



PLANNING BOARD

10 West State Street

Granby, MA 01033

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Website: www.granby-ma.gov

Members: Glen Sexton, Chair
Robert Sheehan, Jr., Treasurer
Jay Joyce, PVPC Representative
Pam Desjardins, Member

Others: Lillian Camus
Peter Gagne

Absent: Jim Trompke, Vice Chair

Meeting: Monday, February 27, 2017

Location: One Library Lane, Top Floor, Granby, MA

Minutes

CALL TO ORDER: Glen Sexton called the meeting to order at 6:03 p.m.

Administrative Items

Approve Bills

No bills to approve.

Approve Minutes

Approval of January 30, 2017 Minutes

Approval of the January 30, 2017 minutes was postponed to the next meeting

Approval of February 13, 2017 Minutes

Approval of the February 13, 2017 minutes was postponed to the next meeting.

East Meadow School Building Project

Robert Sheehan, Jr. discussed a phone call he received today from Jim Trompke about a meeting tomorrow at 1 p.m. at the East Meadow School regarding the construction project. Jim Trompke received a notice today at about 2 p.m. from the Project Manager who had forgotten to give advance notice to the Planning Board. The meeting will be held in the Learning Center of the East Meadow School.

The Board discussed asking Larry Smith to attend, but the notice was too short. Jay Joyce has another meeting but will try to attend if he gets out in time. Robert Sheehan, Jr. said Jim Trompke noted there would be another meeting if no one from the Planning Board could attend the February 28 meeting.

East Meadow School Billing

The Board discussed billing for the East Meadow School Project. Glen Sexton to see Cathy Leonard for the backup information regarding Larry Smith's charges. Glen will also e-mail Larry Smith regarding charging for the existing structure.

Pam Desjardins said that Glen Sexton, as Chair, has the authority to take what you get from Larry and finalize the invoice with Cathy.

Jay Joyce observed that if we just use the square footage of the new school we won't cover our costs.

Motion was made by Pam Desjardins and seconded by Robert Sheehan, Jr. that the Planning Board charge the East Meadow School Project \$10,000 to be held in escrow to pay for current expenses and any other charges occurred by future changes in the project. Motion carried 4 in favor, 0 opposed, 0 abstained.

Budget

No discussion.

Approve 2016 Town Report Submission

The Board reviewed the draft wording for the submission to the 2016 Annual Town Report and made wording changes to clarify the East Meadow School Project.

Motion was made by Jay Joyce and seconded by Pam Desjardins to accept the discussion for verbiage changes to the Planning Board submission to the 2016 Annual Town Report to be sent to Cathy Leonard. Motion carried 4 in favor, 0 opposed, 0 abstained.

Lillian Camus to send the submission to Cathy Leonard.

New Business

6:30 p.m. – Gagne – Present Plans for Proposed Subdivision

Peter Gagne, 405 Amherst Road, South Hadley. Mr. Gagne will be creating a subdivision of which 30 ft. of the property frontage is in Granby on Rt. 116. The beginning of the road into the subdivision would be in Granby. Robert Sheehan, Jr. suggested having Larry Smith review the plans. The Board asked Mr. Gagne to return when he had the subdivision completed.

Proposed Bylaw Changes

Discussion postponed to the next meeting

Old Business and Information

Discussion of property line setbacks to signage in the professional business overlay district

Discussion of business estate lots

Building Lots

Duplexes

Sewer/Water Infrastructure

Master Plan Update

Westover Metropolitan District Commission (WMDC)

Review of Action Items

Open/New Action Items

Item	Responsible Party	Due Date
Contact Cathy Leonard regarding back up information for Larry Smith billing	Glen Sexton	3/13/17
Contact Larry Smith regarding charging for the existing East Meadow School structure	Glen Sexton	3/13/17
Contact Michael Bolton of WMDC to attend Planning Board Meeting	Glen Sexton	Ongoing
Create a spreadsheet for PVPC charges	Lillian Camus	Ongoing
Keep track of items to submit for town annual report	Lillian Camus	Ongoing

Closed Action Items

Item	Responsible Party	Due Date
Find out the square footage for proposed addition to the elementary school as well as the current square footage	Jay Joyce	Completed
Send Planning Board 2016 Annual Town Report submission to Cathy Leonard	Lillian Camus	Completed

The next Planning Board meeting will be Monday, March 13, 2017 at 6 p.m. in the Carnegie Library.

Adjournment

Motion was made to adjourn at 7:24 p.m. by Robert Sheehan, Jr. and seconded by Jay Joyce.
Motion carried 4 approved, 0 opposed, 0 abstained

I, Lillian Camus, certify that these minutes are true and accurate minutes of the February 27, 2017 Planning Board meeting.

Respectfully submitted,

Lillian Camus
Recording Secretary