

**Goodwin Library Trustees
Meeting Minutes
October 29, 2014**

Present:

Claire Carlson
Jo-Ann Konieczny, Vice-chair
David Moskin
Caryn Perley, Chair
Patrick Borezo, Senior Librarian

Meeting called to order: 7:08 PM

Move to Executive Session for personnel discussion:

- Time in: 7:10 PM

Voted to go into Executive Session:

Carleson—Yes
Konieczny—Yes
Moskin—Yes
Perley—Yes

Discussion of potential salary for Library Director was conducted during Executive Session. One item was moved and approved 4-0:

Carleson—Yes
Konieczny—Yes
Moskin—Yes
Perley—Yes

Discussion of contract for the Library Director was conducted during Executive Session. All discussed changes to the contract were moved and approved 4-0:

Carleson—Yes
Konieczny—Yes
Moskin—Yes
Perley—Yes

Motion to reconvene to Open Meeting approved 4-0:

Carleson—Yes
Konieczny—Yes
Moskin—Yes
Perley—Yes

- Time reconvened to Open Meeting: 8:16 PM

Receptions: Jo-Ann suggested we have a date for an Open House with town employees for Patrick. Caryn will arrange this. Public Open House for Patrick will be Wednesday November 19th 6-7:30PM in the library.

Furniture: David will help Patrick purchase furniture

Personnel Subcommittee: David and Claire split up the personnel tasks. David will meet with Caryn and Patrick to set up the goals on Wednesday the 5th at noon. Claire will work on the performance evaluation based on the new job description.

Action Plan:

- Caryn will arrange an Open House for town employees to welcome Patrick.
- Caryn, Patrick, and David will meet to set up Director's goals.
- Claire will turn the job description into the performance evaluation form

Next Meeting: November 12th 7:00PM in the library.

Meeting adjourned: 8:52 PM

Minutes respectfully submitted for approval,
Jo-Ann Konieczny
Vice-Chair of Trustees

Votes

- *Motion to move to Executive Session approved 4-0.*
 - Carleson—Yes
 - Konieczny—Yes
 - Moskin—Yes
 - Perley—Yes