

**RECORD  
TOWN OF GRANBY  
ANNUAL/SPECIAL TOWN MEETING  
MAY 11, 2015**

In accordance with the foregoing warrant, the inhabitants of the Town of Granby qualified to vote in elections and town affairs, met at the Granby Jr. Sr. High School on East State Street on May 11, 2015 at 7:00 p.m. then and there to act on the following articles, to wit:

The Moderator, Lynn Snopek Mercier opened the Annual Town Meeting at 7:02p.m.with a quorum present (30 or more) 64 were in attendance at the time of opening. The Pledge of Allegiance to the Flag was lead by the Select Board Chairman Mark L. Bail , and the Town Officials along with the residents joined in.

The Moderator calls on the Town Clerk, Katherine A. Kelly-Regan, to certify that all the warrants were posted in accordance with the law.

The Clerk responds they have. The warrant for this Annual Town Meeting was declared to be in order.

Committees and Boards present at this ATM:

Select Board: Chair, Mark L. Bail, Members, Mary A. McDowell, and Louis Barry All Present.

Finance Committee: Chair, John Libera, Jr., Members, Robert Cannon, Robert Glesmann, III, Scott Wilson; Not present James Hartley.

School Committee: Chair, Michael Quesnel, Members, Emre Evren and Deanne Payne-Rokowski; Not present Marie McCourt and James Pietras.

Planning Board Chair, Pamela Desjardins, Members Kevin Brooks, James Trompke , Not Present Lisa Anderson, and Robert Sheehan.

Others in attendance: Town Counselor, Edward Ryan, Jr., Town Administrator, Christopher Martin, Treasurer, Steven Nally, Personnel Board Chair, Albert Bail, and School Superintendent Judith Houle.

Vote Counters & Checkers: Jeanne Merrill, Richard Gaj, Sr., Elaine Lafleur, Debra Plath, and Nancy Sedlak.

Microphone runner, Charlie Mercier

Public Safety: Steven Marion, Police Officer on duty.

The Moderator calls for Article 1 of the ATM at 7:03 P.M.

Motion 2<sup>nd</sup>

ARTICLE 1. move the Town vote to conduct the business of the meeting as follows; on May 11, 2015 consider articles two through twelve and on June 15, 2015 consider articles thirteen through thirty-four.

Motion 2<sup>nd</sup>

Passed- Unanimous- Show of Hands

ARTICLE 2. move the Town vote to hear the reports of Town Officers and all standing and special committees and act thereon.

Motion 2<sup>nd</sup>

Passed- Unanimous- Show of Hands

*All Annual Reports will be given at the second portion of this year's Annual Town Meeting that will be continued on Monday, June 15, 2015.*

**ARTICLE 3.** move the Town vote to authorize the Board of Selectmen to conduct the listed activities, as printed in the warrant, for fiscal year 2016.  
Motion 2<sup>nd</sup>

*No Discussions*

**Passed: Unanimous-Show of Hands**

*The following are the articles that were listed in the ATM warrant:*

- A. To sell, after first giving notice of time and place of sale by posting such notices of sale in some convenient and public place in the Town 14 days at least before the sale, property taken by the Town under tax title land of low value procedure, provided the Select Board or whomever they authorize to hold such public auction, may reject any bid they deem inadequate.*
- B. To apply for and accept Federal or State grants or monies as may be made available and to allow the Select Board to expend any funds received as set forth in the appropriate application.*
- C. To enter into a contract with the Massachusetts Highway Department for the construction and maintenance of public highways for the ensuing year.*

**ARTICLE 4.** move the Town vote to authorize the various departments to receive compensation for services rendered as printed in the warrant, for fiscal year 2016.:  
Motion 2<sup>nd</sup>

*Short Discussion  
On Item A*

**Passed: Unanimous-Show of Hands**

*The following are the articles that were listed in the ATM warrant:*

- A. The Cemetery Commissioners to dig graves and maintain the equipment and grounds in the cemeteries at a wage rate that is no less than the minimum wage.*
- B. The members of the Board of Assessors to be compensated \$15 per parcel for necessary fieldwork and data collection for services rendered in connection with the revaluation and re-certification process involving one-sixth of the improved parcels in town.*
- C. The members of the Board of Health, or their consultants, to receive compensation at a wage rate of \$35 per inspection or specific required activity.*
- D. The members of the Planning Board, or their appointees, to receive compensation at a wage rate of \$65 per inspection.*

**ARTICLE 5.** move the Town vote to authorize the Conservation Commission to charge a fee of \$65 for each site inspection deemed necessary by a quorum of the Commission. Fees shall be payable to the Town of Granby Conservation Commission and deposited in the Conservation Hatch Fund.  
Motion 2<sup>nd</sup>

*Short Discussion*

**Passed-Unanimous-Show of Hands**

**ARTICLE 6. move the Town vote to accept the following gifts in calendar year 2014 for perpetual care of cemetery lots:**

<b>Darlene &amp; Guy George</b>	<b>\$ 565.</b>
<b>Mary J. Marcel</b>	<b>\$ 565.</b>
<b>Thomas R. &amp; Maureen Couture</b>	<b>\$ 565.</b>
<b>Daniel &amp; Cynthia Strain</b>	<b>\$ 10.</b>
<b>Elizabeth &amp; Daniel Blaney</b>	<b>\$ 565.</b>
<b>Sam &amp; Lisa Lariviere</b>	<b>\$ 565.</b>
<b>Florence &amp; Leroy Fredette</b>	<b>\$ 35.</b>
<b>Colleen T. Hennessey</b>	<b>\$ 50.</b>
<b>Francis J. &amp; Betty Jane Quinlan</b>	<b>\$2,335.</b>
<b>Hannelore S. Parks</b>	<b>\$2,335.</b>
<b>Daniel &amp; Deborah Talbot</b>	<b>565.</b>

**Motion 2<sup>nd</sup>**

**Passed- Unanimous-Show of Hands**

**ARTICLE 7. move the Town vote to authorize the following Revolving Funds in accordance with M.G.L. Ch. 44, Section 53E½ as printed in the warrant, and to authorize expenditures from these funds for fiscal year 2016 without further appropriation:**

**Motion 2<sup>nd</sup>**

*No Discussions*

**Passed: Unanimous-Show of Hands**

*The following are the articles that were listed in the ATM warrant:*

- A. An Inspections Revolving Fund that may be spent by the Inspector of Buildings to pay for the wages, expenses, and contracted services required for the operation of the preventive inspections department. The Inspections Revolving Fund is to be credited with all revenue received from building, electrical, and gas fees, licenses and permits in fiscal year 2016 and with the remaining balance of the fiscal year 2015 Inspections Revolving Fund. The Inspector of Buildings may spend \$64,755 in revolving fund monies in fiscal year 2016.***
- B. A Parks Oversight Revolving Fund that may be spent by the Parks Oversight Ad-Hoc Committee to pay for the wages, expenses, contracted services and capital improvement required for the operation of the Town parks. The Parks Oversight Revolving Fund is to be credited with all reservation and security deposit fees and contributions received in fiscal year 2016 and with the remaining balance of the fiscal year 2015 Parks Oversight Revolving Fund. The Parks Oversight Ad-Hoc Committee may spend \$40,000 in revolving fund monies in fiscal year 2016.***
- C. A Charter Day Revolving Fund that may be spent by the Charter Day Committee to pay for the wages, expenses and contracted services required to celebrate Charter Day. The Charter Day Revolving Fund is to be credited with revenue and contributions received in fiscal year 2016 from Charter Day activities and with the remaining balance of the fiscal year 2015 Charter Day Revolving Fund. The Charter Day Committee may spend \$50,000 in revolving fund monies in fiscal year 2016.***

- D. A Planning Board Fees Revolving Fund that may be spent by the Planning Board to pay for any or all expenses or contracted services of the Planning Board. The Planning Board Fees Revolving Fund is to be credited with all application fees and charges received in fiscal year 2016 and with the remaining balance of the fiscal year 2015 Planning Board Fees Revolving Fund. The Planning Board may spend \$50,000 in revolving fund monies in fiscal year 2016.**
- E. An After School Activities Program Revolving Fund that may be spent only upon authorization of the Superintendent of Schools to pay for maintenance, supply and operation, including wages of personnel of the After School Activities Program. The After School Activities Program Revolving Fund is to be credited with all revenues generated by the After School Activities Program in fiscal year 2016 and with the remaining balance of the fiscal year 2015 After School Activities Program Revolving Fund. The Superintendent of Schools may spend \$20,000 in revolving fund monies in fiscal year 2016.**
- F. A Dog Revolving Fund that may be spent by the Police Department to pay for any or all expenses or contracted services of the Canine Control Bylaw. The Dog Revolving Fund is to be credited with all dog licensing fees and any other charges received in fiscal year 2016 and with the remaining balance of the fiscal year 2015 Dog Revolving Fund. The Police Department may spend \$11,878 in revolving fund monies in fiscal year 2016.**
- G. A Library Revolving Fund that may be spent by the Library Commissioners to pay for any or all expenses or contracted services for the repair and maintenance of the Library pavilion and to provide library services. The Library Revolving Fund is to be credited with all pavilion user fees and any other charges received in fiscal year 2016 and with the remaining balance of the fiscal year 2015 Library Revolving Fund. The Library Commissioners may spend \$2,000 in revolving fund monies in fiscal year 2016.**

**ARTICLE 8. move the Town vote to transfer the remaining balance in the Recreation Revolving Fund as of June 30, 2015 to the Parks Oversight Revolving Fund. Motion 2<sup>nd</sup>**

*Short Discussion*                      **Passed- Unanimous-Show of Hands**

*A question was asked how much is in that account?  
Mark Bail, Select Board Chairman, answers that there is approximately \$3,000 or \$4,000 left in that account, and that all the money will go to support fees.*

**ARTICLE 9. move the Town vote to authorize Town departments to enter into agreements in accordance with M.G.L. Chapter 40 Section 4A for the fiscal year 2016. Motion 2<sup>nd</sup>**

*No Discussion*                      **Passed- Unanimous-Show of Hands**

*It is now 7:17 p.m. the Moderator calls for a recess from the ATM in order to do the STM that was scheduled for 7:10 p.m. as posted accordingly by our Town By-Laws as written in the Special Town Meeting Warrant.*

*The Moderator calls on the Town Clerk, Katherine A. Kelly-Regan, to certify that all the warrants were posted in accordance with the law.  
The Clerk responds they have. The warrant for this Special Town Meeting was declared in order.*

**The Moderator calls for Article 1 of the STM at 7:17 P.M.**

**Christopher Martin, Town Administrator reads a statement on behalf of the Select Board.**

**The statement is informing the voters that Article 1 of the STM will not be read.**

**Mr. Martin:**

**“The Select Board will not be offering any motion at this time. As a result of meetings held, the Board is of the opinion that additional public sessions are necessary to inform the public regarding the proposed sewer project. The Board will be placing this article on the Special Town Meeting warrant that will be presented on June 15, 2015.”**

**No Motion**

**Article One not read therefore NOT MOVED**

***Below is a copy of the warrant that was posted on April 14, 2015 this Article was Not Moved Therefore, dissolved, it is the Select Boards intention to bring this back on the floor as a new Article at a new Special Town Meeting along with the continuation of the Annual Town Meeting scheduled for Monday, June 15, 2015.***

Article 1. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow \$8,296,000, or a greater or lesser amount, for the purpose of financing the engineering, permitting, construction and all costs incidental and related thereto associated with wastewater system improvements for the Route 202 sewer expansion project, Phase 1; that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow all or a portion of the project costs and issue bonds or notes therefore under Chapter 44, Sections 7 and 8 of the Massachusetts General Laws and/or any other enabling authority. The Selectmen, and any other appropriate officials of the Town, are authorized to apply for and accept any forms of financial assistance that may be available to the Town on account of this project from the Massachusetts Clean Water Trust ("MCWT") and/or the United States Department of Agriculture's Rural Development Department ("USDA"); and in connection therewith, to enter into any necessary agreements with the MCWT and/or the USDA for a loan and otherwise to contract with MCWT and/or the USDA with respect to any such loan or loans. The amount authorized to be borrowed pursuant to this vote shall be reduced to the extent of any grants or gifts received by the Town on account of this project. The Board of Selectmen shall be empowered to contract for said work and services and be authorized to apply for, accept, and expend all funds available for the project and that said authority is contingent upon the passage of a debt exclusion vote, or take any other action in regard thereto.

***Was not read therefore NOT MOVED***

**The Moderator Motions to dissolve this STM. Motion 2<sup>nd</sup>  
Passed-Unanimous-Show of Hands**

**The business for this STM is completed and the Moderator officially dismisses this STM at 7:22P.M.**

**At this time the Moderator reopens the Annual Town Meeting. The Annual Town Meeting is officially resumed for business at 7:22 P.M.**

**The Moderator calls for Article 10 of the Annual Town Meeting  
Motion 2<sup>nd</sup>**

**ARTICLE 10. move the Town vote to accept the provisions of M.G.L. Chapter 71 Section 37M for consolidation of administrative functions of the school committee with those of the town. Motion 2<sup>nd</sup>**

*Short Discussion*

**Passed-Unanimous-Show of Hands**

**ARTICLE 11. move the Town vote to amend the Bylaw of the Town of Granby, Volume II, Chapter XIX Personnel Bylaw, APPENDIX C Classification Plan Grade Assignments by inserting Skilled Maintenance Worker Grade 3. Motion 2<sup>nd</sup>**

*Short Discussion*

**Passed- Unanimous-Show of Hands**

**\* Back page for Appendix C -Classification Plan Grade Assignments**

**ARTICLE 12. move the Town vote to amend the Bylaws of The Town of Granby, Volume II, Chapter XIX Personnel Bylaw, APPENDIX D Compensation Plan Pay Schedules, and substituting a new APPENDIX D, showing the twelve pay grades and ten steps to be effective July 1, 2015. Motion 2<sup>nd</sup>**

*No discussion*

**Passed- Unanimous-Show of Hands**

**\*Back page for Appendix D Compensation Plan Pay Schedule**

**The Moderator, Lynn Snopek Mercier, motions to adjourn this portion of the Annual Town Meeting and to reconvened on Monday, June 15, 2015 at 7:00 p.m. at the Granby Jr. Sr. High School to finish all the business pertaining to this Annual Town Meeting Articles 13 -34.**

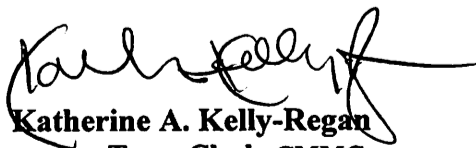
**Motion 2<sup>nd</sup>**

**All in favor to adjourned this portion of the ATM: PASSED –**

**Unanimous- by Show of Hands**

**This portion of the ATM held on May 11, 2015, adjourned at 7:37 pm. There were a total of 78 registers voters and 5 non-voters who attended this Annual Town Meeting.**

**Respectfully submitted,**

  
**Katherine A. Kelly-Regan**  
**Town Clerk, CMMC**

## APPENDIX C

### CLASSIFICATION PLAN GRADE ASSIGNMENTS JULY 1,2015

<b>TITLE OF POSITION</b>	<b>GRADE</b>
Council On Aging Van Driver	1
Lawn Service and Maintenance	1
Custodian/Craftsman	2
Transportation Dispatcher	2
Library Assistant	2
Assistant Librarian	3
Treasurer's Clerk	3
Cataloging Services Assistant	3
Children's Librarian	3
Council On Aging Clerk	3
Grave Development, Excavation and Interment	3
Light Equipment Operator/Laborer	3
Assessors' Clerk	3
Firefighter/EMT/Basic	3
Landfill Monitor	3
<b>Skilled Maintenance Worker</b>	3
Accounting Clerk/Assistant Town Accountant	4
Community Development/Selectmen's Secretary	4
Police Secretary/Dispatcher	4
Firefighter/EMT/Intermediate	4
Heavy Equipment Operator/Laborer	4
Nutrition Site Coordinator	4
Town Administrator Secretary	4
Mechanic/Light Equipment Operator/Laborer	5
Director of Assessments	6
Firefighter/EMT/Paramedic	6
Heavy Equipment Operator/Laborer/Assistant Foreman	6
Health Agent	7
Director of Recreation	7
Library Director	8
Highway Foreman	8
Town Accountant.	9
Police Lieutenant	9

## APPENDIX D COMPENSATION PLAN PAY SCHEDULE

July 1, 2015

	STEP									
	1	2	3	4	5	6	7	8	9	10
1	12.28	12.65	13.03	13.42	13.82	14.23	14.66	15.10	15.55	16.02
2	13.26	13.66	14.07	14.49	14.92	15.37	15.83	16.30	16.79	17.29
3	14.32	14.75	15.19	15.65	16.12	16.60	17.10	17.61	18.14	18.68
4	15.47	15.93	16.41	16.90	17.41	17.93	18.47	19.02	19.59	20.18
5	16.71	17.21	17.73	18.26	18.81	19.37	19.95	20.55	21.17	21.81
6	18.05	18.59	19.15	19.72	20.31	20.92	21.55	22.20	22.87	23.56
7	19.49	20.07	20.67	21.29	21.93	22.59	23.27	23.97	24.69	25.43
8	21.05	21.68	22.33	23.00	23.69	24.40	25.13	25.88	26.66	27.46
9	22.73	23.41	24.11	24.83	25.57	26.34	27.13	27.94	28.78	29.64
10	24.55	25.29	26.05	26.83	27.63	28.46	29.31	30.19	31.10	32.03
11	26.51	27.31	28.13	28.97	29.84	30.74	31.66	32.61	33.59	34.60
12	28.63	29.49	30.37	31.28	32.22	33.19	34.19	35.22	36.28	37.37