

A regular Meeting of the Town Board of Guilderland was held at the Town Hall, Route 20 McCormick's Corners, Guilderland, NY, on the above date at 7:30 pm. The meeting was opened with the Pledge of Allegiance to the flag. Roll call by Rosemary Centi, Town Clerk, showed the following to be present:

- Councilman Forte
- Councilwoman Slavick
- Councilman Pastore
- Councilman Maikels
- Supervisor Runion

**ALSO PRESENT:** Richard Sherwood, Town Attorney

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Supervisor Runion welcomed everyone to the evening's meeting and asked for a motion accepting the minutes of the November 7<sup>TH</sup>, 2013 Town Board meeting.

**MOTION #209** Councilman Pastore moved to **ACCEPT THE MINUTES OF THE NOVEMBER 7<sup>TH</sup>, 2013 TOWN BOARD MEETING.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

- |                      |     |
|----------------------|-----|
| Councilman Forte     | Aye |
| Councilwoman Slavick | Aye |
| Councilman Pastore   | Aye |
| Councilman Maikels   | Aye |
| Supervisor Runion    | Aye |

**PUBLIC COMMENT:**

Dr. Donald Reeb, Norwood St., brought to the Town Board's attention results of a questionnaire that the McKownville Neighborhood Association sent out regarding changes that they would like to see.

There was a concern with Tri Centennial Drive and the difficulty with pedestrian crossing. Although it is not in the Town of Guilderland, Supervisor Runion stated that he would contact someone with the Association's concerns.

**AGENDA ITEMS:**

**MOTION #210** Councilman Pastore moved to **WAIVE THE BUILDING PERMIT FEE FOR 3400-3410 CARMAN ROAD DUE TO DAMAGE SUSTAINED BY FIRE.**

Councilman Forte seconded the motion and it was carried by the following roll call vote:

- |                      |     |
|----------------------|-----|
| Councilman Forte     | Aye |
| Councilwoman Slavick | Aye |
| Councilman Pastore   | Aye |
| Councilman Maikels   | Aye |
| Supervisor Runion    | Aye |

**MOTION #211** Councilman Pastore moved to **WAIVE THE BUILDING PERMIT FEE FOR 40 STONE ROAD DUE TO DAMAGE SUSTAINED BY FIRE.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #212** Councilman Pastore moved to **WAIVE THE BUILDING PERMIT FEE FOR SIGN AT WESTMERE FIRE DEPARTMENT, 1741 WESTERN AVENUE.**

Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #213** Councilman Forte moved to **APPROVE TRANSFERS AS SUBMITTED WITH A CORRECTION ON B1629.415 TO B1620.415 COMPUTER MAINTENANCE BY TOWN COMPTROLLER, JEAN STERLING.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #214** Councilman Pastore moved to **ACCEPT AND ACKNOWLEDGE THE AUDIT, FINDINGS AND RECOMMENDATIONS OF THE TOWN COMPTROLLER IN REGARD TO THE TOWN OF GUILDERLAND JUSTICE COURT.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #215** Councilwoman Slavick moved to **AUTHORIZE THE SUPERVISOR TO SIGN A COLLECTOR'S WARRANT FOR THE GUILDERLAND WATER DISTRICT IN THE AMOUNT OF \$452,571.36.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #216** Councilman Maikels moved to **APPROVE MAKING THE FOLLOWING PARAMEDIC APPOINTMENTS:**

- a. Genna VanCort – filling an open position ( lateral transfer)
- b. Mark Sholer – filling an open position due to a resignation
- c. Thomas Foley - filling an open position

Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #217** Councilman Forte moved to **ADOPT A RESOLUTION FOR A STANDARD WORK DAY FOR ELECTED AND APPOINTED OFFICIALS.**  
**BE IT RESOLVED,** that the Town Board hereby establishes the following as a standard work day and specifies the expiration of each term for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

**ALL ELECTED OFFICIALS**

Supervisor (two year term)  
 Town Justices (four year term)  
 Receiver of Taxes (four year term)  
 Town Clerk (two year term)

Seven hour day.

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Superintendent of Highways (four year term)

Eight hour day.

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Town Board Members (four year term)

Six hour day.

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**APPOINTED OFFICIALS**

(All one year terms)

Members, Board of Zoning Appeals  
 Chairman, Zoning Board of Appeals  
 Members, Planning Board  
 Chairman, Planning Board  
 Members, Environmental Conservation Advisory Council  
 Chairman, Environmental Conservation Advisory Council  
 \*Town Attorney (two year term)  
 Deputy Town Attorney(s)

Six hour day.

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BE IT RESOLVED, that the Town Board designates the number of days to be reported for each official per payroll period (bi-weekly), based upon submitted logs, to be as follows:

**Elected Officials**

Kenneth D. Runion, Supervisor	10 days
John Bailey, Justice	10 days
Denise Randall, Justice	10 days
Jean Cataldo, Receiver of Taxes	10 days
Rosemary Centi, Town Clerk	10 days
Stephen Oliver, Highway Superintendent	10 days
Paul Pastore, Town Board member	4 days
Allen Maikels, Town Board member	3 days
Patricia Slavick, Town Board member	1.5 days
Brian Forte, Town Board member	3 days

**Zoning Board of Appeals**

Peter Barber, Chairman	3.83 days
Charles Cahill, Member	.75 day
Sharon Cupoli, Member	.83 day
Susan Macri, Member	.83 day
Allen Maikels, Member	1 day
Michael Marcantonio, Member	.33 day
Thomas Remmert, Member	.67 day

**Environmental Conservation Advisory Council**

Herbert Hennings, Member	.58 day
Gordon McClelland, Member	.33 day

**Planning Board**

Michael Cleary, Member	1.67 days
Stephen Feeney, Chairman	1.17 days
Thomas Robert, Member	1.67 days

**Town Attorney**

Richard Sherwood	10 days
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**Deputy Town Attorney**

Stephen Parker, Esq.	2.17 days
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Each of the above individuals has submitted a record of activities showing actual time worked.

**Terms of Office for Elected Officials in the Town of Guilderland, N.Y.**

- Kenneth D. Runion - Town Supervisor - Two year term. Expires 12/31/2013
- Patricia Slavick -Town Board Member – Four year term. Expires 12/31/2013
- Paul Pastore – Town Board member – Four year term. Expires 12/31/2013
- Brian Forte – Town Board member – Four year term. Expires 12/31/2015
- Allen Maikels – Town Board member – Four year term. Expires 12/31/2015
- Rosemary Centi - Town Clerk – Two year term. Expires 12/31/2013
- Denise Randall – Town Justice – Four year term. Expires 12/31/2013
- John Bailey - Town Justice – Four year term. Expires 12/31/2015
- Jean J. Cataldo – Receiver of Taxes – Four year term. Expires 12/31/2013
- Stephen Oliver – Highway Superintendent – Four year term. Expires 12/31/2015
- Richard Sherwood – Town Attorney – Two year term. Expires 12/31/2013

I, Rosemary Centi, the duly qualified and acting Clerk of the Town of Guilderland of Guilderland, New York, do hereby certify that the attached resolutions were adopted at a regular meeting of the Town Board held on December 3, 2013, and are incorporated in the original minutes of said meeting and that said resolutions have not been altered, amended or revoked and are in full force and effect.

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Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #218** Councilwoman Slavick moved to **APPROVE THE TRANSFERS AS REQUESTED BY THE PERSONNEL ADMINISTRATOR.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Discussion in regard to request of Reeves Associates, LLC, 1525 Western Avenue for placement of a sign on Town property.

Supervisor Runion stated that with the new sidewalk condemnation plan for Western Avenue, Reeves Associates is in need of an accommodation for additional parking and would like to use the Town's record center site.

They would also like an easement to place a sign on Town property, replacing the former Robert's Real Estate sign, bringing their new sign into compliance.

**MOTION #219** Councilman Maikels moved to **SET A PUBLIC HEARING ON DECEMBER 17<sup>TH</sup>, 2013 at 7:45 PM IN REGARD TO A REQUEST OF REEVES ASSOCIATES, LLC, 1525 WESTERN AVENUE FOR PLACEMENT OF A SIGN ON TOWN PROPERTY.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #220** Councilman Forte moved to **ADJOURN THE DECEMBER 3, 2013 TOWN BOARD MEETING AT 8:02 PM.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**Respectfully submitted,**

**Rosemary Centi, RMC  
Town Clerk**