

Minutes of Gorham Public Library Trustees Meeting 12/07/2016

Trustees Present:

Aaron Gorban, Gail Wigler, Clint Emmett, Margaret Laperle

Staff/Others Present:

Elizabeth Thompson, Director

Agenda/Discussion:

The meeting was called to order by Chairperson Aaron Gorban at 6:00pm.

After review of the minutes of the meeting of November 14th, 2016, a motion was made to accept the minutes by Aaron Gorban, and was seconded Gail Wigler. Motion passed unanimously..

Treasurer's Report:

Copies of financial reports/statements were provided for review.

The budget and expenditures are on track as expected.

Director's Report:

GPL Director Elizabeth Thompson reported on the following items:

- Artwork from the GPL program will have a rotating display at the Royalty Inn.
- Shannon Buteau has been assisting with other programming, working with children on electrical programs, and a branch of the STEM program offered at GPL. 18 participants were on hand for the 12/6/2016 class.
- "Mad Labs" and reading groups continue to be well attended.
- There is now a bird feeder at the GPL, and the library has been designated an "E" site for bird watching with the National Audubon Society. This was placed and is maintained by volunteers.
- Upcoming events include:
 - Library Holiday Party 12/09/2016.
 - A visit from Santa 12/14/2016

Action Items:

Discussion on the 2017 Capital Improvement Plan was undertaken. Several projects and necessary improvements will be required over the coming year. Plan was provided for review and discussion. Capital Reserve Requests will be utilized for funding these projects and necessary maintenance.

GPL 2017 budget was discussed. This budget will include a 2% increase in pay for employees and well as an increase in programming/materials/collections to address the growing patronship and utilization of the library. This budget, overall, has an increase of 1% over the 2016 budget.

A motion was made to accept the GPL 2017 budget at \$161,895.00 by Aaron Gorban, and was seconded by Gail Wigler. Motion passed unanimously.

Next Meeting:

Monday 12/12/2016 at 6:00pm there will be a meeting with the Town of Gorham select board for budget recommendation.

Next trustees meeting will be 01/10/2017 at 6:00pm

A motion to adjourn passed unanimously and the meeting ended at 7:20 pm