

**Town of Gorham
Planning Board Minutes
April 12, 2012**

Members Present: Daniel Buteau, Wayne Flynn, Michael Guay, Bruno Janicki (Alt), Earl McGillicuddy, Paul Robitaille, Michael Waddell (Chairman)

Absent: John Losier (Alt), Barney Valliere

Other: Melissa Grimm (press), John Scarinza (7:52 pm), Jay Holmes

Meeting called to order at 7 pm by Chairman Wayne Flynn.

Acceptance of Minutes: Motion made by Mike Guay to accept the minutes, after two minor corrections made; 2nd by Mike Waddell. All were in favor.

Appointment of Officers: After some discussion Mike Guay made the motion to appoint both Reuben Rajala and Bruno Janicki for a three year term then upon verification of John Losier's certificate before re-appointing John as an alternate. Motion was 2nd by Mike Waddell, all were in favor.

Appointment of Members to Site Plan Review Committee: this was discussed in length and the board decided to table until Code Enforcement Officer, John Scarinza could be part of the discussion.

Review of Building Permits:

AT&T and KJK Wireless – Chairman Flynn was informed by John Scarinza they refuse to approach the church concerning the new tower. After discussion it was decided the Chairman will draft a form letter for the church to sign, and send copies to all parties involved.

Jay Holmes - presented a letter from the Dept. of Environmental Services on Best Management Practices concerning an inspection done on his site for the board's review, blueprint map showing container sites and measurements and the sign measurements from boundaries. Jay did the measurements himself rather than hire York Land Services. He has removed the fence, did not move the container and has met with Buddy to review and receive approval for his snow removal plan. Paul Robitaille requests that the board receive a copy of his plan upon its completion. All agreed this should be a Site Plan Review item with John Scarinza at the next meeting. There also needs to be a well-defined container policy

Top Notch Inn – Replacement of windows & siding. Motion to approve was made by Mike Waddell, 2nd by Mike Guay. All were in favor.

Labonville Clothing – Addition to property (16'x28') Motion by Mike Waddell to pass over for now; 2nd by Mike Guay. All were in favor. It was further agreed this needs to go to Site Plan Review.

Porky Gulch Bike Shop – Installation of a counter. A motion was made to approve upon obtaining the property owner's signature on the application by Mike Waddell, 2nd by Mike Guay. All were in favor.

7:52 pm John Scarinza arrives and was up-dated and interjected his comments on each Building Permit.

Old Business – Paul Robitaille stated how important the Site Plan Review is and it was discussed how and when it should be used.

Motion was made by Mike Waddell to keep the Site Plan Review members, Mike Guay, Mike Waddell and Paul Robitaille. This was 2nd by Paul Robitaille and all were in favor.

A motion was made by Mike Waddell that John Scarinza, Enforcement Office, is to use his discursion and sign any Building Permits he has no question on. Should there be a questionable permit he will contact the board or call the three Site Plan Review members. This was 2nd by Mike Guay; all were in favor.

Wayne Flynn states he needs a copy of the new Zoning Ordinances for a Zoning Meeting. Mike Waddell stated they are not yet in the computer, but Wayne needs to call Tara Bamford for a clean copy.

Mike Waddell stated there are only 7 meetings left and they need to address **Fences** and **Private Road Standards**. He further stated **Shoreline, Storage** and **Fee Structure** should be addressed also. Paul Robitaille stated the Selectmen need to work on the Fee Structure and he will make certain it is done soon.

New Business – Wayne Flynn would like to set the 3rd Thursday of each month as the tentative date for all Planning Board Meetings, changing or adding meetings as needed. If a member cannot attend they are to contact the Chair.

Next meeting will be on May 17 at 7:00 pm.

Adjournment: Motion was made to adjourn by Mike Guay and 2nd by Mike Waddell. All were in favor. Meeting adjourned at 8:16 pm

Respectfully submitted,
Sharon Amero