



Town of Granby

COA Building
10 West State Street
Granby, MA 01033

Telephone: (413) 467-7177 Fax: (413) 467-2080

Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mark L. Bail, Clerk
Mary A. McDowell, Member

Board Meeting: April 1, 2013 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

6:35 SUSAN BOUCHARD LANDFILL STICKER REQUEST

7:00 SET FEES FOR 2013 DUFRESNE PARK USE

NEW BUSINESS AND INFORMATION:

1 Accept Departmental Reports

2 Approve and Sign Maintenance

3 Affirm member to the Park Oversight AD-HOC Committee

4 Affirm members to the School Building Committee

EXECUTIVE SESSION:

ADJOURNMENT:



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033

Telephone: (413) 467-7177 Fax: (413) 467-2080

Website: www.granby-ma.gov

Meeting Minutes of April 1, 2013

Members Present:

Mary McDowell, Mark Bail, and Louis Barry. Christopher Martin, TA

Mr. Barry, Chair called the meeting to order at 6:30 P.M. and led the meeting with the “Pledge of Allegiance”.

Susan Bouchard Landfill Sticker Request: Ms. Bouchard has lived in Granby for years, but her and her boyfriend, from Canada, need to save money, so they took her car off the road. The landfill sticker is on her car. The dump said that there were exceptions for these kinds of cases. The Board told Ms. Bouchard that they cannot give her a dump sticker for two reasons. One; the car that her and her boyfriend are using is not registered in Massachusetts, therefore is illegal. Two; the car is registered under his name and he is not a Granby citizen, therefore, they cannot issue a dump sticker.

Departmental Reports: On a motion by Mr. Bail and seconded by Mrs. McDowell, the board unanimously voted to approve and sign the departmental reports.

Maintenance Warrants: On a motion by Mr. Bail and seconded by Mrs. McDowell, the board unanimously voted to approve and sign the maintenance warrants.

Affirming members to the Park Oversight Ad-Hoc Committee: On a motion by Mr. Bail and seconded by Mrs. McDowell, the board unanimously voted to affirm Nancy Hoffenberg to the Park Oversight Ad-Hoc Committee.

Mr. Bail read the charge for the Park Oversight Ad-Hoc Committee assigned by Mr. Martin :

PARKS OVERSIGHT AD-HOC COMMITTEE CHARGE

- 1. Oversee the operation and maintenance of all Town owned parks and recreation facilities.*
- 2. Propose rules and regulations for use of parks and facilities for SelectBoard adoption.*
- 3. Propose an annual fee schedule for use of parks and facilities for SelectBoard adoption.*
- 4. Identify potential outside funding and/or grant sources.*
- 5. Report the status of the parks and facilities to the SelectBoard on a quarterly basis.*

On a motion by Mr. Bail and seconded by Mrs. McDowell, the board unanimously voted to approve the Park Oversight Ad-Hoc Committee charge. Mrs. McDowell wanted to make sure that in the future, persons or committees that were not reappointed are notified as to the reasoning why. There was much discussion about Mrs. McDowell’s suggestion and it was agreed

upon that a procedure should be made and followed concerning appointments and keeping the lines of communication open.

Affirm School Building Committee Members: On a motion by Mr. Bail and seconded by Mary McDowell, the board unanimously voted to appoint the following to the West Street School Building Committee:

Christopher Martin	MCPPO Certified, Local Chief Executive Officer
Emre Evren	School Committee Member
Isabelina Rodriguez	Superintendent of Schools
Ken Scully	Building Maintenance
Mark Bail	Mark Bail
Jonathan Cavallo,	School Principle,
Joseph Rokowski	At Large
James Pietras	At Large
Andrea Kennedy	At Large
John Libera	Finance Committee

There was some debate about if Virginia Snopek or Lynn Mercier should be on the committee. Mr. Martin was concerned that as Town Moderator Lynn Mercier might be in conflict.. On a motion by Mr. Bail and seconded by Mary McDowell, the board unanimously voted to appoint Lynn Mercier to the West Street School Building Committee and in the event she declines, Virginia Snopek will be given the opportunity to be appointed. There was discussion about a potential back-up moderator (Mr. Al Bail) if Lynn Mercier takes the position on the School Board Committee.

Mr. Bail read the charge for the West Street School Building Committee:

WEST STREET SCHOOL BUILDING COMMITTEE CHARGE

The West Street School Building Committee is hereby charged as follows:

- 1. To oversee the completion and submission of all MSBA required documentation during the Eligibility Period.*
- 2. To advertise, interview and select an Owners Project Manager prior to submission to the MSBA.*
- 3. To advertise, interview and select an Architect prior to submission to the MSBA.*
- 4. To conduct public education and awareness for the project, as necessary.*
- 5. To maintain the Town on schedule for the advancement into the Feasibility Study phase of the MSBA process.*
- 6. To report to the Board of Selectmen on a regular basis regarding status of the project.*

On a motion by Mr. Bail and seconded by Mr. Barry, the board unanimously voted to accept this charge.

Warrants for Senate Election: Mr. Bail read the Senate Election Warrant for April 30, 2013 that Mr. Martin received from the Town Clerk (attached to back of minutes). On a motion by Mr. Bail and seconded by Mary McDowell, the board unanimously voted to approve Senate Election Warrant for April 30, 2013 as presented.

Mr. Bail read the Annual Town Election Warrant for April 30, 2013 that Mr. Martin received from the Town Clerk (attached to back of minutes). On a motion by Mr. Bail and seconded by Mary McDowell, the board unanimously voted to approve the Annual Town Election Warrant for April 30, 2013 as presented.

Set Fees for Dufresne Park's Use: The Select Board reviewed the proposed prices for the use of Dufresne's Park along with the members of the Parks Oversight Ad-Hoc Committee (Paul Piquette, James Pietras and Cathy Leonard). There was much discussion about the price for the campers' use of the park including the vendors at Charter Day. On a motion by Mr. Bail and seconded by Mary McDowell, the board unanimously voted to change the group camping, rental per camper price from \$15.00 to \$25.00 per unit. Mr. Martin explained the formula used for calculating the prices for in-town, out of town and non-profit users. Mr. Martin used that formula for the final rates for the camping fees. On a motion by Mr. Bail and seconded by Mary McDowell, the board unanimously voted to approve the proposed rate changes for 2013 Dufresne Park Rentals as presented by Mr. Martin (attached to back of minutes).

Mr. Piquette talked about not supplying trash barrels at the Parks, the State started a program called "Lug it in and Lug it Out" at State Parks and that seems to have worked. The Select Board thought that it could be tried, but it was a decision for the Parks Oversight Ad-Hoc Committee.

Mr. Pietras asked the Board about the charge that was given to the Committee. Mr. Martin will make a form outlining the procedure to rent/do a project at the park and present it to both Boards for approval. Both the Select Board and the Parks Oversight Ad-Hoc Committee will look at the rules and regulations of Dufresne Park and meet again in a couple of months to go over any suggested changes.

Mr. Barry told the Board that he has spoken to two of the Recreation Commissioners and they would like to turnover all duties of the Recreation Commission to this committee. They are an Elected Board so that would have to be voted at an Annual Town Meeting. It is too late to do it for FY-14, but is something that the Board can work on for FY-15.

Mr. Martin explained to Mary McDowell that a mediation process is taking place concerning the Granby Free Public Library project regarding a claim and an executive session took place with that Committee and Town Council. Town Council requested t authorization of member who could accept an offer on behalf of Library Building Committee.

Mr. Bail explained to the Board that he received a phone call from a resident from Smith Avenue who had property that he purchased in 1976 and it was not recorded by/with the Assessor's office. The Treasurer wants to charge him \$1550.00 for back taxes and lawyer fees to get it back (the property had been turned over to the Town for non-payment of taxes). The resident does not feel that the amount is fair when he tried to fix the problem. Town Council does not think that the Treasurer has any authority on the property since the Town owns it (Select Board). The resident felt that the letter sent by the Attorney for the Treasurer was very threatening. As a solution, Mr. Bail suggested that he pays half of the actual costs of the taxes and lawyer fees, which Mr. Martin believes, are about \$700 and so he would pay \$350.00. This situation has not happened in the past. Mr. Martin explained the situation, as he knows it. The resident came and

visited the Assessor's Office and Tax Collector asking for a bill. The Tax Collector cannot make a bill without a record from the Assessor's office. Mr. Martin then explained to the Board what the process is for selling Tax Title properties. He also told the Board that he would be attending a meeting with the Inspector General's office on April 11th dealing with selling properties under Chapter 30-B. Mr. Martin will be contacting Town Counsel on how the resident can buy back his land.

Mary McDowell asked that Mr. Martin get from the Assessor's office the maps of all the properties that are in Tax Title so that the Select Board can move forward and start getting these properties back on the Tax Roll.

Mr. Barry also asked the Board to start thinking about appointing a Committee for the Town's 250th Anniversary. Mr. Martin suggested talking to the Charter Day Committee as he thought that they would be planning it. Mr Barry said they certainly should be involved but there might be other events other than Charter Day.

Mary McDowell asked about the phone system and Mr. Martin explained that some of the new phone lines and phones have been put in place. There was an issue with the Annex that is being taken care of tomorrow and the other site will be done on April 9, 10 and 11. So they all should be up and running by the end of next week.

Mr. Martin is meeting with the Finance Committee on Wednesday night concerning the FY-14 Budget. Mr. Martin has proposed the 0% increase budget scenario.

Adjournment: On a motion by Mr. Bail and seconded by Mary McDowell, the Board unanimously voted to adjourn the Select Board meeting of April 1, 2013 @ 7:50 p.m.

Respectfully Submitted,
Olivia DePineo, Student Intern
Cathy Leonard, Town Administrator's Secretary