



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033
Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mary A. McDowell, Clerk
Mark L. Bail, Member

Board Meeting: August 19, 2013 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

- 6:40 Review STM articles with Town Moderator & Department Heads
- 6:55 Chief Wishart
- 7:15 PV Chapter 8-Entertainment License
- 7:25 Update on Pleasant Street-Dave Desrosiers
- 7:30 M. Weaver-Bittersweet Lane

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrant
- 3 Approve & Sign Dufresne Park Rental Permits
- 4 Approve and Sign STM Warrant for September 30th.
- 5 Library – Post Library Use Plans
- 6 Goals for TA for Fiscal 2014

EXECUTIVE SESSION:

ADJOURNMENT:



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033
Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Meeting Minutes of August 19, 2013

Members Present:

Louis Barry, Mark Bail and Mary McDowell.

Louis Barry, Chair called the meeting to order at 6:30 P.M. and led the meeting with the "Pledge of Allegiance".

CITIZEN PARTICIPATION

Michael Gill: of Circle Drive came in front of the Board so that the Town residents could meet the newest member of the Recreation Commission. Mr. Gill told the Board about himself and the work he has done with the youth of the community in many different areas.

Terry Lajoie: Granby Historic Commission came in front of the Board to get some more information to finalize the grant and making sure that the addendum has been posted for the RFP. Mr. Martin said that he would be talking with Barbara (MHC) concerning the addendum. Mr. Martin asked if he or Ms. Lajoie would be sending the addendum to the listed RFP requesters. Ms. Lajoie said that she would be sending them the addendum as soon as she received it. Mr. Martin also indicated that the addendum would be placed on the Town's official website.

Ms. Lajoie also asked for an update on the appointees for the Granby Historic District Commission. Mr. Barry said that Mr. Martin has received the names from everyone but needed two more names from the Granby Historic Association. Mr. Martin said he thought he might have those two names but has not read all the emails he has received while he was on vacation.

APPOINTMENTS

Review STM articles with Town Moderator & Department Heads: Town Moderator Lynn Mercier read the following Special Town Meeting warrant articles for August 26, 2013:

ARTICLE 1. To see if the Town will vote to accept M.G.L. c. 64L, § 2(a) to impose a local meals excise tax to take effect on January 1, 2014, or take any other action in regard thereto.

Mr. Barry explained that Article 1 was presented at the first half of the Annual Town Meeting in May and failed by 2 votes. Mr. Martin explained that the local meal tax is .75 of a %, so on a \$100 meal it would be an additional 75 cents. Mr. Barry explained that every town around Granby except for Ludlow has passed this local meal tax in their town. The State collects the tax and quarterly remits the money collected back to the town. Mr. Martin said based on information he has seen Granby should receive around \$20,000 a year. Mr. Barry would be reading this article on August 26.

ARTICLE 2. To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the stabilization fund, borrow or bond \$59,000, or a greater or lesser amount, for the purpose of purchasing a one ton dump truck for the Highway Department, or take any other action in regard thereto.

Mr. Martin explained that the reason this was put back on as a warrant article so soon, as it failed at the 2nd half of the annual town meeting was because a resident asked to revote on the article at the end of that meeting and he was turned down as more than half of the voters had left the meeting and the Moderator declined to revisit the article for that reason.

Highway Superintendent David Desrosiers spoke to the Board concerning why he felt the town's residents should vote for this article (copy attached to back of minutes). David Desrosiers would be reading this article on August 26.

ARTICLE 3. To see if the Town will vote to authorize and appropriate, borrow or transfer from available funds the sum of \$35,047, or a greater or lesser amount, for the purpose of funding engineering services for the preparation of a USDA Rural Development Water and Waste Disposal Loan and Grants Program application, preparation of a Preliminary Engineering Report and preparation of an Environmental Impact document for a proposed sewer project from School Street and connecting with the existing sewer system at Five Corners, or take any other action in regards thereto.

This article pays for a completed application and engineering study for a grant to extend our current sewers from School Street down and connecting with the existing sewer system at Five Corners. Mr. Bail explained that we have a very good chance of getting a grant that would pay-up to 30% of the cost. Mr. Barry explained that MacDuffie School would also be a financial partner in this project as well as benefiting from extending the sewers to School Street. Mr. Bail also spoke on how this project could help the High School and East Meadow School problems with sewers. This also dovetails nicely with the rezoning project being done by the Planning Board. Business would be more interested in coming in to Granby with sewers being offered.

Chief Wishart: Chief Wishart came in front of the Board to ask if the Board would declare the K-9 cage surplus so that he may give it to the Chicopee Police Department as they are increasing the number of K-9's in their department. The K-9 cage does not increase the value of the inoperable vehicle that it is in, which is about to be traded for little value. The Chicopee Police Department helped us out with equipment when we first had our K-9. On a motion by Mary McDowell and seconded by Mark Bail, the

Board unanimously voted to declare the K-9 cage surplus and allow the Chief of Police to give it to the K-9 Unit in Chicopee.

Chief Wishart also spoke to the Board about hiring a recently retired State Police Officer (Belchertown Barracks) who approached him about being a Auxiliary Police Officer for the Town of Granby. This is a little unusual as most Auxiliary Police Officers are looking to become part-time or full-time officers, he is not. Chief Wishart believes it could be mutual beneficial to both parties. He is looking for it for monetary reasons (he also knows that a lot of volunteer work for the town is involved) and we get someone who is not looking for a part-time or full-time position. Mary McDowell asked if this would change the face of the Auxiliary Police Unit. Chief Wishart said that it could but he thought only in a positive way.

The Board asked Chief Wishart to forward a copy of the findings of the landfill incident of illegal dumping that occurred. The Board also asked if he would make a visit to Union Mart's new owners and see that they get a Common Victualler's License.

PV Chapter 8-Entertainment License: On a motion by Mary McDowell and seconded by Mark Bail, it was unanimously voted to approve a Entertainment License for Pioneer Valley Chapter 8 Camping Club located at 104 West State Street with the following restrictions:

Live Entertainment consisting of a DJ or Small Bands, inside building for member events only and Live Entertainment on the patio behind main building between 12 pm and 10 pm only located at 104 West State Street, Granby MA.

License will expire on December 31, 2013.

Update on Pleasant Street-Dave Desrosiers: David Desrosiers updated the Board that the repair of the culvert (sink-hole) on Pleasant Street was done and he only needed to rebuild the road. He will keep the road closed until it is totally finished. He told the Board that he felt the total cost will end up costing between \$20,000 -\$30,000. The Board would like to thank Mr. Desrosiers and his crew for all the work they did, as well as the surrounding towns that helped with lending us equipment.

M. Weaver-Bittersweet Lane: Mr. Marvin Weaver was a spokesperson for himself and other residents of Bittersweet Lane petitioning the Select Board to accept Bittersweet Lane as a Town accepted road (copy of letter included behind minutes). Mr. Martin explained to Mr. Weaver the procedure that has to take place before it reaches the Town floor for a vote. Mr. Desrosiers requested as the Highway Superintendent that a turn around be added to the road for plowing purposes. The Board unanimously agreed to pass their request on to the Planning Board for consideration.

There was some discussion on getting Palmer Paving to pave Bittersweet Lane at the same time they were paving Cold Hill. The Board was concerned about setting a precedent. The Board will take it under advisement, Chris Martin will check with the AG's office.

NEW BUSINESS AND INFORMATION

Departmental Reports: On a motion by Mark Bail and seconded by Mary McDowell, the Board unanimously accepted the departmental warrants as read.

Maintenance Warrant: On a motion by Mary McDowell and seconded by Mark Bail, it was unanimously voted to approve and sign the maintenance warrants.

Dufresne Park Rental Permits: On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to approve and sign the following Dufresne Park Rental permit for October 20, 2013 from 9 am -5 pm for the Greyhound Options, permit was approved with no alcohol on premises.

Approve and Sign STM Warrant for September 30: Mary McDowell read the following article for September 30 @ 7:00 pm at Granby High School Gym:

ARTICLE 1. To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of \$800,000 to be expended under the direction of the West Street School Building Committee for a feasibility study which will include a K-3 and K-6 enrollment study at the West Street School located at 14 West Street, Granby, MA, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority. The Town acknowledges that MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, or take any other action in regard thereto.

The public discussion of this article will take place at the September 9th meeting of the Select Board at 6:40 pm. On a motion by Mark Bail and seconded by Mary McDowell it was unanimously voted to approve and sign the Special Town Meeting warrant as presented

Library – Post Library Use Plans: Mr. Barry spoke about what the plans might be for the existing Library which will be known as the Carnegie Building (named after the builder) once the new Library is opened. The building would be used for Planning Board, Conservation and Zoning Board of Appeals. The top floor would be used for public hearings and meetings. The bottom floor could be offices for them to hold their files/storage. The building would still be a town building owned and operated by the Select Board.

Goals for TA for Fiscal 2014: The Board set the following goals for the Town Administrator for Fiscal 2014:

- 1: To make sure Performance Reviews are done annually
- 2: To hold Department Head meetings monthly
- 3: To have meeting minutes available for the Board's next meeting
- 4: To have the ability to attend Association/ Municipal Meetings –Chair will be in charge when he is out the office.

5: To become more active at Town Meeting-Mixed reviews with Board members-will be discussed more.

TOWN ADMINISTRATOR

Mr. Martin asked the Board if they were interested in participating along with other towns working with PVPC with updating each Town's Hazard Mitigation Plan. The cost would be about \$2,000. On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to decline participation at this time.

Mr. Martin addressed the Board concerning a resident requesting abatement with their sewer bill as they live elsewhere 6 months of the year. Past Boards have not approved this type of request. The Board agrees with past Boards that it is a matter of lifestyle and not a reason to give abatements.

INFORMATION

Mary McDowell: Asked about Block Grants. Why didn't we apply for the most recent? Mr. Martin did not know why we didn't. Last time we did it with PVPC. We applied two years ago for the paving of the Granby Housing Authority circle driveway, we received the grant-combined with Belchertown and Hadley and to Mr. Martin's knowledge the project has not started in any of the towns. He would look it to the State Revolving Loan Fund, but we would ask AECOM to look into these grants including the Block Grants. That is what we are paying them for. They would look into all those items as part of the application process.

COA Director Search: Gave an update on the process for the COA Director Position, the screening Committee has met several times and reviews all the applications.

- 15 applications received with 1 being late.
- Questions have been developed
- 4 interviews to be done, 3 on Wednesday and 1 on Friday
- Great Committee and wants what is best for Granby
- Minutes of meeting sent to Select Board members
 - In job description it does not lay out who is the Supervisor of the Director
 - Recommends that it is laid out in the Job Description who is the Supervisor of the Director
 - Also a contract be made for this position, all other Department Heads have contracts. In the contract they would like a probationary period.
- Hope to be able to give a name/s to Mr. Martin by the end of next week.
- Public Interview-would be the Select Board meeting when Mr. Martin gives the nomination to the Board.

Comcast: Importing of phone numbers is very close; Mr. Martins email to DTE has everyone moving.

Betty Innocent: Interim COA Director would like to start working 3-days a week as the paperwork for grants has all been submitted and she is to update on everything else. The Board has no problem with it. Mr. Martin will talk with her.

ADJOURNMENT

On a motion by Mark Bail and seconded by Mary McDowell it was unanimously voted to adjourn the regular session meeting @ 8:35 PM