

GRANBY HISTORIC DISTRICT COMMISSION MEETING MINUTES

Meeting Date: March 15, 2016

Location: Carnegie Building, 1 Library Lane, Lower Level

Members Present: Gayle Demary, Chair
Kathleen Morris, Vice Chair
Robert Camus, Secretary

Absent: Dave Carmen, Member
Lori Meister, Member
William Johnson, Alternate
Steve Nally, Alternate
Lisa Petraglia, Alternate

Also in attendance: Lillian Camus

Gayle Demary called the meeting to order at 6:27 p.m.

Approval of March 1, 2016 Minutes

Gayle Demary asked if there were any changes to the March 1, 2016 minutes other than those already submitted.

Motion was made by Robert Camus and seconded by Katherine Morris to approve the March 1, 2016 minutes as amended. The March 1, 2016 minutes were approved 3-0-0.

Budget Request

Gayle Demary distributed a draft budget request letter addressed to Chris Martin and the Select Board. The Commission discussed changes to the letter. Gayle will hand deliver the letter to the Select Board.

Fee Schedule

Gayle Demary distributed a sample of a fee schedule. The Commission discussed the fee schedule Gayle distributed and a sample Katherine Morris distributed prior to the previous meeting.

Gayle will contact the Pioneer Valley Planning Commission regarding any help they can give the Commission.

The Commission discussed house signs. Gayle will research house signs in other historical districts.

Building Inspector Guidelines

The Commission discussed guidelines for the Building Inspector to use when permits are requested for projects within the Historical District.

Discussion on the guidelines will continue at future meetings.

Historic District Commission Bylaws

The Commission discussed the current bylaws and any potential changes.

Gayle Demary will invite the Granby Historic Commission to attend a future meeting to coordinate efforts.

Design Guidelines

The Commission will discuss the above documents at their next meeting.

Any other business to come before the Committee

None

Next Meeting Date

Tuesday, April 5, 2016 at 6:30 p.m. in the Lower Level at the Carnegie Building.

Adjournment

Motion made to adjourn by Robert Camus and seconded by Katherine Morris. Approved unanimously and adjourned at 8:33 p.m.

Respectfully submitted,

Lillian Camus
Recording Secretary