

Goodwin Memorial Library Board of Trustees

Long Range Planning Meeting Minutes

September 23, 2013

Present: Alison Donta-Venman; Jo-Ann Konieczny, Co-chair; David Moskin; Caryn Perley; Co-chair; Sean Mackin, Community Member; and Jane Babcock, Library Director

Meeting called to order: 6:35 pm

- Caryn reviewed the process to develop the Long Range Plan and the purpose of “Meeting Three: Survey Results & Wrap-Up”.
- Alison shared her thoughts she gathered from the survey results. She thought some of the issues collected from the survey could be addressed in the near future to respond to the community. The library being open more convenient hours and communicating to the community were two common issues rendered from the survey.
- Jane distributed copies of the results of a short survey that was given to Town Meeting attendees in May 2012. 35 of the 100 in attendance filled out the survey. Similar responses were made as the most recent survey.
- Caryn shared thoughts from the “Parents of Young Children Focus Group”. Unfortunately, there wasn’t good attendance for the teen focus group.
- Jane drafted goals with the survey results, focus groups and community visioning meeting responses in mind. The group reviewed, gave suggestions, added and edited the goals and objectives.

Action Plan:

- Jane will develop goals and objectives for the strategic plan with action items.
- Jane will submit the draft to the MBLC on October 1, 2013
- The Board of Trustees will approve the plan on October 8, 2013.
- The Trustees will address being open more convenient hours and communicating to the community at the Oct. 8, 2013 meeting.

Other Business:

- David distributed handouts he received from the “Trustee Training Workshop” he attended. He would like to share more at the next meeting.
- Caryn distributed copies of the pages relevant to the Library from the “Town Wide Building Study”. A discussion will follow at the next meeting.

Next Meeting: October 8, 2013 at 6:30 p.m.

Meeting Adjourned: 8:45 pm

Respectfully submitted,
Caryn Perley
Trustee Co-chair