

GORHAM JOINT LOSS MANAGEMENT COMMITTEE

Meeting Minutes

April 25, 2013

***Members Present:** Robin Frost, Jeff Stewart, Rick Eichler, Buddy Holmes, PJ Cyr, Dave Rich, Lisa White, Connie Landry

***Call to Order:** The meeting was called to order by PJ Cyr at 10:09am.

***Review and accept minutes:** The minutes from 2/21/13 were reviewed. Rich Eichler made a motion to accept as printed and Buddy Holmes seconded. All members voted in favor.

***Town Safety and Health Plan Review:** PJ Cyr brought to the attention of the committee that the plan should be reviewed and updated. The date on the current plan is 2007.

- Dept. heads will review the plan and make changes or bring ideas to the next meeting.
- Dept. heads will ensure evacuation routes are posted in each area / office. There should also be a rally point with a designated person to take roll call and or call the necessary emergency.
- We will discuss accidents of town vehicles and how do we prevent any issue in the future.

***Golf Day Dates:** The Androscoggin Valley Country Club has entered into an agreement that will enable Gorham Wellness Program participants to play nine holes of golf for \$15. The golf days will be on Fridays with a tee time of 7 am. Those interested in taking advantage of this offering should be ready to tee off promptly at 7 am.

Upcoming Schedule: May 10, May 24, June 14, June 28, July 12 and July 26

***JLMC Website:** Website has been and will be maintained by Jeff Stewart. Items that will be added to site; mission statement, golf dates, incident report, handouts (i.e. Ergonomic, safety & health plan, etc).

***Highway Safety Committee (RSA 238:6):** Discussion revolved around we should have this committee due to being the law. A sub-committee will be part of the JLMC and will discuss any issues that may arise during normal JLMC meetings.

***New Business:**

Denise Vallee was not present to speak about the Ergonomic handout. This discussion was tabled until next meeting.

Rich Eichler spoke about an avoidable incident which happened at the control burn on 4/20/13 at the property on Main St. next to Burger King.

Lisa White suggested having healthy snacks at the meetings.

***Next Meeting:** The next Gorham JLMC meeting date is Thursday, June 27, 2013 at the Town Hall at 10:00am, with a site inspection of Libby Recreation Complex to follow.

***Inspection of Common:** Inspection of the Common started at 10:05am. All members present at the meeting attended the walk around inspection. The following areas have been noticed for improvement (many of these areas have already been noted and on the "to do list" for this spring / summer:

Fix kickboard, Rake woodchips, Fix sand box frame, Fix benches (near sandbox / gazebo), Trim tree limbs (close to ground and eye level), Fix electric box behind info booth, Fix electric box in front of info booth (near old phone booth), Fix step / lip walking into info booth porch, Fix tripping hazard near entrance get to tennis courts, Fix entry area to playground (from Railroad St).

***Adjournment:** A motion to adjourn at 11:17am was made by Buddy Holmes and seconded by Rick Eichler. All members voted in favor.