

# TOWN OF GRANBY

250 State Street

Kellogg Hall

Granby, MA 01033

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[www.granby-ma.gov](http://www.granby-ma.gov)

Town Administrator: Christopher Martin

Granby Select Board: Wayne H. Tack, Sr.,

Mark L. Bail,

Mary A. McDowell

Board Meeting: September 13, 2010 @ 4:00 P.M.

## **AGENDA:**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**NEW BUSINESS AND INFORMATION:**

1: CM at Risk Process Approval

**ADJOURNMENT:**

250 STATE STREET, ROUTE 202  
Granby, Massachusetts 01033  
Telephone: (413) 467-7177  
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GRANBY BOARD OF SELECTMEN  
KELLOGG HALL, ROOM 1  
MEETING MINUTES OF  
September 13, 2010

Members Present:

Mary McDowell, Wayne Tack Sr., Mark Bail  
Town Administrator Christopher Martin

Wayne Tack, Sr., chair called the meeting to order at 4:05 P.M.

**NEW BUSINESS**

On a motion by Bail and seconded by Mary McDowell, it was unanimously voted to authorize Christopher Martin, Town Administrator for the Town of Granby, to enter into a contract with a construction management at risk firm on behalf of the Town of Granby as it relates to the Granby New Middle/High School Construction Project.

On a motion by Bail and seconded by Mary McDowell, it was unanimously voted to appoint the Granby School Building Committee as the authority to supervise the Owner's Project Manager as it relates to the Granby New Middle/High School Construction Project.

*(Mr. Martin explained to the Board that the CM at Risk is basically building while we are designing. Once you get into that procedure you are under M.G.L. When you go select a General Contractor M.G.L. dictates how you have to do a pre-selection committee and outlines the procedure for sub-bidders. The OPM, Chris as the Chief Procurement Officer and the School Building Committee will work together to oversee the CM at Risk.)*

Mary McDowell asked the following questions:

1. She asked if the other two board members knew about the change in insurance companies and the bidding process for it. Both other members said that they became aware of it after the fact. Mary feels very strongly that the Board should have known about it, as well as department heads. Mr. Tack said that the TA's job is to do these day-to-day operations without having to ask the Board. The only part he feels is missing is that it should have been brought to our attention at our next Board meeting and to the department heads. Mary McDowell asked if the TA should have informed them about the bidding process. Both Wayne Tack and Mark Bail both agree that the way it was handled is the way the TA's job description is written up. Mary McDowell wants it on record that she feels that the Board should have been notified about the bidding process concerning the town's insurance.

2. We had requests that need to be sent to Mr. J Trompke and Mr. J Gagliarducci from our last Selectboard meeting and she would like it clarified on who is responsible to send out those request letters. It is Christ Martin who is responsible. The requests were for 3-items

1: Aquifer-100-Year Flood Plan Study

2. Vibration/Traffic/Noise Study

3. Culvert Study

Mr. Martin should be sending a letter concerning these requests to Mr. Trompke and Mr. Gagliarducci's lawyer. They need to be done before we reconvene the earth removal permit hearing in October.

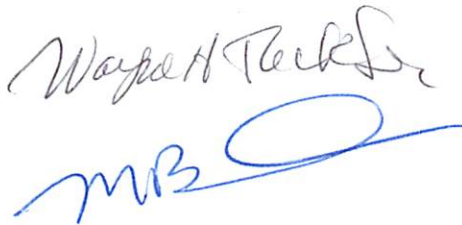
3. We have a policy to have minutes presented to us at our next meeting. She believes we should adhere to that policy. She is sure there are reasons that come up, but she cannot imagine us continuing functioning without minutes from our last meeting. All Board members agree and Wayne Tack will talk to Christopher Martin about them.

4. An invitation came in about an invite to an Eagle Scout presentation and Mary McDowell will not be here and would like to have one of the other Board members be at the presentation. One of the Board members will be present for the presentation on Oct. 1<sup>st</sup>.

### ADJOURNMENT

On a motion by Bail and seconded by Mary McDowell, it was unanimously voted to adjourn the meeting @ 4: 15 p.m.

Respectfully submitted,  
Cathy Leonard  
Town Administrator's Secretary



Wayne H. Tack  
MB