



PLANNING BOARD
250 State Street
Granby, MA 01033
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Website: www.granby-ma.gov

MEETING: May 23, 2011 @ 7:00 p.m., Granby High School, Media Library

MEMBERS IN ATTENDANCE

Charles Maheu, Jr, Chair
Pamela Desjardins, Vice Chair
James Trompke, PVPC Rep.
Lisa Anderson, Member
Kevin Brooks, Member

MEMBERS ABSENT

None

OTHERS

George Boyle
Lillian Camus

AGENDA

CALL TO ORDER: Joe Maheu called the meeting to order at 7:07 p.m.

OLD BUSINESS AND INFORMATION

- Approve letter for Polish National Bank

George Boyle circulated a Notice of Planning Board Decision for Polish National Credit Union Site Plan Approval.

The Board reviewed and agreed with the notice. Kevin Brooks Abstained.

- Approve letter to Chateau Harmony

George Boyle circulated a letter to Chateau Harmony detailing the Board's decision for the new Standing sign.

The Board reviewed and agreed with the letter.

- Letter to Board of Select Board

George Boyle circulated a letter to the Board of Select Board regarding interim appointments to the building inspector position.

The Board reviewed and agreed with the letter.

- CVS Performance Bond

George Boyle circulated a letter to Mr. John Furman regarding the Granby CVS – Proposed Revised Pylon Sign Approval.

The Board reviewed and agreed with the letter.

Kevin Brooks to investigate if the Board has final hard copies of the building sign elevation plans, which include revision of 4/21/11 Revised Pylon Design.

APPOINTMENTS

The Board asked Lisa Anderson, and she agreed, to take the position of Secretary of the Planning Board.

Motion was made by Pam Desjardins and seconded by Kevin Brooks to nominate Lisa Anderson as Secretary of the Planning Board. Motion passed 4-0-1.

NEW BUSINESS AND INFORMATION

- Approve Minutes: May 17, 2011

The Board discussed the May 17, 2011 minutes. George Boyle suggested some changes.

Motion was made by Jim Trompke and seconded by Pam Desjardins to accept the May 17, 2011 minutes as amended. Motion passed 4-0-0.

OTHER BUSINESS

- The Board next reviewed the action items from the May 17, 2011 minutes
 - Action Item: George Boyle to draft a bylaw amendment to modify who is responsible for approving site plans (Planning Board or ZBA).
 - In process. The Board discussed the issue and George Boyle clarified the action item to draft a bylaw amendment to modify who is responsible for approving site plans (Planning Board vs ZBA).
 - Action Item: George Boyle to draft a letter approving sign proposed by Bill Chapdelaine.
 - Completed

- Action Item: George Boyle to draft a letter to the Building Inspector regarding the Board’s approval of the Polish National Credit Union site plan.
 - Completed
- Action Item: George Boyle to contact John Furman regarding CVS performance guarantee.
 - Completed
- Action Item: George Boyle to draft a letter to the Town Administrator and Select Board regarding Planning Board conditions and substitute building inspectors.
 - Completed
- Action Item: Joe Maheu to contact Cathy Leonard regarding new agenda format.
 - Completed

• **New and Continued Action Items**

Action Item	Person Responsible	Due Date
Draft bylaw amendment to modify who is responsible for approving site plans (Planning Board or ZBA)	George Boyle	08/08/11
Investigate if the Board has final hard copies of the building sign elevation plans, which include revision of 4/21/11 Revised Pylon Design	Kevin Brooks	06/13/11
Resend draft bylaw revisions to Board members	Lillian Camus	05/23/11

• **Sign Bylaw Revisions**

Lillian Camus to resend draft bylaw revisions to Board members for review and discussion at the next meeting.

• **Conflict of Interest Seminar**

Joe Maheu reviewed a notice of a “Conflict of Interest” seminar which is being held Thursday, June 2, 2011 at 7 p.m. at the Ipswich Town Hall. If any Planning Board member is interested in attending the seminar, the Planning Board would pay expenses. Anyone interested should contact Cathy Leonard.

• **Meetings**

Joe Maheu noted the Planning Board meets the second and fourth Mondays of the month, unless Monday is a holiday, then it is Tuesday.

ADJOURNMENT

- Motion was made to adjourn at 8:30 p.m. by Kevin Brooks and seconded by Jim Trompke. Motion carried 5-0-0.

I, Lillian Camus, certify that these minutes are true and accurate minutes of the May 23, 2011 Planning Board meeting.

Respectfully submitted,

Lillian Camus
Recording Secretary