



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033

Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mark L. Bail, Clerk
Mary A. McDowell, Member

Board Meeting: August 6, 2012 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

7:00 TODD-HCOG-UPDATE

7:30 CHANGE OF MANAGER-266 LOUNGE

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance Warrants
- 3 Review Dufresne Park Alcohol Policy
- 4 Approve & Sign Dufresne Park Rental Applications
- 5 Approve Common Vic License
- 6 Vote on Virginia Note of Disclosure
- 7 Master Plan Committee Appointments

EXECUTIVE SESSION:

ADJOURNMENT:



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Meeting Minutes of August 6, 2012

Members Present:

Mark Bail, Louis Barry, and Mary McDowell and Town Administrator Christopher Martin.

Mr. Barry, Chair called the meeting to order at 6:30 P.M. and led the meeting with the "Pledge of Allegiance".

CITIZEN PARTICIPATION

Pamela Maheu 326 Batchelor Street: Pam told the Board that she was there not only for herself but for many other residents of the Town. She had heard that the offices from Aldrich Hall would be moving to the upstairs of the COA building and was concerned about handicap parking (not a space for handicap van) and accessibility to the building. She is concerned that the door is too heavy to open. There is a buzzer there now. She suggested that a sign be placed above the buzzer that says "push buzzer for assistance". She also asked if an automatic door would be put in. Mr. Martin told her that there would be one put in but not right away. He also told her that the Board will be putting a dumpster in at this site and he was waiting for the placement of that before he designated a handicap van spot, he believes that it will be in the back of the building. Mr. Martin will have the Building Inspector check all the ramps and doors at the COA building to make sure they are all handicap accessible.

Pam also spoke to the Board about a letter she wrote on June 12, 2012 concerning obtaining a hard copy of the June 18th Town Meeting. Cathy Leonard was on vacation and Jeanne Crosby tried to help her but did not know where a copy was of the warrant or the Finance Committee Booklet. She was told that the warrant and the Finance Booklet were on the town's official website. Pam felt that hard copies of both of these items should be available to all residents especially 2-weeks before the meeting. Many residents do not know the official website address, she did not and had to ask. She sent this letter to each of the Board members and never got a response and wondered if the Board talked about it at a meeting. Board members thought that they did talk about it at an earlier Board meeting and stated that they would make sure that next year hard copies were available for residents at all Town Office sites. They also stated that the warrant was given out at the annual Town Meeting and that the June meeting was a continuation of that meeting.

APPROVE MINUTES

On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously voted to approve as written the Selectboard minutes of July 23TH, 2012.

APPOINTMENTS

Todd Ford-HCOG: Mr. Ford gave the Board members an updated handout on the Hampshire Council of Governments. Mr. Ford went over the handout with the Board (copy located in back of minutes). He touched on the services that the Town uses, the Municipal Aggregation Electricity, Accounting and Hampshire County Group Insurance Trust. He also urged the Board to go the Hampshire County Selectmen's Association meetings. He also reminded the Board that the HCOG will be having a 350 Grand Celebration on September 14th and hopes that the Board is able to attend.

Change of Manager-266 Lounge: Edward Houlberg came in front of the Board with an application for a Change of Manager for the American Legion d/b/a 266 Lounge Inc. Mr. Houlberg will become the new manager, Mr. Martin has received back a Cori check on Mr. Houlberg and there are no issues. On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously approved and signed Form 43 for the ABCC to allow Edward Houlberg to become the alcohol Manager for the 266 Lounge located at 74 Pleasant Street.

NEW BUSINESS AND INFORMATION

Accept Departmental Reports: On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously accepted the departmental warrants as read.

Approve and Sign Maintenance: On a motion by Mark Bail and seconded by Mary McDowell the Board unanimously voted to approve and sign the maintenance warrants.

Review Dufresne Park Alcohol Policy:

Chief Wishart spoke with the Board concerning his recommendations for an Alcohol Policy with regards to renting pavilions at Dufresne Park and having alcohol present. After much discussion a motion was made by Mark Bail and seconded by Mary McDowell to add the following alcohol policy for Dufresne Park:

1. *Applicant must provide a \$1,000,000 insurance policy/rider acceptable to the Town.*
2. *The applicant must also sign off that they have read and understand that they are in control of the area and responsible in terms of assuring that no alcohol is consumed or possessed by anyone under 21 years of age. (Applicable MA General Law)*

Mary McDowell amended the original motion to include: *the policy of the insurance rider may be waived by the Board*, the motion was seconded by Mark Bail. The amended motion was approved unanimously by the Board.

Approve Dufresne Park Rentals:

On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to approve the renting of Dufresne Park and authorize the Chair to sign the permit for the following dates and participants:

September 10-October 26, 2012	Soccer Fields next to Playground	GGA
August 12, 2012	Benefit-Kendall St Pavilion	Burke

On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to approve, waive the fee and authorize the Chair to sign the permit for the renting of Dufresne Park for the following dates and participants:

March 30, 2013 (Raindate April 6, 2013)	Easter Egg Hunt-Kendall St Pavilion	Granby P.M. Club
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Approve Common Victuraller's License: On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to approve and sign the Common Victuraller's License for Granby Lions Club and to waive the fee. The license will expire on December 31, 2012.

Note of Disclosure:

Mark Bail read notice of disclosure from Virginia Snopek concerning her position of Chairman of Library Building Committee. Her son-in-law (Mercier Carpet) may be performing some of the work under the general contractor if he submits proposals and that general contractor is awarded the bid. Board accepted the disclosure and it will be filed with the Town Clerk where it can be reviewed in whole.

Mark Bail read notice of disclosure from Louis M. Barry concerning being a Select Board member and interviewing Ryan, Boudreau, Randall and Baker for Town Counsel. The Firm has represented Mr. Barry in family matters. Board accepted the disclosure and it will be filed with the Town Clerk where it can be reviewed in whole.

Master Plan Committee Appointments: On a motion made by Mr. Bail and seconded by Mary McDowell, it was unanimously voted to affirm the appointments of Master Plan Committee (for a term ending December 31, 2012 as amended by Mary McDowell) and approved:

Christopher Martin	Town Administrator
Emre Evren	Crescent Street
Mark Bail	Easton Street

The Board will put the Master Plan Committee on the Board's agenda in late October for an update.

OLD BUSINESS AND INFORMATION

911 Box-Dufresne Park: Mr. Barry is concerned with liability with having a sign there and no phone. Chris will look into who the town purchased it from.

REPORT OF TOWN ADMINISTRATOR

Aldrich Hall- Chris spoke with Chief Anderson about a proposed burn site; he said it is not good for that, but a good possibility to be used for a smoke exercise. Chris also talked with Eco Building representative John Grossman who will be getting back to Chris concerning deconstruction. He also spoke with Dave Desrosiers and he gave him 3 names of companies who do demolition, Dave will follow up with Chris once he has the phone #'s of the companies.

Public Library Project: The Library general contractor bids were opened on August 1st. 8 bids were opened. With the apparent low bidder being over budget Chris has spoken to the Town Clerk and will schedule a Special Town Meeting on September 10th -1 item agenda.

Kellogg Hall: Chris has spoken to Dave and he would like the storage containers to be put at the Salt Shed site. The Police Department and Fire Department would also like to have a container and have placed behind the Public Safety Building,

COA Elevator: Kevin Mudget from the elevator company was hoping to get the elevator to his site next week and will try to get it to us quickly after that. He is doing a site visit at the COA at the end of the week.

Town Council: Meeting scheduled for August 8, 2012, 6:30 pm at 10-B West State Street with 3-firms to interview.

Landfill Companies: Chris has a call into a company called McNamara's out of East Longmeadow.

EXECUTIVE SESSION

None

ADJOURNMENT

On a motion by Mark Bail and seconded by Mary McDowell it was unanimously voted to adjourn the regular session meeting @ 8:15 PM.

Respectfully submitted,
Cathy Leonard