



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033
Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Mark L. Bail, Chair
Louis Barry, Clerk
Mary A. McDowell, Member

Board Meeting: August 18, 2014 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS:

- 1 Sewer Project

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

- 6:35 Affirm appointments to Granby Cultural Council
- 6:45 Part-time & Full-time Police Officer Recommendations
- 7:00 Marvin Weaver-(Sewer)

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrant-#
- 3 Sign-Off on Dufresne Rentals
- 4 Approve and sign Common Victuallers' License Request
- 5 Approve and sign 2014-2015-Renewal Gravel Permits
- 6 Annex Lease Discussion

EXECUTIVE SESSION: M.G.L. Chapter 30A Section 21 Clause 3

ADJOURNMENT:



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Minutes of Select Board on August 18, 2014

Members Present: Louis Barry, Mark Bail, Mary McDowell
Christopher Martin, Town Administrator

Chairman, Mark Bail, called the meeting to order at 6:30 pm and led the Board in the "Pledge of Allegiance".

OLD BUSINESS

Sewer Project: AECOM submitted the SRF application to DEP on Thursday August 14th. A copy of the finished application is located in the Select Board office.

APPROVE MINUTES

On a motion by Mr. Barry, seconded by Mrs. McDowell, the Board unanimously approved the minutes of August 4, 2014 as presented. (3-0-0)

TOWN ADMINISTRATOR

SHFD#2: Mr. Martin has brought in Chief Wishart, Granby Police Chief and Chief Anderson, Granby Fire Chief, to discuss a proposed letter to send to the Prudential Committee and Fire Chief Keefe of South Hadley Fire District #2. There has been an ongoing issue with the EMS services and the overlapping of Fire District #2 services with Town of Granby. At the beginning of the month, the Select Board had sent a letter to the Prudential Committee regarding Granby wanting to be first responders to calls within the town as OEMS approved the Town of Granby's Service Zone Plan with regards to ambulance service.

Shortly after receiving the letter, Mr. Martin received a call stating that South Hadley Fire District #2 will disregard the letter and still respond to calls.

Shortly after receiving this call, Chief Anderson received a letter from the Office of Emergency Management Services stating who has priority in the service-zoned planning and who takes precedent over whom in overlapping districts. The order of priority is cities and towns, then Fire Districts then Water Districts. Upon receiving this information, Mr. Martin has drafted another letter to the Prudential Committee of Fire District #2 that includes that information as well as informing the Prudential Committee that the Town of Granby will be instructing their dispatch to no longer do dual response in that area upon this letter being received by SHFD#2. However, there will still be dual

response for fire related calls and any mutual aid calls will be followed using the same procedures they use for any other jurisdiction. Both Chief Anderson and Chief Wishart agreed with this information.

Tonight, Mr. Martin is looking for the Select Board to approve the letter to send via certified and regular mail that will contain a copy of the letter from the OEMS and then have the Town of Granby implement the procedures that are outlined in the letter upon independent verification.

Chief Anderson gave a brief history as to when this whole situation started:

*In 2009, SHFD#2 got their ambulance license and immediately started responding to all of the calls in FD#2 within Granby without ever speaking to Granby's EMTs or presenting a plan to Granby.

*Now, OEMS has come out with new regulations to clarify this situation, as Mr. Martin has stated. With this, Chief Anderson believes that they should take this to dispatch and continue at the next level. Granby has plans with other districts from other towns for mutual aid if Granby is unavailable and he believes that the same should be accomplished with South Hadley.

In a similar manner, Chief Wishart expressed his concerns with SHFD#2. There has been so much that has been unclear throughout these years, that Chief Wishart is glad to see a procedure finally in writing. Without these procedures, South Hadley has been listening in on Granby's radio frequency and responding to calls. However, when these procedures take place, Granby will have a firm footing on stopping South Hadley from responding. Chief Wishart asked if there was a clear and affirmed date to implement these procedures. Mr. Martin explained that this letter will be mailed by certified and regular mail. Once Mr. Martin has received back the certified mail receipt, the procedure will be implemented. At that point, the Town of Granby has done their part in informing South Hadley as to the new procedures and it will be South Hadley's responsibility to deal with the any consequences.

Cindy Watson, resident of Fire District #2, received a letter in the mail from South Hadley Fire District #2 stating that the Town of Granby is not listening or paying attention to what South Hadley is trying to do and is being very uncooperative. Ms. Watson's main concern was her area of Granby getting the fastest service during the evolving construction on Route 116. Mr. Barry explained that Granby has a more advanced level of service in their ambulance than District #2 and at that point it becomes a matter of speed vs. amount of care. He explained that no matter what, the police are, for the most part, the first responders and end up on the scene first. Therefore, they are there to stabilize the situation until the ambulance gets there. Chief Anderson jumped in explaining that when Route 202 was under construction, Granby's Emergency Squad had no issues when going to a call. Not to mention, there would still be a mutual aid plan in place with South Hadley. This means that if Granby knows they will not be able to reach the call in time, they will transfer the call to South Hadley who will then respond.

Mr. Bail will attend the Prudential Committee on the 28th. He was adamant on the fact that he is not going to speak. He also read a sentence from the letter that the Prudential

Committee sent to District #2 residents. “Our attempts to work cooperatively with the Granby Select

Board and Fire Chief Russell Anderson to provide the very best service possible in a timely manner to our Granby District residents in full cooperation with Granby Fire Department and elected officials have been continually rebuffed.” With that sentence in mind, Mr. Bail asked, for the record, what the Town of Granby has done in order to attempt to resolve this issue.

Chief Anderson spoke up about how this system of dual response for fire has gone fairly smooth for the past 67 years.

*Granby always had jurisdiction on investigation and inspections. In 2009, South Hadley Fire District #2 got their ambulance license. It appears that South Hadley then believed that they had jurisdiction in Granby to conduct investigations, emergency calls, and even inspections.

*Since then, they have attempted to issue fines to Granby residents for burning wood. The state called them out on that, saying that they over stepped their bounds. That falls under the Fire Warden and therefore is Granby’s jurisdiction. When this became an issue, the town parties tried getting their fire officers together. The fire officers met one night and a week later, the Board of Selectmen received a letter from Fire District #2 that Granby no longer has any jurisdiction in that area of the Town of Granby.

*From there, Chief Anderson, Mr. Barry, and Mr. Martin met and then Mr. Martin and Chief Anderson went together to a Prudential Committee meeting.

*Nothing came of that meeting, so Mr. Martin and Chief Anderson went forward with speaking to OEMS. Both Fire District #2 and Granby Fire Department answer to a doctor. Granby answers to Dr. Conway at Cooley Dickinson and FD#2 answers to Dr. Bombardier at Holyoke Medical Center. These two doctors as well as a doctor, who works at the mid-state OEMS facility, came together to find some sort of common ground.

*Out of that meeting, it was discussed that Granby would operate better with an ALS service, as FD#2 only has a BLS service and only one full-time ambulance person and one on-call EMT. (It is very hard for the ambulance to start what they have to do before that on-call EMT gets there.) At the end of that meeting, the Granby and South Hadley agreed to disagree and decided to hire a consultant to help compare this issue to national standard and get an outside opinion from.

The two parties received five names from OEMS and they were told to agree on a consultant. Then Granby received a letter from FD#2 that they no longer wanted to consult with anyone.

However, Granby had found a consultant who they thought was well qualified that helped Granby create a service-zoned plan using national standards. This plan was revised and re-submitted a few times to OEMS before they were finally signed off on.

*The service-zoned plan is what the Select Board declares what our ambulance service will look like within a town. With this new service-zoned plan being accepted by OEMS, Mr. Martin sent a letter to SHFD#2 telling them that this plan will be put into place. That was when Mr. Martin received the letter from FD#2 stating that they will ignore that letter.

The entire table had some discussion about how Granby is going to be the first responders with their ambulance, with Town of Granby's Police being there first, having South Hadley Fire District#2 responding as well will create havoc and chaos on the scene of the emergency. Not to mention the issues the dispatcher will have. The conversation slowly turned to the finances of the whole ordeal. Chief Anderson brought up the fact that whichever ambulance transports the patient is the service that gets paid. Therefore, Mrs. McDowell then asked if it was possible that the finances are why South Hadley is racing to take Granby's calls.

The Board agreed that the letter to the Granby residents should include the letter that the Select Board will be sending to the Prudential Committee. Mr. Bail pointed out the fact that everyone at the table has been dealing with this issue for years and when talking to residents about this issue through these letters might be rather confusing. Not to mention the worries that residents will have about whether or not their emergency service will still be well serviced.

*Chief Anderson said that the EMT's average day and night response time is 7.43 minutes. Not to mention that Mr. Bail pointed out that police will be the first responders and they are trained in CPR and the defibrillator and as needed, the EMTs will be called in. No matter the issues or the departments, Granby's first priority is their residents' emergency, fire, and police services.

Mr. Barry then read the letter that is to be mailed to the Prudential Committee.

The Board unanimously signed the letter to be sent to the Prudential Committee.

In addition to the two letters being mailed out, Mrs. McDowell was volunteered to deliver the letter to South Hadley Fire District #2.

If this letter is not well received and the same issues continue to arise, the next step will be to notify the state.

APPOINTMENTS

Affirm appointments to Granby Cultural Council: On a motion by Mr. Barry, seconded by Mrs. McDowell, the Board unanimously affirmed the following residents to the Granby Cultural Council (3-0-0):

Marianne Deal	for a term ending September 1, 2015
Kelley Slater	for a term ending September 1, 2015
Steven Deal	for a term ending September 1, 2016
Shaina Humphrey	for a term ending September 1, 2016
Adam Lahti	for a term ending September 1, 2017
Evelyn Slater	for a term ending September 1, 2017

Part-time & Full-time Police Officer Recommendations: Chief Wishart introduced the Police Advisory Board's choices to fill the vacant positions for a Part-time and Full-time Police officer.

On a motion by Mr. Barry, seconded by Mrs. McDowell, the Board unanimously affirmed Ryan Senecal's appointment as a Full-Time Police Officer for a term ending August 17, 2015. (3-0-0)

On a motion by Mr. Barry, seconded by Mrs. McDowell, the Board unanimously affirmed Michelle Palmeri's appointment as a Part-Time Police Officer for a term ending August 17, 2015. (3-0-0)

Marvin Weaver: For the past ten years, Mr. Weaver has been trying to get some sort of connection with South Hadley's sewer. In April of 2005, he even tried to connect his properties (117 & 111 Cold Hill Rd) to South Hadley's sewer system with the support of Granby's Board of Selectmen. The project was all set to be completed, when at the last second South Hadley backed out of the project. Now, he is once again trying to connect with South Hadley. This past April, 111 Cold Hill had a failing septic system and Mr. Weaver went to the Board of Health and they sent him to speak to South Hadley. In the meantime he has spoken to Dave Desrosiers, head of the Highway Department, about what this project will entail. The Town Administrator of South Hadley has passed this through and they all have agreed that the pipe should run along the 556ft right of way that is 50' wide at Roundelay Road in South Hadley and have that run all the way to Cold Hill Road.

Mr. Weaver has gotten an estimate of \$90-100/ foot of pipe. That puts him at about \$56,000 for a cost of this sewer pipe. That price is clearly out of his budget and he is here to ask if the Select Board is still supportive of this idea and if there is some way that the Town of Granby will be willing to pay for some portion, not all, of this project.

There was discussion about how to make sure that the pipe gets paid for and Mr. Weaver will not accumulate so much debt in the process. Mr. Bail explained that if the town were to help, it would have to go to Town Meeting. There are two other houses on Cold Hill that have approached Mr. Weaver about connecting to that sewer line.

When discussing what the area looks like, Mr. Weaver mentioned that there is a patch of wetlands in Granby on Roundelay road. He was advised to contact Granby's Conservation Commission. Mr. Bail mentioned the idea of other people hooking into the sewer line, so that would offset the price. Mr. Martin pointed out that if more people hooked into the sewer line, there would be a higher cost for the pipes. They do not have the numbers for the option of other houses connecting to this sewer line. The \$56,000 is for only connecting 111 Cold Hill Dr.

Mr. Bail brought up what the cost for a sewer line down 202 would be: \$250/sq ft of piping, about \$750,000 for a pumping station, and none of this includes repaving the road afterwards.. However, Granby will not be responsible for testing the line because it is attached to South Hadley's sewer system. Mr. Weaver does not know if he will need a pump station or not.

The next step for Mr. Weaver's sewer line will be that the Select Board will talk to Dave Desrosiers about the additional costs for having the sewer line and then speaking to Atty. Ed Ryan for the legal information regarding the sewer line.

The Select Board promised to get in touch with Mr. Weaver in a couple weeks even if they have not gotten the answers they needed.

NEW BUSINESS

Departmental Reports: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved the departmental reports as presented. (3-0-0)

Maintenance Warrants: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved and signed the following maintenance warrants FY-14 # 83, and FY-15-#10, 11, 12. (3-0-0)

Sign-Off on Dufresne Rentals: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved and signed a rental application for Holly Parks-Courtois on September 13 for the large pavilion for a birthday function. (3-0-0)

On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously voted to table the application for Aislinn Galloway for July 25th, 2015 till the alcohol paperwork is received.

Approve and sign Common Victuallers' License Request: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved and signed a Common Victualler's License for Relish the Harvest, LLC that will be at the Red Fire Farm Tomato Festival on August 23. The license will expire on December 31, 2014. (3-0-0)

Approve and sign 2014-2015-Renewal Gravel Permits: On a motion by Mr. Barry, seconded by Mary McDowell, the Board unanimously approved and signed the following renewal Gravel Permits expiring on July 1, 2015: (3-0-0)

Leon Chartier-Chris Chartier and Gregg Orlen 232 Batchelor Street, Granby, MA

Ted Ondrick Company, LLC 240 Chicopee Street, Granby, MA

Nawrocki Construction Inc 11 Lyons Street, Granby, MA

Nawrocki Construction Inc

North-Side of Carver Street and East-side of former Lyons, Granby, MA

Nawrocki Construction Inc

Lyons Street, North-side of Hampden-Hampshire County Line, Granby, MA

All permits were approved and signed by the Granby Conservation Commission before being submitted to the Select Board for approval.

Annex Lease Discussion: Mr. Martin was approached by Mary Jo Mugnier who informed him that the lease on the Annex was up at the end of July. She wants to raise the rent from \$1000/mo to \$1500/mo. Ms. Mugnier has asked if the Board would like to renew the lease for two years or if she should dispose of the building to other means.

The Board had some discussion regarding the length of a two-year lease. The Board members are not looking to purchase the building. The Board continued to discuss the possibility of moving the offices from the Annex to the old library. The Board talked about the top floor of the library being offices and still having a meeting room downstairs. Mr. Martin's biggest concern is fitting all of the offices, Board of Health, Town Collector, Town Assessor, and Town Clerk, in the old library building. There was some disagreement between the Board members as to the time frame of the offices moving from the Annex to the old library. The Board discussed how to approach Mary Jo Mugnier about the lease of the Annex until they are prepared to move the offices.

On a motion by Mr. Barry, seconded by Mrs. McDowell, the Board unanimously authorized Mr. Martin to go into negotiations with Ms. Mugnier to agree on a two-year lease with a possible Opt-out clause. (3-0-0)

INFORMATION

Accountant: *Two (2) résumé were received, neither applicant has municipal experience. Chris Martin will continue with being the Interim Accountant and working on getting a combined position with the School.

*Job description is in the School Superintendent's hands right now.

*Mary McDowell still feels that the Town Administrator should not be the Town Accountant. Mary asked that Mr. Martin fill out a time-sheet as the interim Accountant.

*Mr. Barry will pursue other options for the Board to look at.

Yard Waste Day: Saturday August 30th will be yard day waste. It will be held from 9 am to 1:00 pm. It will take place at the Highway Garage on Crescent Street. Chief Wishart would like everyone to enter from West Street to avoid problems on 202. Information on the Yard Waste Day will be put on the Town's official Website and cable channel 15.

Goals: Mary McDowell would like to see Mr. Martin's goals written to be placed into his personnel file.

Kellogg Hall: The Granby Preservation Society now owns it.

Hecate Energy: Hecate Energy has been talking with Planning Board, but has not turned in an official application. There are some questions about zoning. Planning Board chair will be talking with Town Counsel.

Aldrich Hall: The Board has not heard anything back from the Historic District Committee concerning tearing down Aldrich Hall.

The Select Board would like to invite one appointed Committee per meeting to come in front of the Board and give an update on how they are doing. The Board will start with the Granby Historic District Committee.

B.Y.O.B.: Mr. Barry would like the Board to look into establishing a by-law concerning B.Y.O.B. The Chief of Police will look into it and give recommendations to the Board.

ADJOURNMENT

On a motion by Mark Bail and seconded by Mary McDowell it was unanimously voted to leave the regular session meeting @ 8:25 PM and go into Executive Session for the following reason M.G.L. Chapter 30A Section 21 Clause 3 and return to regular session only to adjourn the meeting, Bail, Aye, Barry, Aye and McDowell, Aye. (3-0-0)

Respectfully submitted,
Olivia DePino, Clerk
Cathy Leonard
Town Administrator's Secretary