



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033

Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mark L. Bail, Clerk
Mary A. McDowell, Member

Board Meeting: August 20, 2012 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

ALDRICH HALL DEMOLITION UPDATE

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

6:35 CHIEF ANDERSON-NEW CALL-FORCE MEMBERS
7:00 DIANE PIQUETTE-DUFRESNE PARK TRAILS

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance
- 3 Policy # 12-01-Utilization of Town Counsel
- 4 Approve Sign STM Warrant for September 10th
- 5 Sign Chapter 90 Reimbursement Requests (4)
- 6 Affirm Appointment –Associate Member to Personnel Board
- 7 Affirm Appointment-Alternate Commissioner Position on the Pioneer Valley Planning Commission
- 8 Approve Dufresne Park Rental
- 9 TA Evaluation

EXECUTIVE SESSION:

ADJOURNMENT:



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Meeting Minutes of August 20, 2012

Members Present:

Mark Bail, Louis Barry, and Mary McDowell and Town Administrator Christopher Martin.

Mr. Barry, Chair called the meeting to order at 6:30 P.M. and led the meeting with the "Pledge of Allegiance".

CITIZEN PARTICIPATION

Olivia Depino was introduced by Louis Barry as a senior student at the Granby High School who will be working in the Town Administrator's office this school year to learn about government.

APPROVE MINUTES

On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously voted to approve as written the Selectboard minutes of August 6, 2012.

APPOINTMENTS

Chief Anderson-New Call Force Members: Chief Anderson presented to the Board the following new members to the Granby Fire Call-Force:

Alan Ashe-Fire	Jeff Dais-Fire	Rachel Weisbord-EMT
Michael Sawicki-Fire/EMS	Eric Ciekco-Fire/EMS	Anthony Bedire-Fire
Catherine Dudley-EMT		

On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously voted to affirm the new call-force members as presented

Diane Piquette-Dufresne Park Trails: Diane Piquette came in front of the Board to discuss a proposed possibility of a handicap accessible trail at Dufresne Park beginning at "the main pavilion where there are handicapped accessible restrooms in place. Then lead to the front of side of the gazebo (down the existing dirt path and place a bench), continue behind the gazebo, to a small blind interpretive loop into the wooded area and also turn right to continue along 4 individual small pavilions, continue across the dam to the ball fields and additional pavilions to the playground and return. They would like to accent the trail with park benches for scenic rest areas along the pond's edge to allow the elderly

to stop rest and enjoy the sights and sounds. Include a wheelchair accessible table under each of the smaller pavilions. The blind interpretive loop would consist of handheld roped areas, with Braille signage, as well as a few benches” (included in back of minutes is a map of the project). If possible she would like the trail to be paid for through grants and donations, which would not have an impact on taxpayers. She has spoken to William Shaheen from Conservation Commission and is on their agenda for August 28th. She is looking for guidance from the Town Administrator and Board before proceeding. The Board thinks that it is a good idea, and if Diane wants to continue gathering information on this project she may as the Board can not give approval on the project at this time as some changes may take place with the park in January. The Board asked the Town Administrator to fix it so there is handicap access beyond the gate by the Pavilion so that there is access to the gazebo. Diane thought that you would only have to move a rock and place a stone pillar there to have access. The Board thanked Diane for gathering the information.

NEW BUSINESS AND INFORMATION

Accept Departmental Reports: On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously accepted the departmental warrants as read.

Approve and Sign Maintenance: On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously voted to approve and sign the maintenance warrants.

Approve & Sign STM Warrant for September 10th: Mark Bail read the following warrant article for September 10th:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the Inhabitants of said Town, qualified to vote in elections and town affairs, to meet at the Granby Junior-Senior High School on East State Street in said Town on Monday, the tenth day of September next, at 7:00 P.M., then and there to act on the following article, to wit:

ARTICLE 1. To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of \$350,000, or a greater or lesser amount, to be expended under the direction of the Library Building Committee for the construction of a new Granby Public Library, or take any other action in regard thereto.

And you are hereby directed to serve this warrant by posting attested copies thereof at five or more public places as of the bylaws before the time of said meeting.

Hereof fail not and make due return of this warrant with your doings thereon to the Town Clerk at the time and place of meeting aforesaid.

Given under our hands this twentieth day of August in the year of our Lord two thousand and twelve.

On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to approve and sign the Special Town Meeting Warrant for September 10th as presented.

Policy # 12-01-Utilization of Town Counsel: Mr. Bail made a motion and it was seconded by Mary McDowell to accept Policy #12-01-Utilization of Town Counsel, discussion followed with the Board asking Chris Martin to add/delete/change the following:

3. Prior to making a new legal service request to Town Counsel **that will result in fees outside of Town Counsel's stipend;** the Town Administrator must be contacted for authorization. The request must include the subject and probable duration of Counsel review.
5. From time to time, the services of special legal counsel other than Town Counsel are called for. The Town Administrator will again, expressly authorize all such use of special counsel **after consulting with the Selectboard.**
6. **In matters involving the Town Administrator, the Selectboard Chair may consult with counsel only after discussing the issue with and obtaining approval from the other Board members.**
and to bring the finished policy to the next Select Board meeting for approval.

Approve Dufresne Park Rentals:

On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to approve the renting of Dufresne Park and authorize the Chair to sign the permit for the following dates and participants:

August 25 th	Kenneth Allen	Baby Shower	Pavilion/Kitchen
August 26 th	Dana Lanoue	Birthday Party	Small Pavilion

On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to approve the renting of Dufresne Park and authorize the Chair to sign the permit for on:

September 15 Frankie Wilhelm and Sandra Joslyn Wedding Pavilion/Kitchen
and to waive the policy to have an insurance policy for alcohol as it is a small group and the policy change did not give them enough time to change the venue.

Sign Chapter 90 Reimbursement Requests (4): On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to approve the following requests for reimbursement for Chapter 90 monies:

Carver Street	\$ 3456.00
New Ludlow Rd	\$65,919.85
North Street	\$69,460.85
Crack Sealing	\$26,872.65

Affirm Appointment –Associate Member to Personnel Board: On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to affirm the appointment of Martin Merrill as an Associate Member to the Personnel Board with a term ending June 30, 2013.

Affirm Appointment-Alternate Commissioner Position on the Pioneer Valley Planning Commission: On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to affirm the appointment of Christopher Martin as alternate Commissioner for the Town of Granby to the Pioneer Valley Planning Commission.

TA Evaluation: To be placed on next agenda

OLD BUSINESS AND INFORMATION

ALDRICH HALL DEMOLITION UPDATE: John Grossman, representative with Eco Building came on site concerning the deconstruction of Aldrich Hall. They do not deconstruct for free unless they can salvage material that they can sell at a value of every dollar that he puts in on the site. Chris then contacted Associated Wreckers and asked them to come out and look at the site and give him a price for demolition of Aldrich Hall and the garage behind it. The price he asked for is complete removal of building, all cement work and to re-grade back to existing grade (basic empty lot). He was also told that we would probably have to do complete asbestos evaluation of the building; Chris has contacted ATC to get a price on that. He also got a price for 20-foot steel storage containers; the price he got was \$2495 per container to purchase it. He is looking at purchasing 6 of them, with a total cost of \$14,970.00. To rent containers it would be \$600.00 a month. These containers would be to store the contents of Kellogg Hall, Aldrich Hall, and the material in old Highway Building, Fire Department, Police Department and Conservation/Planning Board files. There is no appropriation for this and we will have to go to town meeting floor for approval.

Select Board Office Hours: Saturday September 22nd – 9:00am. -11:00 am.

Letter from Building Inspector: Mary asked that a copy of the letter from the Building Inspector concerning the COA at 10 West State Street being handicap accessible be sent to Pam Maheu. Lou asked that a wheel chair be left here in case of emergency only.

Atty. Ryan: No meeting took place yet as Mr. Barry was under the impression that the other two Board members were going to email him their concerns before Chris and him met with him. Mark will email him and Mary said she had only one issue which they talked about and felt that Chris could answer more on not getting a response back in a timely matter.

Bittersweet Lane Letters: Mary asked that a letter be sent back to Mr. Casson and Ms. Mac Mongle concerning their letter about the Bittersweet Lane issue. Mr. Martin said he did not want to send anything till after the ZBA hearing on the 14th. The other Board members thought it was just an FYI letter and that we have told them when they have come in that it is not our prevue. It was agreed that a letter be sent saying the Board is in receipt of your letter.

Fire Chief: Mary asked about the Fire Chief's weekly report where he said he was disheartened over his missed opportunity to participate in the National Fire Act Granby peer review process for a week in Washington D.C. Mr. Martin explained that it was his decision not the Board's that Chief Anderson could not attend on behalf of the town. He told Chief Anderson that he could take vacation if he wanted to go. Mr. Martin explained that in his contract it said he could go to a conference if it was included in his budget, as this was not a conference he felt he was justified in saying no on the town's behalf. Mary just wanted to say as a Board member she felt that as it was an all-expense paid trip that it might have been worthwhile for him to go.

Office Space Upstairs COA: Mary wanted clarification on how the offices were going to be configured upstairs at the COA when the offices moved. Chris told the Board that the large office in the back of the building will house himself and the Town Administrator's Secretary. The large enclosed room will be used by the Building Inspector. And the open area will be for the Town Treasurer, Accountant and Veteran's Agent as they are not in the building for more than 20 hours a week. The clerk will be downstairs in the COA area, where she can handle both landfill requests and do some work for the COA. Mary was concerned with privacy for the Town Administrator with not having his own room. She would like him to reconsider. She felt his earlier configuration was a better one.

REPORT OF TOWN ADMINISTRATOR

Price for Landfill Bags: Mr. Martin presented the Board with worksheets on various bag price scenarios as requested. Mr. Martin reviewed the worksheets with the Board to determine the bag price for the upcoming year, a discussion ensued which price to vote on. Mr. Bail made a motion and it was seconded by Mary McDowell to charge .65 per bag, \$3.25 per (5-bag) unit for 15-gallon bags and \$1.30 per bag. \$6.50 (5-bag) unit effective September 1, 2012. After much discussion it was decided that more information was required to make an informed decision. The vote was defeated with all members voting no. Mr. Martin will bring the additional information back to next meeting.

Sally-Port Committee: Mr. Martin told the Board that he had the last name from the Chief of Police for the Sally-Port Committee. On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to affirm the following appointments to the Sally-Port Committee for terms ending June 30, 2013:

William Cox	Batchelor Street
James Trompke	Taylor Street
Wayne Wilson	Amherst Street

Email: Mr. Martin told the Board that email addresses have been established with granby-ma.gov in connection with our website. He and Cathy Leonard will use them and get familiar with its use before training all the other employees and Board members. The contact person will be the Town Administrator for any problems. Each Board can develop a policy for email.

EXECUTIVE SESSION

None

ADJOURNMENT

On a motion by Mark Bail and seconded by Mary McDowell it was unanimously voted to adjourn the regular session meeting @ 8:50 PM.

Respectfully submitted,
Cathy Leonard