



# PLANNING BOARD

10 West State Street

Granby, MA 01033

Telephone: (413) 467-7177 Fax: (413) 467-2080

Website: [www.granby-ma.gov](http://www.granby-ma.gov)

Members: Glen Sexton, Chair  
Jim Trompke, Vice Chair  
Robert Sheehan, Jr., Treasurer

Others: James Nawrocki

Absent: Jay Joyce, PVPC Representative  
Lillian Camus, Secretary

Meeting: Monday, January 22, 2018

Location: One Library Lane, Upper Level, Granby, MA

## Minutes

**CALL TO ORDER:** Glen Sexton called the meeting to order at 6 p.m.

### **Administrative Items**

#### Approve Bills

No bills to approve.

#### Approve Minutes

*Approval of January 8, 2018 Minutes*

Postponed to the next meeting.

### **New Business**

#### ANR – Lyons Street

The Board reviewed an ANR presented by James Nawrocki. Subject parcel to be subdivided from Assessors map 6, Section C, Parcel 6, on the Westerly side of Lyons Street. New parcel is 88,989 square feet. Plan drawn by R.L. Cook Surveyors, Palmer, MA, stamped by Richard Para, Registered Surveyors license #33002.

The Board approved the ANR as presented.

Check #2027 received from James Nawrocki drawn on the Bank of America in the amount of \$250.00

DLTA Grant Update

The Board reviewed the DLTA submission and did not have any issues.

2017 Annual Town Report

The Board reviewed the draft 2017 Annual Town Report submission. No changes were suggested to the submission.

**Old Business and Information**

Discussion of property line setbacks to signage in the professional business overlay district

Discussion of business estate lots

Building Lots

Duplexes

Sewer/Water Infrastructure

Master Plan Update

Westover Metropolitan District Commission (WMDC)

**Review of Action Items**

Postponed to the next meeting.

*Open/New Action Items*

<b>Item</b>	<b>Responsible Party</b>	<b>Due Date</b>
April 11 minutes – check for draft notes	Jim Trompke	January 8, 2018
Check with Cathy Leonard and Kathy Kelly-Regan for info on Jim Nawrocki – Lyons St. ANR	Lillian Camus	Completed
Raymond Brousseau signed Site Plan Review Approval to Cathy Leonard	Lillian Camus	Completed
Charles Maheu signed Site Plan Review Approval to Cathy Leonard	Lillian Camus	Completed
Update Granby Solar LLC decision, send to Cathy Leonard for printing and as a central location for Board members to sign and then processing	Lillian Camus	Completed
Obtain the information the Board requires to make an informed decision regarding marijuana facilities	Larry Smith	November 13, 2017
Drop off one more copy of the Munsing Estates decision with Cathy Leonard for Planning Board members to sign	Lillian Camus	Completed
Forward hours spent on projects form to Planning board	Larry Smith	November 13, 2017
Purchase a recorder for Planning Board use during public hearings	Jim Trompke	November 13, 2017
Create letter to Fire Chief regarding driveways at Munsing Estates for Glen to sign	Lillian Camus	Completed

Bring up the topic to explore a possible future driveway bylaw with the Selectboard	Glen Sexton	November 13, 2017
Deliver signed bylaw violation letters to Cathy Leonard	Lillian Camus	Completed
Make the corrections to the Granby Solar LLC Special Permit and Site Plan Review Approval and resend to the Planning Board for signatures	Larry Smith	December 11, 2017
Create Site Plan Review Approval for Mr. Raymond Brosseau for Planning Board signatures	Lillian Camus	Completed
Create Site Plan Review Approval for Mr. Charles Maheu for Planning Board signatures	Lillian Camus	Completed
Discuss access to special folder on Town website for Planning Board data	Glen Sexton	December 11, 2017
Purchase name plates and gavel for Planning Board meetings. Gavel received. Glen to pick up name plates from Staples	Glen Sexton	In Process
Ask Chris Martin to obtain an official letter from the Town Attorney regarding the Mullins Rule.	Glen Sexton	In Process
Schedule only one public hearing at 6 p.m. per Planning Board meeting	Glen Sexton	Ongoing
Review sample bylaws for Common Driveways, Flag Lots/Estate Lots and Driveway Standards	Planning Board	Ongoing
Create a spreadsheet for PVPC charges	Lillian Camus	Ongoing
Keep track of items to submit for town annual report	Lillian Camus	Ongoing

The next Planning Board meeting will be Monday, February 12, 2018 at 6 p.m. in the Carnegie Library.

### **Adjournment**

Motion was made by Robert Sheehan, Jr. to adjourn at 6:29 p.m. and seconded by Jim Trompke. Motion carried 3 approved, 0 opposed, 0 abstained

I, Robert Sheehan, Jr., certify that these minutes are true and accurate minutes of the January 22, 2018 Planning Board meeting.

Respectfully submitted,

Robert Sheehan, Jr.  
Treasurer/Acting Secretary