



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033
Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mark L. Bail, Clerk
Mary A. McDowell, Member

Board Meeting: October 15 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

Landfill Renewal Letters

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

7:00-Pole Hearing # 13078649

7:15-Arlene Miller-DEP

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance
- 3 Goals of Select Board
- 4 Review Policy #10-02
- 5 Departmental Liaison Guidelines-Assign Departments
- 6 Smoking-Municipal Buildings
- 7 Surplus Items
- 8 Affirm Appointment to East Meadow Roof Project
- 9 Approve & Sign Common Victuraller's License

EXECUTIVE SESSION:

ADJOURNMENT:



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Meeting October 15, 2012

Members Present: Louis Barry, Mark Bail, and Mary McDowell

Others Present: Christopher Martin

Mr. Barry called the meeting to order at 6:30pm.

Mr. Barry led the meeting in the pledge of allegiance.

There is no citizens' participation.

Approve Departmental Reports: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve the departmental reports as written. The only discussion was the police chief's concerns about Charter Day receipts which shall be discussed at a later date with the Charter Day Committee members present.

Approve and sign Maintenance: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve and sign the maintenance warrants.

Select board Goals: Mr. Bail read the Select boards' goals for the year. They do have more goals but these are the most important goals to keep track of.

- All disclosure on moving Aldrich Hall offices to the Council on Aging building.
- Appropriating money for the destruction of Aldrich Hall. They will be going to Town Meeting with a time period of mid-November.
- Review budget timeline process in the bylaws and adhere to them as much as the Town can with dealing with the State and their numbers.
- Go to Town meeting to approve the sale/ leasing long term of Kellogg Hall
- Continue to work on landfill closure plans and options.
 - Right now the landfill is set to close in November 2013.
- Consolidation of different Committees and Boards involving our parks oversight. Plan to have one Committee to oversee all parks including new land that is in the process of being purchased.
- Go to Town Meeting to see if some committee positions should be appointed positions
- Working with the School Department on consolidation of services.

- Possibly merge the Financial Management with the schools; to purchase all supplies for the schools and the town in the same way. The same is possible for building maintenance

- Have all employees and elected officials re-take the ethics training as mandated.

On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve the goals of the Select board as presented.

#10-02 Select Board Communication Policies: The members decided to hold off on discussing this policy to the next regular Select Board meeting.

Select Board Departmental Liaison: The Board decided to bring back Select Board Departmental Liaison and assign each Board member a liaison spots. They are hoping this will keep the communication lines open between the Board members, the Town Administrator and the Department Heads. Mr. Bail read the guidelines.

On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to accept the Select Board Departmental Liaison guidelines.

- Mark Bail has been assigned to the Police Department and Council on Aging
- Mary McDowell has been assigned to the Highway Department and Building Inspector
- Louis Barry has been assigned to the Fire Department and Town Administrator

Non-Smoking Policy for all Municipal Building Property: The Town Administrator will write up a policy for the Select Board to vote on at their next meeting. The Board would like to make all Municipal Property be designated non-smoking areas.

Police Department Sur-plus Radio Equipment: This list contains two portable radios, two portable radios with chargers, a digital radio, and a UHF radio. These radios were donated to the police department. However, they are not compatible with the current system, so Chief Wishart has asked to sell these to buy equipment that is compatible with their system.

On a motion by Ms. McDowell and seconded by Mr. Bail, it was unanimously voted on to approve the surplus items as stated from the police chief Wishart.

East Meadow Roof Project: The School Committee has met and asks the board to appoint a school representative to the East Meadow Roof Project. This representative is to be Principal Jonathan Cavallo. This was due to the fact that when the West Street Roof project was taking place, the Principal at the time was the school representative.

On a motion by Ms. McDowell and seconded by Mr. Bail, it was unanimously voted on to affirm the appoint Jonathan Cavallo to the East meadow Roof Project.

Common Victualler's License: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve and sign a victualler's license to Olde Town Caterers of 532 Newton Street, South Hadley, MA.

Old News on Notice of Landfill Stickers: The Board was asked to revisit the topic of how to notify the residents of Granby that it was time to renew dump stickers. The Board has agreed to send out notices because of the move to Senior Center Building. Those letters are to go out the second week in November and the notice about the Aldrich Hall offices moving will be in that letter as well.

Mark Bail, Emery Evren, and Christopher Martin met about the Master Plan for the town. They have six scheduled meetings and hopefully they will get the plan reviewed and draft one to bring to the Select board for their approval by December 31st.

The Personnel Board Ad-Hoc Committee has gone through the existing personnel board bylaws. A draft has been made with a set of changes that are being requested. Once Mr. Merrill comes back to the town, they will go and meet with the current appointed members of the Personnel Board. Also they plan on meeting with the employees to discuss the changes and see if they have any suggestions before it comes back to the Select Board.

Mr. Martin is looking into PVX machines for the buildings as part of the move. OTT has given up a quote as well as Hogan Communications. He is waiting on one from Valley Communications. Once that quote is in, they can move forward with a final date of the move to the Senior Center. The plan is to hire Smooth Movers to make the move easier. The money will be part of the appropriating notice brought to Town Meeting in mid-November. This process should not hold up the estimated time of moving.

Recess for next 5 minutes: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted to recess for five minutes until the pole hearing would take place.

Pole Hearing 7pm: Chairman, Mr. Barry, called the meeting back to order. National Grid wanted to have Granby's permission to provide a pole, wires and all fixtures to accommodate a new house that is being built on East Street. Lisa Jazinski, representative from National Grid, was present to reiterate that National Grid wants to place two poles across the street from each other to get power to a new house. The only comments made from citizens were from Peter Schubert from 84 East Street. He was concerned that the new poles might interfere with his well. Ms. Jazinski said she would look into that.

On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve and sign the proposal of locations of SO poles 36-5 and 36-584.

On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to close the hearing.

Arlene Miller from DEP: Arlene's job is to track trash, recycling, and overall tonnages, bag sales, types, of bags, etc. Trash has been reduced about 1,768, plus or minus a few, tons (about 70%) over the past eight months. There was less trash than there was a year ago, the amount of recycling has gone down, and just about 70,000 bags have been sold (that is about even split between the two types of bags). The revenue from the bags was just about \$80,000. Ms. Miller went on to explain that she does not have a concrete number about how the new garbage "Pay as You Go" is working because she cannot

compare 2012 with 2011. The difference between the garbage and recycling may have to do with the loss of about 400 customers, but there is no concrete answer because the difference between past years and this year. Ms. Miller does have good feelings about Granby's "Pay as You Throw". They swiftly moved onto the new plans after the dump closes. Ms. Miller gave insight as to what she thinks of Granby's options for a new garbage management company. She said that she did not think that Granby should go with either of the models with the 64 gal. totes. Waste Management would most likely have a single stream, but she was not too sure as to other companies. However, she did say that if Granby was to work with Ally than Granby should have a separate cost for the trash since she does not know if Ally would own the trash or not. Ms. Miller does like how Granby's drop-off station works. She believes that a good option to check into would be partnering with South Hadley and their transfer station. All in all, her preference would be for Granby to have curbside pick-up. All of the price would be in the bags. She recommended that Granby stick with the "Pay as you Throw" program and go with curbside automated trash pick-up. That way Granby would "own" the trash and makes sure to own the barrels. Cameras could be installed on trucks to make sure that people were using bags. Then, Granby might be able to partner up with South Hadley on their transfer station, only for bulky items.

Minutes: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve the minutes from the October 1, 2012 meeting.

Adjournment: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to adjourn the meeting at 7:30 PM.

Respectfully submitted,
Olivia DePino, Student Intern