

Town of Gorham
Planning Board Minutes
August 15, 2013

Members Present: Michael Guay, Mike Waddell, Dan Buteau, Paul Robitaille, Reuben Rajala, Earl McGillicuddy, Barney Valliere, Wayne Flynn

Absent: John Losier

Excused: None

Others: Robin Frost, Town Manager, Michelle Lutz, Tax Assessor, Tara Bamford, North Country Council

Members of the Public Present: Al & Kathleen Duncan, Tim Sappington, Gail Scott, Berlin Daily Sun

Call to order: 7:05 pm by Chairman, Michael Guay. Chairman Guay appointed Reuben to sit in place of Wayne as a full voting member for the Brouillette/Boisclair/Kelley Case as Wayne recused himself from the case.

Acceptance of Minutes: A Motion was made by Reuben and 2nd by Dan to accept the Minutes of July 11, 2013. All were in favor. Wayne abstained.

Continuation of Case #04-2013 – Al Duncan, property located at 129 Main Street- Site Plan Review

Site Plan Review: Continuation of this case. Chairman Guay refreshed the board members why the case was continued to tonight's meeting and the conditions that needed to be met before the board could vote on the request. The Board agreed all conditions had been met and they were ready to vote. A Motion to Approve Site Plan Review with conditions was made by Mike Waddell and 2nd by Earl. (Wayne recused himself from the case). A copy of the minutes from the July 11, 2013 Planning Board Meeting will be attached to the plat for recording at the Coos County Registry of Deeds. Chairman Guay stated that the Duncan's still need to apply for a Building Permit and recommended to do so immediately. Michelle Lutz, Tax Assessor will have the deed recorded when she receives the appropriate fees for recording from Al Duncan.

Continuation of Case #03-2013 – Lot Line Adjustment – Lot Merger: Brouillette/Boisclair/Kelley & Munce and Continuation of Case #05-2013 – 443 Main Street - Chairman Guay reported he had no new information on the cases. The cases will be continued and put on the Agenda for the September 19, 2013 meeting. A Motion to continue these cases until the September 19, 2013 meeting was made by Mike Waddell and 2nd by Paul. All were in favor. (Wayne recused himself from the vote).

For the Record: Wayne is back in his voting seat.

New Business:

Driveway Application Form submitted by Samuel & Laura Towle for property located at 16 Wilson Street, Lot #8, Tax Map U4. After reviewing the proposed driveway drawing submitted by the Towle's, the board had a difference of opinions and agreed that a roll call vote would be necessary. Chairman Guay wanted the Board members to know that Code Enforcement Officer John Scarinza had reviewed the document and his only concern was that the driveway was not built within the setback and it is not. A Motion to Accept the Driveway Application as is was made by Mike Waddell and 2nd by Earl. Roll call vote; majority ruled, Motion passed. Barney was not in favor.

Work Session: Tara Bamford of North Country Council was on hand for a very lengthy work session to re-review the new changes and additions she has made to the "draft" Master Plan/Gorham Road Standards that she has been working on. Tara wanted the board to be aware that the current grant money for the road issues expired in March, 2013. She is willing to comment on new issues and review any drafts that the board comes up with on their own. The board members reviewed and commented on the proposed changes. Tara also had questions for the board regarding the current Town of Gorham Checklist for subdivisions, lot lines, and site plan review. The board voted on and agreed that they would revisit the checklist at the next meeting. Tara will prepare a clean "draft" of the Master Plan/Road Standards with the additions/changes from tonight's meeting and forward it to Chairman Guay for the board to review.

Discussion:

At the next meeting the board would like to discuss non-conforming uses, tourist accommodations, hotel/motel clarification, and 9-1-1 addressing for clarification with road names.

Next meeting date scheduled for September 19, 2013.

Motion to Adjourn was made by Barney and 2nd by Wayne. All were in favor. Meeting adjourned @ 9:00 p.m.