

## Greenfield Harvest Fair VENDOR APPLICATION



Date: Saturday, October 1st, 2011 Location: Greenfield Meeting House Fair Hours: 9am-3pm Rain or Shine

Eligibility: Crafters, Handmades, Vendors, White Elephant, Flea Market. Limited Direct Sales and

Food vendors allowed (Tupperware, Avon, etc.) on a first come, first serve basis.

*Vendor must participate for the entire duration of the event.* 

Fee: Participation fee is \$20 for each 4'x 6' Indoor Table or a 12'x12' Outdoor Tent Space

(Fee is Non-refundable) (set-up, i.e., table, chairs, tent etc. is vendors responsibility)

Space available on a first come, first served basis. Indoor Spaces are limited.

Checks can be made payable to Greenfield Elementary PTO and returned to the address

below with a self addressed stamped envelope and the completed application.

**Notification**: You will receive your assigned location and instructions in the self address stamped

envelope you provided with this application approximately 10 days before the event

Deadline: September 18th, 2011.

Greenfield, NH 03047

Checks Payable to: Greenfield PTO

All Applications Post Marked after September 18th, Participation Fee is \$25.00

SINGLE BOOTH: DOUBLE BOOTH:

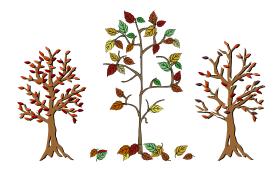
INDOOR BOOTH: OUTDOOR TENT:

Please comp	lete this form and return this port	ion of the form with your paym	ent:	
Check one:	k one: INDOOR 4'X6' SPACE: OUTDOOR 12'X 12' TENT SP.		TENT SPACE:	
NAME:		PHONE:		
BUSINESS:		EMAIL:		
			Please consider donating one small item for our	
	S		raffle table.(Optional)	
Please describe below the items you will be exhibiting:			Items will be collected the day of the event and vendor will receive additional advertising should you choose to participate.  YesNo	
How did you l	hear about this event:			
and hold harm volunteers fro	ime full responsibility for any damage aless the Town of Greenfield, the Gree m any claim or cause resulting from rad understood the terms of this event of	enfield Elementary PTO and the Harry actions.	arvest Fair Committee and its	
SIGNATUR	E:			
MAIL THIS	S FORM TO:			
GES PTO		OFFICE USE ONLY:		
c/o Katherine Heck 860 Forest Road		DATE RECIEVED: CHECK #:	AMOUNT: CASH:	
		СПЕСК #	C/1011	

If you would like more information you can contact Katherine Heck at 603-547-2450 or e-mail us at <a href="mailto:greenfieldelementarypto@yahoo.com">greenfieldelementarypto@yahoo.com</a>. This application along with area points of interest, food and lodging information can be found at the Town of Greenfield's website <a href="https://www.greenfield-nh.gov">www.greenfield-nh.gov</a>.

## Terms for participation in the Harvest Fair, October 1st, 2011

- 1. The Harvest Fair is a family friendly event organized by the Greenfield Parent Teacher Organization to unite the community for a day autumn activities and to raise funds to support educational enrichment programs at Greenfield Elementary School.
- 2. The entry fee of *up to* \$25.00 entitles you to one 4' x 6' indoor table OR one 12' X 12' outdoor space. Spaces may be shared by more than one vendor at no additional cost. Fee is non-refundable.
- 3. Vendor set-up, i.e., table, chairs, tent etc. is the vendors responsibility. <u>Tables will NOT be provided</u>. All vendor items are to be displayed within these spaces, not in aisles, walkways, or exits.
- 4. Vendor must indicate on application if Indoor Space or Outdoor space is preferred. Every effort will be made to accommodate your request. Vendor will be notified if your request for indoor / outdoor space can not be met.
- 5. Applications must be postmarked by **September 18th**, or the participant fee increases to \$25.00.
- □ Completed vendor application form
- □ Entry fee(s)— Check payable to: **Greenfield Elementary PTO**
- ☐ Self Addressed stamped Envelope
- 6. You will receive your assigned location and detailed instructions in the self address stamped envelope provided with this application, or your check will be returned to you by September 22nd, 2011.
- 7. Vendor participants please note: Space is assigned on a first come first serve basis. If more than one participant applies to be in the fair that owns the same type of business every effort will be made to keep variety throughout the fair and direct competition at a minimum.
- 8. Set up time is 7:30 a.m. to 8:45 a.m. Saturday, October 1st, 2011. You will need to check in with a PTO volunteer before 8:30 a.m. or you will be considered a "no show" and we reserve the right to fill your space with another vendor.
- 9. Vendor is responsible for their displays, providing their own cash boxes, and monitoring their own space.
- 10. Vendor will remove all trash, boxes, etc. from their booth before leaving.
- 11. The Town of Greenfield, the Greenfield Elementary PTO or the Harvest Fair Committee will not be responsible for the loss, theft of, or damage to vendor's items or for personal injury or the loss of money during the Harvest Fair event.
- 12. For more information or questions please contact Katherine Heck at 603-547-2450.or e-mail us greenfieldelementarypto@yahoo.com.



Thank you for your participation...

The children of Greenfield Elementary School will directly benefit from your support through educational enrichment programs paid for with the proceeds from this event!