A, Section 5. The Planning Board is working on this project.

4. Hadley Historical Commission – Resignation of Claire Carlson

Chair West read a letter of resignation from alternate Historical Commission member Claire Carlson. *Dan Dudkiewicz made a motion to accept the resignation. Motion was seconded by Brian West and passed unan. by a vote of 4-0-0.* The Board thanked Ms. Carlson for her service.

5. Hadley Historical Commission – Establishment of Fred Oakley Community Service Award

Mr. West read a letter from Historical Commission chair Ginger Goldsbury, recommending that the Board establish a community service award in honor of Fred Oakley. Mr. Dudkiewicz asked who is going to monitor this award. Mr. Nixon stated that he needs to research municipal law for information on how to proceed.

6. Hadley Cultural Council – Appointment of New Member

Mr. West read a letter from Susan Norris who is seeking to be appointed to the Hadley Cultural Council. *Dan Dudkiewicz made a motion to appoint Susan Norris to the Hadley Cultural Council, seconded by Joyce Chunglo. Motion passed unan. by a vote of 4-0-0.*

7. APR Application – Great Meadows Farmland

The Board reviewed an APR application form for Applicants John and Joseph Boisvert of 181 Rover Drive, for property located on Cemetery Road known as Great Meadows Farmland. *Motion was made by Dan Dudkiewicz to sign the APR application, seconded by David Moskin, and passed unan. by a vote of 4-0-0.*



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8. Pioneer Valley Planning Commission – Representative for Metropolitan Planning Organization (MPO)

David Moskin volunteered to enter his name as a candidate for the representative for the Metropolitan Planning Organization for the towns of Amherst, Easthampton, Hadley, Northampton and South Hadley.

ANNOUNCEMENTS:

Joyce Chunglo encouraged residents to call the Water Department to make an appointment to have their water meters changed.

Brian West announced that the Hadley Mothers Club wine tasting event will be held on Sunday, January 22, 2012. Proceeds will go toward the Hopkins Academy Band trip to Florida.

Joyce Chunglo offered condolences to Mr. Vandoloski on the passing of his wife.

At 7:45 pm Joyce Chunglo made a motion to adjourn the meeting, seconded by Dan Dudkiewicz, and passed unan. by a vote of 4-0-0.

Meeting adjourned at 7:45 PM

Respectfully submitted,

Margaret J. Jekanowski
Administrative Assistant

Approved