



# TOWN OF GRANBY

COA Building  
10 West State Street  
Granby, MA 01033  
Telephone: (413) 467-7177 Fax: (413) 467-2080  
Website: [www.granby-ma.gov](http://www.granby-ma.gov)

Town Administrator: Christopher Martin

Granby Select Board: Mark L. Bail, Chair  
Louis Barry, Clerk  
Mary A. McDowell, Member

Board Meeting: September 2, 2014 @ 6:30 P.M.

## **AGENDA:**

### **CALL TO ORDER:**

### **PLEDGE OF ALLEGIANCE:**

### **CITIZEN PARTICIPATION:**

### **OLD BUSINESS:**

- 1 Sewer Project
- 2 S. H. Fire District #2

### **APPROVE MINUTES:**

### **TOWN ADMINISTRATOR:**

### **APPOINTMENTS:**

- 6:35 Affirm Appointments to COA Board
- 6:45 Sergeant Position Recommendation-Chief Wishart

### **NEW BUSINESS AND INFORMATION:**

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrant- FY-15-# 13, 14, 15, FY-14-# 84
- 3 DCR Public Announcement & Approval of 120-Day Notice be shortened
- 4 Approve and Sign Dufresne Park Application
- 5 Police Regional Mutual Aid Agreement

### **EXECUTIVE SESSION:**

### **ADJOURNMENT:**



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## Minutes of Select Board on September 2, 2014

Members Present: Louis Barry, Mark Bail  
Christopher Martin, Town Administrator

Chairman, Mark Bail, called the meeting to order at 6:30 pm and led the Board in the "Pledge of Allegiance".

### CITIZEN PARTICIPATION

Members of the Granby Conservation Commission, Edward Chapdelaine, William Shaheen and Wilmot Lewis came in front of the Board to discuss funding for Lenart Consulting Service, LLC. Mr. Lenart did the consulting engineering services related to the preparation of 2014 DCR Phase 1 Inspection/Evaluation Report on Forge Pond Dam & Dike. The Conservation Commission hired Mr. Lenart and the Select Board approved his contract as required by Town policy. The Conservation Commission assumed that the Select Board was going to pay the cost (\$1,479.00) of the report and forwarded the bill to them. The Select Board said they approved the contract as required by Town policy. There was no mention by the Conservation Commission that they were looking for the Select Board to pay the bill when they gave it to them for approval. Mr. Chapdelaine said that they could not pay it according to DEP, Representative Mark Stinson states that the Conservation Commission cannot legally pay for the dam inspection out of our filing fees (NOI) account (Department of Rev. guidance 98-101).

Mr. Martin stated that the money in their Hatch Fund is made up of many different fee related deposits. He did a quick check on the account and found that only about \$5,900 were from NOI fees since 2006. The rest of the deposits came from other fees imposed by the Conservation Commission. The 98-101 also refers to the fact that no monies can be spent by the Conservation Commission without the approval of the Select Board. Mr. Martin would like to set-up a true revolving account for the wetland fund with regards to NOI fees at the Annual Town Meeting. He would transfer all the current NOI fees received and all the future would go into that account. Mr. Martin said that as of June 30<sup>th</sup> had about \$37,000 in the Hatch account.

Mr. Chapdelaine said that the Commission was not aware that they have enough money in the account. They are asking to get updated reports on their accounts monthly. Mr. Martin said he does give out monthly reports and that it has taken him about 4-months to straighten out the books from the past bookkeeper/Town Accountant.

Mr. Barry told the members that they could do a spending plan for the year and get it approved by the Board and as long as they spent within the plan that was approved they did not need to come in front of the Board for every bill.

Mr. Martin will supply the Commission with a detailed report of deposits by the Commission since 2006. He also feels that the bill can be paid out of the Hatch Fund. The Conservation Commission will submit the bill to be paid following the Select Board's advice and pay it out of the Hatch Fund.

The Commission asked about getting monies for tree work that needs to be done at Forge Pond and the Select Board asked how they were coming with the dredging of Dufresne Pond. Both projects need to have budgets put together so that they can be placed on a warrant. The Commission will get back to the Board on those two projects.

### **OLD BUSINESS**

*Sewer Project:* No updates at this time DEP is still reviewing applications.

*SHFD#2:* Chief Anderson, Chief Wishart and the Board discussed the issues with the Service Zone Plan and South Hadley Fire District 2. Mr. Bail feels that South Hadley Fire District 2 has accepted the OMES letter concerning that there is not dual response for ambulance service. Mr. Bail also reported that 12 out of 13 residents who attended the meeting want to keep the dual response for ambulance service.

Chief Wishart is worried about his dispatchers dealing with so many changes and knowing which one is the current/correct one to follow is.

Chief Anderson does not want to take a step backwards.

Mr. Barry feels that the ambulance part is taken care of with the Service Zone Plan, but we still need to talk about the procedure for fire.

Mr. Martin said our next step is to have the Select Board meet with Prudential Committee and that our State Representatives would facilitate the meeting. Not necessarily changing anything for ambulance, but getting something in writing and having both parties sign-off acknowledging what the plan means.

### **APPROVE MINUTES**

On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously approved the minutes of August 18, 2014 as presented. (2-0-0)

### **TOWN ADMINISTRATOR**

*Chief Wishart waiver for newly appointed full-time police officer Ryan Senecal for the Police Academy:* On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously signed the temporary waiver for the Police Academy for Ryan Senecal, the new full-time officer who will be attending in February 2015. (2-0-0)

*Cold Hill-Mr. Weaver:* Mr. Martin has spoken with Atty. Ryan concerning Mr. Weaver request to hook-up to South Hadley's sewer system with the support of Granby's Select Board. Atty. Ryan only had more questions; first being when Mr. Weaver spoke with S. Hadley he was talking about 1-2 houses being hooked-up. He is now talking about 4-10

houses. He recommends that Mr. Weaver talk to S. Hadley again and see if they have the capacity for the new estimated daily flow and can the pipe size he was quoted hold that much. Did he give them the same facts as he presented to this Board?

### **APPOINTMENTS**

***Affirm Appointments to COA Board:*** On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously affirmed Robert Camus to the Council on Aging Board of Directors for a term ending June 30, 2017. (2-0-0)

***Sergeant Position Recommendation-Chief Wishart:*** Chief Wishart introduced the Police Advisory Board's choice to fill the Sergeant position on the Granby Police Department: On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously affirmed Steven Marion's appointment as a Sergeant, Full-Time Police Officer on the Granby Police Department for a term starting September 8, 2014 and ending June 30, 2017. (2-0-0)

### **NEW BUSINESS**

***Departmental Reports:*** On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously approved the departmental reports as presented. (2-0-0)

***Maintenance Warrants:*** On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously approved and signed the following maintenance warrants FY-15-# 13, 14, 15, FY-14-# 84. (2-0-0)

***DCR Public Announcement & Approval of 120-Day Notice be shortened:*** Mr. Barry, read a letter from the Massachusetts Department of Conservation and Recreation (DCR) dated August 21, 2014 "in accordance with the provisions of 301 CMR 51.00, we would like to inform you that the Commonwealth of Massachusetts, acting through its Department of Conservation and Recreation (DCR), has under consideration the acquisition of approximately 85 (+/-) acres of land in the Town of Granby. The property is currently being used for open space, and forestry purposes. If acquired by the Commonwealth, the property shall be incorporated into the Mount Holyoke Range State Park and used for conservation and recreation purposes. The property is shown on the enclosed locus map marked Exhibit A" (*included in the back of minutes*).

Included in the same letter they also respectfully "ask that the 120 day notice period be shortened (as allowed under the regulations) so that the Commonwealth, should it proceed, may complete this transaction in a shorter period of time than presently allowed".

On a motion by Mr. Barry and seconded by Mr. Bail the Board unanimously voted to waive the 120-day notice requirements as pursuant to the provisions of 301 CMR 51.00 concerning the DCR intent to purchase approximately 85 (+/-) acres of land in the Town of Granby and gave Mr. Bail the authorization to sign on behalf of the Select Board. (2-0-0)

Mark Bail, keeping with the provisions of 301 CMR 51.00 signed a confirmation of notice to be sent back to the DCR that the letter was read at a public meeting and waiving the 120-day notice requirements.

***Dufresne Rentals:*** On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously approved and signed the following rental applications for. (2-0-0)

09/17/14 MacDuffie Middle School School Outing Pavilion #1 Taylor Street

10/12/14 Melissa Dugas Wedding Ceremony Gazebo Only-Kendall Street

All were approved without alcohol.

***Police Regional Mutual Aid Agreement:*** On a motion by Mr. Barry, seconded by Mr. Bail, the Board unanimously approved and gave Mr. Bail the authorization to sign on behalf of the Select Board the Western Massachusetts Law Enforcement Mutual Aid Agreement effective July 15, 2014 as presented by Chief Wishart. (2-0-0)

### **INFORMATION**

Mr. Barry wanted to make note of two dog complaints that were given to the Board. The first complaint was on Miller Street (a warning). The second complaint came in front of the Board previously, concerning barking dog between the hours of 10PM and 7AM on Burnett Street. Mr. Martin has spoken to Atty. Ryan and he has suggested that the two parties involved on Burnett Street be mediated by the Agricultural Commission as bylaws do not give exclusive rights over one or the other. What needs to be determined is the dog barking to protect the herd or just barking at everything he hears. Mr. Martin will send a letter to the Agricultural Commission asking them to get the two-parties together and then send a written report/recommendation to the Select Board.

Mr. Barry also reported to the Board that he attended a Parks Oversight Ad-Hoc Committee meeting on Wednesday August 28 and specifically spoke to them about the Handicap Trail Grant. They will start the project after their last rental on October 19. The Parks Oversight Ad-Hoc Committee along with Chris Martin's approval will take care of overseeing the project.

Mr. Barry also suggested that G.A.A officially name a liaison to the Parks Oversight Ad-Hoc Committee. Mr. Michael Misiaszek, Director of Baseball for G.A.A was willing to take that on.

Mr. Barry also spoke about Kim Myers interest in serving on the Committee as an associate member to work on the recreation part. He also thought that Gabe Pula was interested as well.

### **ADJOURNMENT**

On a motion by Mark Bail and seconded by Lou Barry it was unanimously voted to adjourn the regular session meeting @ 8:10 PM

Respectfully submitted,  
Cathy Leonard  
Town Administrator's Secretary