



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033

Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mark L. Bail, Clerk
Mary A. McDowell, Member

Board Meeting: May 20, 2013 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

Landfill Update
Street Signs

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

- 6:35 Affirm Auxiliary Police Appointments
- 6:40 Affirm Personnel Board Appointment
- 6:45 Recreation Commissioners
- 7:00 Finance Committee
- 7:30 McDuffie School Sewer Project Feasibility Study Discussion

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrant
- 3 Approve & Sign Dufresne Park Rental Permits
- 4 Approve & Sign Common Victuraller's Licenses
- 5 Memorial Day Parade
- 6 Approve Request concerning K-9 Dog
- 7 Approve & Sign June Election Warrant
- 8 Approve & Sign Sewer Fee Warrant No.-13-2
- 9 Approve & Sign STM Warrant for June 17, 2013
- 10 Mark Bail: Proposed Select Board Procedure for Town Meetings
- 11 Superintendent of Schools: MSBA Update

EXECUTIVE SESSION:

ADJOURNMENT:



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033

Telephone: (413) 467-7177 Fax: (413) 467-2080

Website: www.granby-ma.gov

Meeting Minutes of May 20, 2013

Members Present:

Mary McDowell, Mark Bail, and Louis Barry. Christopher Martin, TA

Mr. Barry, Chair called the meeting to order at 6:30 P.M. and led the meeting with the “Pledge of Allegiance”.

APPOINTMENTS

AFFIRM AUXILIARY POLICE APPOINTMENTS: Chief Wishart presented three new Granby Police Auxiliary candidates to be affirmed by the Select Board for their appointment to the Granby Police Auxiliary Unit. On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board unanimously voted to affirm the following candidates to the Granby Police Auxiliary Unit for terms ending June 30, 2014:

Ryan Barthelette

South Hadley

Jeffrey Burack

Springfield

Jeremy Fay

Belchertown

AFFIRM PERSONNEL BOARD APPOINTMENT: Mr. Martin presented Mr. Richard Beaulieu to be affirmed by the Select Board (name submitted by the Personnel Board) for his appointment to the Granby Personnel Board. On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board the unanimously voted to affirm the appointment of Richard Beaulieu to Granby Personnel Board for a term ending June 30, 2016.

RECREATION COMMISSIONERS: Jessica Boardway and James White, Commissioners on the Recreation Commission spoke to the Board about the vacant elected position on the Recreation Commission and the future of the Recreation Commission. They do not have a name to present to the Board at this time but will try to see if a resident is interested in serving on the Commission. They have limited funds at their disposal, but have been able to fund a Ski Program this past winter and have a Softball team playing right now. They feel it is probably the right time to move the Recreation Commission into the Parks Oversight-Ad Committee and make it a Parks & Recreation Committee. The Board will look into dissolving the elected Commission and making the positions appointed.

FINANCE COMMITTEE: John Libera, Chair of the Finance Committee spoke to the Board about the FY14 Budget. He told the Board that the balanced budget that Chris Martin presented to the Select Board is the same one the Finance Committee worked with. They worked closely with Chris since December and tweaked it here and there and both Chris and the Finance

Committee are all in agreement with the results. He felt that the budget process worked smoothly. He then presented the Board with the following worksheets FY14 Budget Revenue, and FY14 Budget Summary (copies behind minutes), he went over them with the Board, and answered any questions they had. He showed the Board that we are getting the same amount of aid as we did in FY11. The Chapter 70 aid is going down, as is school enrollment. Mr. Libera said the school budget is down slightly from last year, the school budget includes what the town spends on behalf of the school, transportation and their regular operating budget. The town pays their minimum contribution by law, plus another \$305,000 over that. The town also pays \$900,000 that is not included due to an error many years ago for retired teachers insurance. He excluded the High School Roof for the school off the capital expenditures for FY14 as he has had discussions with the Superintendent and believes that they may not ask for it at the town meeting. The town side for expenditures has gone up slightly, operating expenses articles are included (cruisers, etc). We have used free cash or stabilization funds or borrowing to make up the differences between our revenue and our operating budget. We did not use any landfill monies. We will be able to add more money to the Stabilizations funds this year. The Finance Committee is concerned about the expenses that we will be occurring down the road for building repairs, new buildings and road maintenance and not having monies from the landfill.

On a motion by Louis Barry and seconded by Mr. Bail, the Board unanimously voted to take a 5 minute recess at 7:35 pm. Louis Barry reconvened the Select Board meeting at 7:40 pm.

MACDUFFIE SCHOOL SEWER PROJECT FEASIBILITY STUDY DISCUSSION: Chris Martin explained where we are in the process and how it came about concerning the Feasibility Evaluation report that was submitted for the MacDuffie School and selected facilities in Granby. (Option 1 is to install a forced main between the Belchertown wastewater treatment plant and the MacDuffie School, then from the MacDuffie School to the Granby Jr-Sr High School. This requires two pump stations, 6500ft of pipes between pump station 1 and 2, and then 18200ft from MacDuffie School to the Wastewater Treatment Plant. This option would cost about \$6 million. Option 2 is to include Forge Pond, Maximillian Drive, Green Meadow Lane, and Deerbrook Drive residents in the connection. Two pumping stations would be required. More pipes will be required and this option will cost \$10,400,000).

Also in attendance was Pam Desjardins, Planning Board, Dr. Rodriguez, Superintendent of Schools, Micheline Turgeon, Board of Health.

Mr. Bombardier of the Board of Health wrote to Chris that he felt that area of town was more conducive to build mini systems because of the type of soil. Build a mini plant for the High School and a mini plant for the MacDuffie School and that would cost far less then it would to run the pipes.

Chris then introduced Dennis Setzko, from AECON who he invited to this meeting. Mr Setzko said after looking at the plans from GZA GeoEnvironmental Inc, and based on the CWMP that he did for the town in April he feels that the town should go in another direction towards the center of town. He believes that the town should go through South Hadley not Belchertown. The town would not have to worry about which options to pick based on the amounts of gallons per day needed as we still have plenty of capacity with South Hadley. The town also already has an IMA with South Hadley. The option would connect all of 202 from School Street back to 5-Corners. Mr. Setzko thought that the costs would be lower or about the same.

Pam Desjardins, spoke for looking into the project as described by Mr. Setzko, going west fits in

with what the Planning Board is working on with rezoning the 202 Corridor. The Finance Committee said it was too early in the project for them to comment. Dr. Rodriguez, Superintendent of Schools was in favor of any project that would help both the schools and the town. On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board the unanimously voted to have Chris Martin proceed and get as much information as he can for this proposed project.

NEW BUSINESS AND INFORMATION

Departmental Reports: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board unanimously voted to approve the departmental reports as read.

Maintenance Warrants: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to approve and sign the maintenance warrants as presented.

Dufresne Park Permits: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to approve and sign the following Dufresne Park Rental permits:

May 18 th	10:30-4:00	S. Childs	Small Pavilions 1& 2	Taylor Street
May 19 th	9:00-7:00	R. Gaj Jr	Small Pavilion 1	Taylor Street
June 8 th	12:00-6:00	C. Giedrowicz	Small Pavilion 4	Kendall St
June 24 & 25	Set-up, 10:00-4:00	Chief Wishart	large Pavilion	Kendall St
August 3 & 4	5:30-8:30	W. Mick	Kitchen	Kendall St

All permits were approved with no alcohol on premises.

Approve & Sign Common Victualler's License: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to approve and sign the Common Victualler's License for the following Dean Elliott doing/business/as Deano's (13-28) to expire on December 31, 2013 for Dufresne Park located at 32 Kendall Street.

Memorial Day Parade: Mary McDowell read the letter the Board received from the Granby Post 266, The American Legion, Inc., concerning their annual Memorial Day Parade, which will be held on Monday May 27, 2013. They asked the Board to assemble at 8:30 am at the Immaculate Heart of Mary Church parking lot. The Parade will start at 9:00 am and they will march to the boulder in the center of town, then to West Street Cemetery and from there by buses to the Batchelor Street Cemetery.

Approve Request concerning K-9 Dog: Mary McDowell read the request letter from Chief Wishart asking that the Canine "Ralph" dog be retired and transfer ownership. On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board unanimously voted to allow Patrolman K Carpenter to keep "Ralph" the town's Canine dog upon his retirement.

Approve & Sign June Election Warrant: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board unanimously voted to approve and sign the Town Warrant for Special State Election on Tuesday June 25, 2013 from 7:00AM-8:00PM at the East Meadow School(Copy of warrant at the back of the minutes).

Approve & Sign Sewer Fee Warrant No.-13-2: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board unanimously voted to approve and sign Sewer Warrant No.-13-2 dated May 20, 2013 in the amount of One Hundred Four Thousand Twenty-Five dollars and Fifty Cents (\$104,025.50) to be billed to all persons known to be liable for Sewer Use Fees, collected by the Town Collector and turned over to the Town Treasurer.

Approve & Sign STM Warrant for June 17, 2013: Mr. Martin went over the 8 articles with the Board and answered any questions they had pertaining to the articles:

Article 2: on the advice of the Finance Committee, Mr. Martin will change it to read, to come from Free Cash and not from Municipal Buildings Stabilization Fund.

Article 4: Mr. Martin explained to the Board that our Veteran's Agent has been dealing with more cases than expected. 75% of all monies spent are reimbursed by the State. The Board would like more background information from Mr. O'Connor before the next meeting.

Article 6 & 7: Chief Wishart explained to the Board that because of unplanned events (Rintala Trial, a Joint Department Drug Investigation, two officers placed on IOD, more coverage at the school because of the Newtown shootings and hurricane Nemo coverage) that took away Police Personnel as well as more sick and comp time used this fiscal year than normal. Because the budget is so tight there is no room built in for any blips in our normal operation. Chief Wishart will also be using \$4500 from his operation budget to pay wages. A transfer of funds will be done to accomplish that. On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board unanimously voted to approve and sign the Special Town Meeting Warrant for Monday June 17, 2013 7:10 PM to be held at the Granby High School as amended (Copy of warrant at the back of the minutes).

Superintendent of Schools: MSBA Update: Dr. Rodriguez, Superintendent of Schools updated the Board on her most recent visit with the MSBA in Boston. She gave them the proposed enrollment for the next 10-years for the Town of Granby. Then the MSBA looks at the projected home sales and birth rates and comes up with a five-year projection on enrollment for the Town of Granby that they think will happen. The projected enrollment was on the borderline for what the MSBA likes for an elementary school. Dr. Rodriguez would like the Board to convene the first meeting of the West Street School Building Committee. She would like to discuss with them whether they want to look at K-3-grade school or move to look at a K-6-grade school. This would be part of the Feasibility Study and is called an enrollment study. On a motion by Louis Barry and seconded by Mrs. McDowell, the Board voted to have Mark Bail be Pro-Temp Chair and call a meeting for the West Street School Building Committee.

Mark Bail: Proposed Select Board Procedure for Town Meetings: Mr. Bail shared with the Board a guideline for the Select Board for Town Meeting. Mark will forward the guidelines to the Moderator. The Board discussed the guidelines.

- Mary thought that Chris should read the articles seeing he knows them the best as he basically runs the town in a sense and we did bring it to Town Meeting to have Chris be able to speak at these meetings. She believes Chris is the most knowledgeable on everything. If we want to weigh in on things, we do that. He lives it, breathes it on an everyday basis.
- Mr. Bail feels that the Board should do it, if we can't do a good job explaining it then Chris, that's a problem.

- Mr. Barry does think that there are articles that Chris can explain better than them, but does think that Department Heads and the Select Board should speak and know what they are asking for.
- Mary suggested that Chris write up something for each article before hand and if they have any questions than they can sit with Chris and go over the article.
- Board feels that all Department Heads should attend all Town Meetings especially if they have an article that effects their department.
- Chris suggested pre-meeting (public) where all the Department Heads, Moderator, Select Board, Finance Committee, Town Administrator and any other committees who have something on the warrant go over the articles to prep for the meeting. Mark will work it into his initial guidelines.
- The Board will invite the Moderator to their next meeting. As they will be going over the articles for the Special Town Meeting and cont'd Annual Town Meeting for June 17, 2013.

OLD BUSINESS AND INFORMATION

Office Hours: June there will be no office hours for the Select Board

Landfill Update: Chris gave the Board a very preliminary RFP for curbside trash pick-up for the Town of Granby. Residents would still have to purchase a permit to have pick-up. He used 4-other town's RFP's and took what he thought what was the best for the Town of Granby. He looking for more input from the Select Board

- Questions concerning whether we want 1-40 gallon container or do we allow 2-containers
- Do we allow residents to use their own bags and the anything outside the container they use official town bags
- Bulky items-call directly to trash company
- Chris needs the Board to really look at this draft document and decide on the direction to go with trash disposal
- Mary is wondering what the industry standard is
- Need to look into the recycling part of the trash more
- Ask Arlene Miller from DEP to come to another Board meeting
- No Transfer Station because of time restraints
- Apply for a Technical Assistance Grant for help with this from DEP

Aldrich Hall: Board asked Chris to send a letter to the Granby Historic District Commission members asking if they could meet with the Select Board to discuss the future of Aldrich Hall and Kellogg Hall

PVPC: Correspondence asking the Chair of the Select Board to sign an affirmation of community commitment for the PVPC District Local Technical Assistance program (DTLA)-FY-13 for the Planning Board for the following.

1. Provide an in-kind match equivalent to 5% of the total budget for our project. This in-kind match can include community staff time or volunteer board members time spent on the project, and will be documented by the community.

2. Affirm my community's commitment to implement the work that PVPC performs. This commitment can include, for example, agreement to take proposed zoning bylaws/ordinances to Town meeting or City Council for consideration during the contract period, or agreement to adopt local Master Plans or Open Space Plans.

On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to authorize the Chair of the Select Board to sign the letter of affirmation of community commitment on behalf of the Town of Granby.

Old No Trespassing Order: Chris explained to the Board that he had a request from a resident to lift the no trespassing order for Dufresne Park. It has been in effect since 5-years since the order was issued. The resident would like to attend Charter Days with his father. On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to authorized Chris to write a letter to the Chief of Police and the resident saying that the trespass order for him for Dufresne Park should be released.

Traffic Sign Article: Chris put on the agenda because Mr. Barry was not at the Board's last meeting and Chris still needs a dollar amount to put down for the motion on Article 27. Lou said the only thing he needs is a plan. After some discussion, the Board would like Dave Desrosiers to come their June 3 meeting and give the Board more details on the plan of action for the sign article.

Accountant Update: Chris had overheard a conversation between the Bookkeeper and Marty Merrill that he would be leaving the HCOG in July. He had not heard anything from the HCOG concerning this and has some concerns. He then sent an email to the Hampshire Council of Government, Director of Regional Services about his concerns. The Accountant was told to tell Chris that they would be continuing the accounting services with the town. Mary asked if this something we should be looking at. Chris said that we would be signing a new contract in July. Chris is still working with the School to combine services; the software on the annual town meeting warrant is needed to be able to proceed in that direction.

SHFD#2: Mr. Barry asked if the town should have a meeting with the residents of SHFD#2 to ask them to give testimony to our Attorney. Chris has not heard from Atty. Giorgio since the last hearing. Chris would like to talk him about the hearing. Mr. Barry was told that they would take written testimony. The Board discussed having Mark Bail, Atty. Giorgio, Chris and the residents of SHFD#2 meet. The Board is concerned about being notified of the next hearing in a timely matter.

Senior Awards Night: Mark Bail will attend the May 30th Senior Awards Night at the High School to give away the Select Board Good Citizen Awards.

APPROVE MINUTES

Minutes: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to approve the minutes of the May 6, 2013 meeting as written. Mr. Barry abstained from voting as he was not in attendance at the May 6th meeting.

ADJOURNMENT

Adjournment: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to adjourn the meeting of May 20, 2013 @ 9:20 PM.

Respectfully submitted,
Cathy Leonard,
Town Administrator's Secretary