

Gorham Cable Television Committee Minutes 8/14/08

Members Present: Sergei Haramundanis, John Labrecque, James Lockman, Robert Skinner, Lee Stanley

Also Present: Georgia Humphrey – Station Manager

- I. Minutes were provided from workshop of 6/18/08. No vote was taken, as this was the first meeting that the committee has had a full complement of members. With 5 in attendance a quorum was reached for this meeting.
- II. The station manager and members of the committee provided orientation and background of the present situation for access. This short briefing was done for the benefit of new members.
- III. Distribution of the first edition of GOCAT Studio ACTION! Newsletter.
- IV. The presentation for the proposed Town Council workshop that has been prepared by the station manager was then reviewed. Corrections and additions were noted as well as discussion of length and number of topic items to include in the workshop. Bullet points of comments follow:

Action Items:

- ✓ Follow up and action taken in regards to the revised Policy Guide
- ✓ It was noted that there is a general lack of current policy and procedures
- ✓ Distribution of Committee Member list and copy of the presentation was requested
- ✓ Request for copies of all town documents that pertain to access for all committee members. It was also noted that all such documents should be available in PDF format and posted on website to allow free access of such to the citizens of Gorham.
- ✓ Create a WIKI for committee to use (Definition- a **wiki** is a collection of web pages designed to enable anyone who accesses it to contribute or modify content. Wikis are often used to create collaborative websites and to power community websites.) (Trivia - Ward Cunningham developer of the first wiki software, WikiWikiWeb, originally described it as "the simplest online database that could possibly work".)
- ✓ Would like to have a PayPal account established for liquidation and purchase of used equipment

Presentation Notes:

- ✓ **Main Point** – How will capital projects be funded? Try to receive a commitment of funds at the workshop. Policy/procedure of how items will be funded. What do we have and how do we get it.
- ✓ Opportunity to focus on what we need. We set the priority
- ✓ Topics: Justification (of access in general or just the capital items?)
- ✓ Members liked given the council options (scaleable pricing options) on projects
- ✓ Clarify committee communications with council and request an annual meeting

Major modification to amount of information presented including

- ❖ Year one capital projects in detail
- ❖ Six year plan including future desires but less details
- ❖ Change “school” to youth on video kits [for use by youth, volunteers, and training
- ❖ NO red on slates changed to a bright green

- ❖ Recommend that numbers include other equipment such as video switchers and tapeless storage
- ❖ Add money column to the 6 year plan slate

Questions for the Town Council:

- ✓ Review/ Clarify/ Discuss the funding of Access?

This area must be flushed out. The Town Council will not schedule a workshop until they receive questions. Please e-mail with some of your thoughts and I will comprise a list.

- V. Item not discussed due to time: Define expectations and duties of the Cable Committee.
- VI. Next meeting date is Sept. 11, 2008 the 2nd Thursday of the month.
- VII. Adjournment

Submitted by Georgia Humphrey, Gorham Access Television Manager