



# TOWN OF GRANBY

COA Building  
10 West State Street  
Granby, MA 01033  
Telephone: (413) 467-7177 Fax: (413) 467-2080  
Website: [www.granby-ma.gov](http://www.granby-ma.gov)

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair  
Mary A. McDowell, Clerk  
Mark L. Bail, Member

Board Meeting: July 1, 2013 @ 6:30 P.M.

## AGENDA:

### CALL TO ORDER:

### PLEDGE OF ALLEGIANCE:

### CITIZEN PARTICIPATION:

### OLD BUSINESS AND INFORMATION:

Solid Waste RFP

### APPROVE MINUTES:

### TOWN ADMINISTRATOR:

### APPOINTMENTS:

6:40 Mary Jo Mugnier-Annex

7:00 Liquor License Hearing-(Beer & Wine)-moved to July 15<sup>th</sup> @ 7:30 pm

7:30 Kamenides-East St

8:00 Tangent-(Solar)-Update

### NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrant
- 3 Approve & Sign Dufresne Park Rental Permits
- 4 Approve & Sign One-Day Liquor License (Wedding)
- 5 Approve and Sign Chapter 90 Reimbursement Requests
- 6 Affirm Appointments

### EXECUTIVE SESSION:

### ADJOURNMENT:



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## Meeting Minutes of July 1, 2013

### Members Present:

Louis Barry, Mark Bail and Mary McDowell.

Louis Barry, Chair called the meeting to order at 6:30 P.M. and led the meeting with the "Pledge of Allegiance".

### CITIZEN PARTICIPATION

No Citizen participation

### NEW BUSINESS AND INFORMATION

*Departmental Reports:* On a motion by Mark Bail and seconded by Mary McDowell, the Board unanimously accepted the departmental warrants as read.

*Maintenance Warrant:* On a motion by Mark Bail and seconded by Mary McDowell, it was unanimously voted to approve and sign the maintenance warrants.

*Dufresne Park Rental Permits:* On a motion by Mrs. McDowell and seconded by Mr. Bail, the Board voted to approve and sign the following Dufresne Park Rental permit for July 20<sup>th</sup> Granby Athletic Association, cross country running race, permit was approved with no alcohol on premises.

Board was not comfortable with signing permits that have gone pass the date of the event. Board will approve upcoming permits pending full payment in the future. That will eliminate this problem in the future.

*Approve and Sign Chapter 90 Reimbursement Requests:* On a motion by Mary McDowell and seconded by Mark Bail the Board unanimously voted to approve the Chapter 90 Reimbursement Request for Project on Carver Street: Project approved on July 19, 2012 in the amount of \$70,385.07.

On a motion by Mary McDowell and seconded by Mark Bail the Board unanimously voted to approve the Chapter 90 Reimbursement Request for Project on West Street: Project approved on July 19, 2012 in the amount of \$104,755.2, this closes the project.

*One-Day Liquor License (Wedding):* Kerry Fugua, of Professional Pour requested a one-day liquor license for a wedding reception at Dufresne Park Pavilion on August 10, 2013. She is a licensed pourer. She will be purchasing from Yankee Spirits located in Sturbridge MA, which is on the ABCC accepted list. On a motion by Mark Bail and seconded by Mary McDowell, the Board unanimously voted to approve one-day liquor license for August 10<sup>th</sup> with the following restrictions: *The only alcohol allowed on the premises will be malt and/or wine. Applicant must provide a \$1,000,000 insurance policy acceptable to the Town. All alcohol must be confined to the pavilion area and the open fields on either side of the pavilion. No alcohol is allowed to be possessed or consumed in the parking area, nor is it allowed near the playground area. No serving people under 21 years of age. No serving to intoxicated persons. No serving alcohol before 1:00 PM and after 7:00 PM on August 10, 2013.*

*Affirm Appointments:* On a motion by Mary McDowell and seconded by Mark Bail the Board unanimously voted to affirm the candidates as presented by Town Administrator Christopher Martin on page 1 (listed in the back of the minutes with corresponding expiring dates).

On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously voted to affirm the candidates presented by Town Administrator Christopher Martin on page 2 with the following amendments (listed in the back of the minutes with corresponding expiring dates):

*An opening for appointment for Director of Senior Services (Mr. Martin had Ann Andras name there, but she submitted a letter of resignation to him last week.) The Board should affirm an appointment of an Interim Director of Senior Services at their next meeting. A search Committee should also be appointed at the next regular Select Board meeting. Mr. Martin will get an ad out to the local papers by next week advertising for a Director of Senior Services. Mary McDowell thanked Ann Andras for her service for the Town of Granby for the last 3 years and the work she did for the seniors. The Board is hoping to have someone hired by September. Mr. Martin will put a notice up at each building looking for residents who would be willing to serve as an at-large member of the Search Committee and will send letters to Donna Wiley, Friends of the Elderly for two names and to Russ Anderson, chair of the COA Directors for two names. Mary McDowell will represent the Select Board on this committee.*

*Mary McDowell made a motion that was seconded by Mark Bail to affirm the appointment of Robert Cannon and Scott Wilson to the Finance Committee for terms ending 6/30/2016. The Board thanks Dana Ritter for his many years of service on the Finance Committee.*

*A member to the Financial Management Team was left blank by Mr. Martin as he was not sure what was happening with the HCOG with changes in personnel. If Mr. Martin has not heard back from Frank Merts by Wednesday concerning the email he sent him concerning these changes he will give him a call.*

On a motion by Mary McDowell and seconded Mark Bail by the Board unanimously voted to affirm the candidates presented by Town Administrator Christopher Martin on

page 3 with the following amendments (listed in the back of the minutes with corresponding expiring dates):

*Granby Energy Committee-Arthur Krulewitz resigned. Mary McDowell made a motion that was seconded by Mark Bail to affirm the appointments of Marie and Matt McCourt to the Granby Energy Committee for terms ending 6/30/2014*

*Granby Historic District Committee: The Board needs to follow the by-laws that presented to them by Terry Lajoie of the District Committee. Mr. Martin send letters to the Pioneer Valley Realtor's Association asking them for two nominees who belong to their association who live in Granby(preferably) and to Western Mass Chapter of the American Institute of Architects(located in Boston) for two nominees who belong to their association who live in Granby(preferably) also. Mr. Martin has not sent a letter to the Granby Historic Association, as he was not sure who the president was. The Board asked Mr. Martin to send the letter to Terry Johnson, who would need to give four nominees. Mr. Martin gave them two-weeks to respond. The Board would like the current members be invited to their next meeting on the 15<sup>th</sup>.*

On a motion by Mary McDowell and seconded Mark Bail by the Board unanimously voted to affirm the candidates presented by Town Administrator Christopher Martin on page 4 with the following amendments (listed in the back of the minutes with corresponding expiring dates): *Taking Herbert Abelson name off for the Pioneer Valley Planning Commission Representative. Adding Matthew McCourt as an Associate Member to the Parks Oversight Ad-Hoc Committee.*

On a motion by Mary McDowell and seconded Mark Bail by the Board unanimously voted to affirm the candidates presented by Town Administrator Christopher Martin on page 5 with the following amendments (listed in the back of the minutes with corresponding expiring dates): *Affirming appointment of Russell Anderson as Sexual Harassment Officer till June 30, 2014.*

## APPOINTMENTS

*Mary Jo Mugnier-Annex:* Mary Jo communicated to the Board that she was looking for updates/feedback from them concerning continued leasing of her property on 215-B West State Street. She has a 6-month lead-time for contract conversations. She will start negotiations in October of 2013 with other occupants who rent space from her. Granby's contract ends August 14, 2013. Is her property still an option for the Town? Lou Barry does not see any changes for the Town in the near future. The Board did think that the property would be feasible for a new town hall, but no formal decision was made, but they thought it would be unlikely. The Board would like Mary Jo to come to a Select Board meeting in October to discuss the Annex renewal contract.

*Liquor License Hearing-(Beer & Wine):-moved to July 15<sup>th</sup> @ 7:30 pm*

*Kamenides-142 East Street:* Mr. Kamanides came in front of the Board to ask that the Board lift the restrictions on his property for bikes not being displayed properly on his property. Mr. Kamenides read a statement to the Board concerning restoring bicycles and displaying them at his home at 142 East Street. He would like to work with the Board to

find a solution that will be acceptable to both parties. 14 abutters signed a petition saying that they did not find any problems with Mr. Kamendies continuing with displaying and selling his bicycles at 142 East Street. Mr. Joe Mahue, Batchelor Street, former Planning Board member spoke on the behalf of Mr. Kamenides. The Board cannot make a decision one way or another it is not under their prevue. After much discussion on the Zoning Bylaw for this business, it was decided that Mr. Kamenides should go to Zoning Board of Appeals and get a special permit. The Board did ask Mr Demers (Building Inspector/Zoning Officer) to ask the court for a hold/waive on the fine paperwork until the Special Permit can be obtained. Mr. Barry will write a letter to Mr. Demers asking this.

*Tangent-(Solar)-Update:* Craig Dwyer came in front of the Board and gave them an update where they are in the process and requested for an extension on project. They looked at the two lots the Board the agreed to and felt they were not suitable. And would like an extension to look other town property on the Assessor's maps. The Board declined the request.

### **TOWN ADMINISTRATOR**

Mr. Martin received a note from Michael Quesnel, chair of the School Committee, one member has resigned and they have three residents that were interested in serving for the unexpired term until the annual election next May. The Committee has interviewed all residents and have a name they would like to present to the Board and have appointed. Law dictates that a joint meeting must me held between the Select Board and School Committee to appoint the resident. Mr. Martin will ask that the School Committee come to the Select Board's next meeting on July 15.

Mr. Martin spoke with Dennis Setzco from AECOM as he said he would be available to help the town with applications for grants concerning having sewers continued from Pleasant Street to School Street, along the 202 corridor. They would also have to do an engineering study for the applications. Mr. Martin also spoke to a representative from USDA, who told him that this project could be available to get a grant up to 30% of the cost of the project. However, they have a concern that it may be a phased in project depending on the cost. AECOM gave Mr. Martin a cost estimate of the project @ \$30,000 for them to do the work. Mr. Martin would like to know if the Board wishes to enter into a contract with AECOM for these services. The Board would like to have a meeting with the Planning Board, Board of Health, and Finance Committee to discuss this project before they sign any contracts. Everyone needs to be on the same page before moving forward on the project. The meeting will be held on Tuesday July 22. *(Mary would like items like this and Kellogg Hall actually put on the agenda).*

### **APPROVE MINUTES**

On a motion by Mary McDowell and seconded by Mark Bail, the Board unanimously voted to approve the regular meeting Select Board minutes on May 20, 2013.

On a motion by Mary McDowell and seconded by Mark Bail, the Board unanimously voted to approve the regular meeting Select Board minutes on June 3, 2013.

On a motion by Mary McDowell and seconded by Mark Bail, the Board unanimously voted to approve the regular meeting Select Board minutes on June 17, 2013.

### **INFORMATION**

Mary McDowell asked if an exit interview could be done with Ann Andras, Mr Martin said he had one scheduled for Wednesday morning. Mary asked if a Board member could attend. Mary will attend. The Board believes that this is a good policy to have an exit interview for anyone who leaves.

A senior-aide is now working 20 hours a week, working for both the Select Board office and Council of Aging office. These hours are not paid from any town budget. This is part of training program sponsored by Senior-Aide project from their Springfield office.

Mary McDowell asked about the phone system and Mr. Martin told her that project is still in process from changing the phones from OTT Communications to Comcast. Board suggested that Mr. Martin get a hold of Mr. Fitzgibbons if he does not get an answer soon from Comcast on a date for installation.

### **OLD BUSINESS AND INFORMATION**

*Solid Waste RFP*: Moved to a two item agenda meeting for only this RFP and the appraisal for Kellogg Hall. The meeting will be held on Monday July 8<sup>th</sup> @ 3:00 pm.

### **ADJOURNMENT**

On a motion by Mark Bail and seconded by Mary McDowell it was unanimously voted to adjourn the regular session meeting @ 8:50 PM

Respectfully submitted,  
Cathy Leonard  
Town Administrator's Secretary

<b>Almoners, Whiting Street Fund</b>	
Scott Merrill	2014
Richard Lussier	2014
Maudetta Taylor	2014
<b>Americans with Disabilities Act Committee</b>	
Jennifer Grant	2014
Christopher Martin	2014
	2014
<b>Auxiliary/Reserve Police Officers</b>	
Mark Johnson, Director	2014
Mark Smith, Asst. Director	2014
Lisa Anderson	2014
Justin Beauchemin	2014
Jeffrey Beattie	2014
Gabriel Cordeiro	2014
Daniel Dias	2014
Christopher Eck	2014
Kendall Hill	2014
Jessica Kirby	2014
Xristina Kofidis	2014
Craig Lupien	2014
Michelle Palmeri	2014
Miguel Reyes	2014
Alex Seid	2014
Aimie Sullivan	2014
<b>Board of Appeals</b>	
Ronald Harrop	2016
Frank Marion	2016
Victoria Slate, Associate Member	2014
<b>Cable TV Advisory Committee</b>	
Gary Benson	2014
Emre Evren	2014
Terry Lajoie	2014
Lawrence Pietras	2014
Heather Ruel	2014
<b>Capital Improvement Planning Committee</b>	
Joseph Arabik	2014
Brian Kennedy	2014
Frank Marion,	2014
Wayne H Tack, Sr.	2014
Donald Zebrowski, Chairman	2014
<b>Charter Day Committee</b>	
Linda Fish	2014
Peter Gaj, Sr.	2014
Richard Gaj, Jr.	2014
Richard Gaj, Sr.	2014
Jeffrey Isabelle	2014
Matthew McCourt	2014
Maria McCourt	2014
Robert Menard	2014
Micheline Turgeon	2014
<b>Chief Procurement Officer</b>	
Christopher F. Martin	2014
<b>Conservation Commission</b>	
Edward Chapdelaine	2016
Wenda Luff	2016

Richard Gaj, Sr., Associate	2014	
Constables		
Richard J. Gaj, Sr.	2014	
Cathy Leonard	2014	
William Merullo	2014	
Council on Aging		
Cynthia Custeau, Associate non –voting member	2014	
Director of Senior Services		
	2014	
Dog Officer		
Gordon Landry	2014	
Tami Bailly, Alternate	2014	
Angelia Gaj, Alternate	2014	
East Meadow School Roof Committee		
Wayne Tack Sr	2014	
Frank Marion	2014	
Ken Scully	2014	
Charles Maheu	2014	
Jonathan Cavallo	2014	
Electrical Inspector		
Arthur Courchesne, Jr.	2014	
Bruce Pelletier, Assistant	2014	
Richard Rosazza ,Assistant	2014	
Emergency Management Director		
Christopher F. Martin, Director	2014	
Russ Anderson, Asst. Director	2014	
<b>Finance Committee</b>		
<b>Dana Ritter</b>	<b>2016</b>	<b>Town Moderator</b>
<b>Scott Wilson</b>	<b>2016</b>	
<b>Robert Cannon</b>	<b>2016</b>	
Financial Management Team		
Gregg Leonard	2014	
	2014	
John Libera	2014	
Steven Nally	2014	
Karen Stellato	2014	
Christopher Martin-Non-Voting Member	2014	
Fire/Ambulance Department		
Call-Force		
Lisa Anderson, Firefighter/EMT	2014	
Alan Ash, Firefighter	2014	
Matthew Bail, Firefighter/EMT	2014	
Ryan Barthelette, Firefighter	2014	
William Bragiel, Firefighter/Intermediate	2014	
Bruce Carpenter, Deputy Chief	2014	
Jeremy Carriere, Firefighter	12/31/13	
Jeremy Carriere , EMT	2014	
Eric Ciekco	2014	
Edward Chapdelaine, Firefighter	2014	
Jeffrey Dias, Firefighter	12/31/13	
Catherine Dudley, EMT	2014	
David Englebrecht, Firefighter/EMT	2014	
Bryant Galloway, Firefighter	2014	
Gary Glenn, Firefighter/EMT	2014	
Stephen Leocopoulos, Firefighter	2014	
Alan Leone, Firefighter/EMT	2014	



Crystal McGrath, EMT	2014
Ronald Mastorakis, Captain Firefighter	2014
Sarah Murphy, FF/EMT	2014
Gene Os, Firefighter/ Paramedic	2014
Brian Pike, Lieutenant Firefighter	2014
Austin Plante, Firefighter/EMT	2014
James Pula, Firefighter/Paramedic	12/31/13
George Randall, IV, Lieutenant Firefighter/EMT	2014
Daniel Rheaume, Firefighter	2014
Tina Rheaume, FF/EMT	2014
Raymond Sawyer, Firefighter	2014
William Scribner, Captain/FF/EMT	2014
Michael Sawicki, FF/EMT	2014
Raymond Warren, Firefighter/EMT	2014
Daniel Watkins, Paramedic	2014
Rachel Weisbrod, EMT	2014
Joanna White, EMT	2014
Forest Warden	
Russ Anderson	2014
Gas Inspector	
Fred Marion	2014
Barry McPhee, Assistant	2014
George C Fotopoulos, Assistant	2014
Granby Agricultural Commission	
Evelyn Hatch	2014 ( 3-year unexpired term) Robert Murphy Resigned
Russell Aurnhammer	2016
Edward Parker Sr	2016
Wilmont Lewis-Alternate Member	2014
-Alternate Member	2014
Granby Energy Committee	
Erica Bischoff White	2014
Arthur Krulewitz	2014
William Shaheen	2014
Hampshire County Insurance Advisory Committee	
Christopher Martin	2014
Hampshire Regional Emergency Planning Committee	
Christopher Martin	2014
Hazard Mitigation Committee	
Russ Anderson	2014
Alan Wishart	2014
David Desrosiers	2014
Highway Superintendent	
David P. Desrosiers	2014
Historical Commission	
Terry Johnson	2016
Historic District Commission	
Inspector of Buildings	
Donald Demers	12/31/13
William Cox, Local Inspector	2014
Library Building Committee	
Louis Barry	2014
David Desrosiers	2014
Spencer Gagnon	2014
Gwen Morrissey	2014

Virginia Snopek	2014
Renee Still	2014
Jennifer Grant, Non-voting member	2014
Local Emergency Planning Committee	
Russell Anderson	2014
David Desrosiers	2014
Lee Lalonde	2014
Christopher Martin	2014
Jeffrey McPherson	2014
Alan Wishart	2014
Local Licensing Agent	
Robert Ash	2014
Kurt Carpenter	2014
Barbara Fenn, Detective	2014
Steven Marion	2014
Kevin O'Grady, Sgt.	2014
Gary Poehler, Sgt.	2014
Jason Richard	2014
Mark Smith, Sgt	2014
James White	2014
Alan Wishart, Chief	2014
Joint Transportation Committee	
David Desrosiers	2014
Mount Holyoke Range Advisory Committee	
Cynthia Watson	2014
Municipal Hearing Officer	
Christopher Martin	2014
Parking Clerk	
Donald Demers	12/31/13
Mark Johnson, Assistant to the	2014
William Johnson, Assistant to the	2014
Parks Oversight Ad-Hoc Committee	
William Johnson	2014
Personnel Board	
Diane Piquette	2016
Wayne Wilson	2016
Denis LaFleur, Associate Member	2014
Pioneer Valley Planning Commission Representative	
Herbert Ableson	2014
Christopher Martin, Alternate	2014
Plumbing Inspector	
Fred Marion	2014
Barry McPhee, Assistant	2014
George C Fotopoulos, Assistant	2014
Police Department	
Part-time Officers	
Paul Anderson Jr	2014
Earl Brown	2014
Wade Dubois	2014
Sean Gallagher	2014
Ian Howard	2014
Mark Johnson	2014
Eric Jorgenson	2014
Jeffrey Lawson	2014
Wayne J Mark	2014
Jeffrey L. Reed	2014

Shawn E. Rooney	2014
Ryan Senecal	2014
Stephen Szlosek	2014
Michael Ulmer	2014
Police Dispatcher/Clerk & Matron	
Ronda Haska, on-call	2014
Police Advisory Committee	
Cheryl Downie	2014
Thomas Fitzgerald	2014
William E Johnson	2014
Scott Merrill	2014
Christopher Pronovost	2014
Sgt. Mark Smith	2014
Public Library Director	
Jennifer Grant	2014
Right To Know Coordinator	
Russ Anderson	2014
Sally-Port Building Committee	
William Cox	2014
James Trompke	2014
Wayne Wilson	2014
Sexual Harassment, Discrimination or Harassment Officers	
	2014
	2014
Sign Officer	
Donald Demers	12/31/13
Stormwater Phase II	
Donald Demers	12/31/13
David Desrosiers	2014
Lee Lalonde	2014
Pam Desjardins	2014
William Shaheen	2014
Town Accountant	
	2014
Town Counsel	
Edward Ryan	2014
Brian O'Toole, Assistant	2014
Veterans District Representative	
Louis Barry	2014
Christopher Martin, Alternate	2014
Veteran's War Memorial Committee	
Joshua Bouchard	2014
Brian Sowell	2014
James Sowell	2014
Anthony Regan	2014
Jason Richard	2014
Stephen Weatherbee	2014
Louis Barry, Ex-Officio	2014
John C' Connor, non-voting member	2014
Western Mass Regional-Local Emergency	
Jeffrey McPherson	2014
Christopher Martin, alternate	2014
Westover Metropolitan District	
John Libera Jr.	2014
Zoning Enforcement Officer	
Donald Demers	12/31/13