



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033
Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mary A. McDowell, Clerk
Mark L. Bail, Member

Board Meeting: October 21, 2013 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

6:35 Eric Kinsherf

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrant
- 3 Approve & Sign FY-13 Encumbrances
- 4 Town Accountant Letter
- 5 Landfill Update

EXECUTIVE SESSION:

ADJOURNMENT:



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Meeting Minutes of October 21, 2013

Members Present:

Mark Bail, Louis Barry, and Mary McDowell. Others Present: Christopher Martin

Mr. Barry, Chair called the meeting to order at 6:30 P.M. and led the meeting with the "Pledge of Allegiance".

CITIZEN PARTICIPATION

Terry Lajoie, Granby Historical Commission member came in front of the Board to give them updates on the Grant process and the Massachusetts Historical Commission conference she attended.

- She was told at the conference that if any buildings were slated for demolish in the town that they could ask the Building Inspector to forward those requests to the Commission so that they had the opportunity to document the building or to approach the new owner to make sure they were aware of the historic significance of the building. The Building Inspector should be informing both the Historical Commission and Historical District of any work being done on historic properties. The Board asked that she send a regular letter as a follow-up to her email that she sent to the Building Inspector.
- Terry also told the Board that Trudy Turcotte was interested in being appointed to the Commission. Mr. Martin told Terry that Trudy needed to send a letter of interest to the Select Board.
- Terry also asked where the Commission could hold their meetings. The Board gave her several options, including the new library, Public Safety Complex, and School.
- Terry asked if there were forms for reimbursement for mileage for the conference. Cathy will give her those forms.
- Terry attended the Veteran's Memorial Committee meeting a couple of weeks ago and she is not sure if that Committee is aware that any new construction needs to follow the Historic Commission bylaws. They need to submit a form along with engineering and architectural specs for that memorial, to see if it fits the site.

NEW BUSINESS AND INFORMATION

Departmental Reports: On a motion by Mary McDowell and seconded by Mark Bail, the Board unanimously accepted the departmental warrants as read.

Maintenance Warrant: On a motion by Mary McDowell and seconded by Mark Bail, it was unanimously voted to approve and sign the maintenance warrants.

Approve & Sign FY-13 Encumbrances: The Board received four-encumbrance request from the Town Accountant. The encumbrances are: Capital Projects Fund \$2,141,241.49, Ambulance Enterprise Fund \$22,670.50, Solid Waste Fund \$839.36 and General Fund \$ 999,780.98. On a motion by Mary McDowell and seconded by Mark Bail, the Board unanimously voted to approve and sign the encumbrances requests as presented.

Town Accountant Letter: Mary McDowell read a letter from Kathy LeBeau, the Town's ex-accountant (included behind minutes).

Landfill Update: The Holyoke Landfill- owned and run by Waste Management on New Ludlow Road will close for all trash from Town of Granby on December 31, 2013. Mr. Martin has been in contact with Mr. Sullivan, TA of South Hadley to see if we could impose on them to let the residents of Granby dispose of their trash in the "Town of Granby" blue trash bags at their site. If we had our own dumpster and put recycles in their roll-offs at their site off New Ludlow Rd. Mr. Sullivan said we probably could do that for a short period. That would give the Select Board a little more time to decide which direction they would be going in for the future concerning the town's waste. The Board was interested in more details concerning this proposal. Mr. Martin will talk to Mr. Sullivan and South Hadley's Highway Superintendent in the near future, he was waiting for a date that fit both parties.

Mr. Martin has also issued out the RFP the Board had reviewed. He sent it out to nine companies throughout Western Mass. Bid opening date is November 8, 2013.

APPOINTMENTS

Eric Kinsherf: Mr. Barry introduced Mr. Kinsherf who does accounting services in the Eastern part of the State. He came to the Board concerning our current situation with our accounting services. He thought combining the Town Accountant and Finance Director (for the School) would be a great idea for the Town in the end for the long term. His other suggestions were:

- Hire his firm, which is the most expense and he would not recommend
- Hiring just a bookkeeper and letting Chris Martin act as the Town Accountant until July 1, 2014.
- Using the HCOG until July 1, 2014
- Purchasing Softwright and not using Braveman

Board appreciated Mr. Kinsherf coming out and sharing information with the Board. Mary McDowell gave the Board a name of woman that Holyoke Catholic School has hired. She is retired and works part-time and has an accounting background. Mark Bail and Chris Martin will be meeting with HCOG on Wednesday. The Board would like to schedule a meeting on Thursday/Friday at 4:00 pm to make a decision on this issue after they have had their meeting with the HCOG on Wednesday.

OLD BUSINESS & INFORMATION

National Grid Hearing #1528465: Chair Louis Barry excused himself from the table as he is an abutter to the hearing. Ms. Jasinski told the Board that she met with the residents on Harris St, cleared up any concerns that they had.

On a motion by Mary McDowell and seconded by Mark Bail, it was unanimously voted (2-0-0) to approve and sign the pole and wire location for *National Grid Hearing #1528465 on Batchelor Street.*

On a motion by Mary McDowell and seconded by Mark Bail, it was unanimously voted (2-0-0) to approve and sign the pole and wire location for *National Grid Hearing #13311695 on Harris Street.*

- The Board asked what needed to be done to sell the properties that have been foreclosed on in the Town of Granby. Mr. Martin told them that a Tax Title Custodian needs to be appointed. The Board saw no problem with either appointing the Treasurer or a Tax Title Law Firm. The Board would like to put Tax Title Custodian on the agenda for November 4. Mr. Martin will talk with Town Counsel Ed Ryan.

- Kellogg Hall RFP has been put back on the Central Register, Town Website, and in the local newspapers. The Board would like to have Dave Turcotte put a “For Sale Sign” up at Kellogg Hall.

- The Board wanted to know if there were any updates on the sewer project, as MacDuffie School was asking. Mr. Martin said there was not because of the Government shutdown.

- Jeanne Crosby is working temporarily right now at the Board Health Office. The Board would like Mr. Martin to ask Richard Bombardier, Board of Health, Chair if they were interested in having a position where they shared a clerk with the COA and Landfill office. This is the right time as the COA is looking for a clerk also. Mr. Martin will talk with both Boards to see if they are interested in this concept.

EXECUTIVE SESSION

None

ADJOURNMENT

On a motion by Mark Bail and seconded by Mary McDowell it was unanimously voted to adjourn the regular session meeting @ 7:50 PM

Respectfully submitted,
Cathy Leonard
Town Administrator’s Secretary